REGULAR COUNCIL MEETING
A G E N D A

JANUARY 23, 2012 - 7:30 P.M.
CITY HALL COUNCIL CHAMBERS
15 LOOCKERMAN PLAZA
DOVER, DELAWARE

OPEN FORUM - 15 MINUTES PRIOR TO OFFICIAL MEETING (7:15 P.M.)
The "Open Forum" segment is provided to extend the opportunity to the general public to share their questions, thoughts, comments, concerns, and complaints. Citizen comments are limited to three (3) minutes. Council is prohibited from taking action since they are not in official session; however, they may schedule such items as regular agenda items and act upon them in the future.

INVOCATION BY CHAPLAIN WALLACE DIXON

PLEDGE OF ALLEGIANCE LED BY COUNCILMAN BONAR

AGENDA ADDITIONS/DELETIONS

* **CONSENT AGENDA**
Those items on the Council Agenda which are considered routine and non-controversial shall be marked with an asterisk (*) and will be acted upon by a single roll call vote of the Council. There will be no separate discussion of these items unless a member of Council so requests, in which event the matter shall be removed from the Consent Agenda and considered a separate item.

* **1. Adoption of Minutes**
- **Council Retreat of November 9, 2011**
- **Regular Council Meeting of January 9, 2012**
- **Special Council Meeting of January 9, 2012**

2. Proclamation - Black History Month - Black Women in American Culture and History

* **3. Parks, Recreation, and Community Enhancement Committee Report - January 9, 2012**

A. Review of Silver Lake Boating Regulations (Recommendation of the Silver Lake Commission)
(Committee Recommended Adoption of Proposed Ordinance #2012-01 Amending Chapter 74 - Parks and Recreation, of the Dover Code, as Recommended by the Silver Lake Commission)
(See Item #10)

B. Proposed Amendments to Community Development Block Grant (CDBG) Procedure
(Committee Recommended that the Proposed Amendments to the Community Development Block Grant (CDBG) Procedure Be Implemented)

C. Statistics Regarding Jobs and Businesses Gained and Lost in the City of Dover Since July 2011
(Committee Recommended Acceptance of the Statistics Report for the City's Top Employers, as Presented)

D. Updates
(Committee Action Not Required)

* **4. Utility Committee Report - January 9, 2012**

A. Discussion - Dover East Pump Station

(Committee Recommended That the Property Located Within the Dover East Mobile Home Community, in Addition to the Sanitary Sewer Pump Station and Associated Infrastructure Contained Therein, Be Sold to Kent County for $1.00 Under Exception C of the Land Disposal Policy)

B. Review of Utility Related Capital Investment Plan (CIP) *(Electric and Water/Wastewater) (Committee Action Not Required)*

* **5. Legislative, Finance, and Administration Committee Report - January 9, 2012**

A. Report by Dover Human Relations Commission

(Committee Recommended Acceptance of the Summary Review and Recommendations for the DHRC)

B. Staff Recommendations

b-1. Economic Development Office

(Committee Recommended that the Proposal Be Tabled to Allow the Downtown Dover Partnership (DDP) Board to Submit a Response)

b-2. Community Development Office

(Committee Tabled the Matter to Allow Further Discussion, Possibly in Executive Session)

C. Clarification of Action Taken on August 8, 2011 - Reconsideration of Review and Recommendation - Filling Critical Positions as a Standing Agenda Item and Review of Necessary Documentation for Requests for Filling Critical Positions

(Committee Recommended Amending the First Paragraph in the Process for Filling Critical Positions by Replacing the Word "Will" with "Shall" and That Such Requests Be Forwarded to the City Manager and Controller/Treasurer for Their Review and Recommendation Prior to the Committee's Consideration)

D. Review of Travel Policy

(Committee Recommended Approval of the Revised Travel Policy)

E. Sponsorship of Delaware New Jobs Infrastructure Fund Grant Application by Calpine Corporation (Garrison Oak Technical Park)

(Committee Recommended Endorsement of the City's Sponsorship of the Delaware New Jobs Infrastructure Fund Grant Application)

F. Disposition of City Owned Land - Property Located at 120 W. Loockerman Street

(Committee Recommended Authorizing the City Manager to Transfer the Property Located at 120 W. Loockerman Street to the Downtown Dover Partnership for $1.00 Under Exception D of the Land Disposal Policy)

G. Public Comment Period

(Comments Made by Sherry Wright of Felton - Committee Took No Action)

6. Legislative, Finance, and Administration Committee Report - January 23, 2012

(Except for the following time sensitive issue, the LF&A Committee Report from January 23, 2012 will be presented to Council during their Regular Meeting of February 13, 2012 for Council's review and consideration)

A. Proposed Resolution #2012-02 - Requesting the General Assembly to Amend Article IV - Financial Affairs, Section 50 - Debt Limit, of the City of Dover Charter

7. Quarterly Revenue Report

* **8. Confirmation of Police Pension Election - Retired Cpl. Martin Stallings - Three (3) Year Term to Expire January 31, 2015**

* **9. Appointments Recommended by Mayor Carey**

A. Human Relations Commission - Richard Senato - To Fill the Expired Term of Mark S. Monroe - Three (3) Year Term to Expire 2/2015

B. St. Jones Greenway Commission - James Burcham - To Fill the Unexpired Term of Robert Gorkin - Three (3) Year Term to Expire 12/2012

10. First Reading - Proposed Ordinance #2012-01

The First Reading is offered on the following proposed ordinance. Final action by Council will take place during the Second Reading of the ordinance on February 13, 2012. Copies of all proposed ordinances are available at the entrance of the Council Chambers or can be obtained from the City Clerk's Office.

A. Ordinance #2012-01 Amending Chapter 74 - Parks and Recreation, Article I - In General, Article III - Silver Lake Area, and Appendix F - Fees and Fines with Staff Amendment #1
(Parks, Recreation, and Community Enhancement Committee)

11. First Reading - Proposed Ordinances

It is recommended that a Public Hearing be scheduled before the Planning Commission on February 21, 2012 at 7:00 p.m. and that a Public Hearing before City Council be set for Monday, March 12, 2012 at 7:30 p.m. at which time the Second Reading and Final Action by Council will take place. Copies of the proposed ordinances are available at the entrance of Council Chambers or can be obtained from the City Clerk's Office.

A. Ordinance #2012-02 Amending the 2008 Comprehensive Plan by replacing Table 12-1: Land Development Plan, Map 13-1: Annexation Areas, and Map 13-2: Potential Land Use for Annexation Areas

B. Ordinance #2012-04 - Rezoning Request for properties located at 4 Mifflin Road, consisting of $1.25^{+/-}$ acres, owned by Peter and Bonnie Reidy, and 24 Mifflin Road, consisting of $0.55^{+/-}$ acres, owned by Robert Klewans and Carol Candor, and 1510 Forrest Avenue, consisting of $0.41^{+/-}$ acres, owned by Doreen E. Lucas. The properties are currently zoned R-8 (One Family Residence Zone) and subject to COZ-1 (Corridor Overlay Zone) and the proposed zoning is C-2A (Limited Central Commercial Zone) and subject to COZ-1 (Corridor Overlay Zone)
(TAX PARCELS: ED-05-076.09-01-11.00; ED-05-076.09-01-12.00; AND ED-05-076.09-01-08.00; PLANNING REFERENCE Z-12-01; COUNCIL DISTRICT 1)

12. Council Members Announcements

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