CITY OF DOVER HISTORIC DISTRICT COMMISSION
AGENDA
REVISION #2
THURSDAY, January 19, 2012 - 3:00 P.M.
City Hall – Conference Room

ROLL CALL
APPROVAL OF AGENDA
APPROVAL OF MINUTES OF MEETING on December 15, 2011

COMMUNICATIONS & REPORTS

1. Summary of Applications 2009-2011
2. Summary of Architectural Review Certifications for 2011

OLD BUSINESS

1. Finalization of Letter pertaining to Role of Historic District Commission

NEW BUSINESS

1. Request for Extension of Architectural Review Certification:
    a. HI-11-01 Building at 326 West Loockerman Street: Building Demolition – Request for one year extension of the Architectural Review Certification granted on February 17, 2011 to allow Demolition of the existing commercial building at 326 West Loockerman Street. The property consists of one parcel of land zoned C-2 (Central Commercial Zone) and subject to the H (Historic District Zone) and SWPOZ (Source Water Protection Overlay Zone). The property is located on the southeast corner of West Loockerman Street and South Queen Street. The owner of record is Dover Realty I. The property address is 326 West Loockerman Street. Tax Parce1: ED-05-077.09-01-74.00-000.

2. Request for Revision of Architectural Review Certification:
    a. HI-10-04 Wesley United Methodist Church: Elevation and Canopy Addition: Architectural Review Certification – Review and Recommendation of a Revision Request for the fence height originally approved with the Architectural Review Certification of the project; the request is for an increase in height to five (5) feet from the approved height of four (4) feet. The project involves construction of an elevator tower and adjoining canopy to serve as an accessible entrance to the church building along with a vehicular exit (right out only) onto South State Street. The project site is zoned RGO (General Residential and Office Zone) and subject to the H (Historic District Zone) and SWPOZ (Source Water Protection Overlay Zone). The property site is located on the east side of South State Street between Loockerman Street and North Street. The owner of record is the Trustees of Wesley United Methodist Church. Property Address: 209 South State Street. Tax Parcel: ED-05-077.09-05-02.00-000 and ED-05-077.09-05-03.00-000. *The application was originally reviewed by the Historic District Commission on May 20, 2010 and with Planning Commission review on June 21, 2010.*

3. Review of Building Permit Referred to Commission:
    a. HI-12-01 Building Permit #12-0018 for Frankfurt Bakery at 323 South Governors Avenue – Referral by the City Planner to the Historic District Commission for Review of Architectural Review Certification for Building Permit application #12-0018 for an exterior renovation project to the existing one story building and site improvements. Property Owner: AJ Bakery LLC. Tax Parcel: ED-05-077.09-04-46.00-000.

ONGOING PROJECTS

1. Project to Evaluate and Update the "*Design Standards and Guidelines for the City of Dover Historic District Zone*"

ADJOURN

THE AGENDA ITEMS MAY NOT BE CONSIDERED IN SEQUENCE. THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE ADDITION OR THE DELETION OF ITEMS, INCLUDING EXECUTIVE SESSION.

Agenda Revision #2 posted 1/13/2012.