PARKS, RECREATION, AND COMMUNITY ENHANCEMENT COMMITTEE

The Parks, Recreation, and Community Enhancement Committee Meeting was held on January 9, 2012, at 12:18 p.m., with Chairwoman Russell presiding. Members present were Mr. Anderson, and Mrs. Horsey. Mr. Hare and Mr. Lewis were absent.

AGENDA ADDITIONS/DELETIONS

By unanimous consent, the agenda was approved as presented.

Review of Silver Lake Boating Regulations *(Recommendation of the Silver Lake Commission)*

Mr. Dean Holden, Chairman of the Silver Lake Commission reviewed proposed amendments to the Silver Lake Boating Regulations (Chapter 74 - Parks and Recreation, of the Dover Code), with additions depicted in red font and deletions in strikeout. He advised members that the proposed amendments were developed as a result of concerns regarding the presence of non-licensed hovercrafts on the lake, which required police response, as well as an ongoing issue with boats without permits. Additionally, he noted that some of the proposed amendments provided for language clarification.

Mr. Holden assured members that the Silver Lake Commission held several meetings in which the public participated and that the proposed amendments were discussed at great length. He noted that one individual who attended the public meetings expressed a desire for the allowance of larger boat and motor sizes and the Commission discussed the aspects of this request in detail. He stated that the Commission felt that the proposed changes would bring the regulations up to date, address the ongoing concerns, and provide a good framework for operating on the lake.

In response to Mrs. Horsey, Mr. Holden confirmed that the proposed amendments provided for more enforceable rules and regulations. He stated that the Commission cross-checked the State Boating Regulations to assure that the proposed amendments were in compliance at the State level.

Mr. Anderson questioned why Personal Watercrafts (PWCs) were never permitted. Responding, Mr. Holden stated that he was not on the Commission when PWCs were originally included in the regulations; however, he stated that the reservations that people have expressed regarding PWCs relate to noise and safety. He stated that the City is unique in having a lake that allows water skiing, fishing, etc. and, due to the small size of Silver Lake, the lake can become crowded; therefore, allowing a wider use could increase liability to the City and danger to users. Mr. Zach Carter, Director of Parks and Recreation, stated that Silver Lake is quite shallow and PWCs stir up the sediment. He indicated that he was aware of only one lake in the State that allows PWCs and this was a private lake.

Mr. Anderson moved to recommend adoption of Proposed Ordinance #2012-01 amending Chapter 74 - Parks and Recreation, of the Dover Code *(Attachment #1)*, as recommended by the Silver Lake Commission. The motion was seconded by Mrs. Horsey and unanimously carried.

Proposed Amendments to Community Development Block Grant (CDBG) Procedure

Mrs. Ann Marie Townshend, Director of Planning and Community Development, reminded members that the City of Dover is an entitlement community under the federal Community Development Block Grant (CDBG) program. Each year, the City receives an allocation of funds directly from the Department of Housing and Urban Development (HUD) to support low and moderate income areas and the Parks, Recreation, and Community Enhancement Committee evaluates applications submitted by City departments, non-profit groups, and private property owners and allocates available funds according to funding priorities and the quality of the applications. She noted that 20% of the grant allocation plus program income can be utilized for grant administration. As the City's grant allocation declines and City funds are scarce, the City needs to look for efficiencies in program administration. Mrs. Townshend advised members that the City is expecting approximately $240,000 and that 20% of this amount, which is allocated for grant administration, would not cover all the costs involved.

Mrs. Townshend explained that staff intends to reduce the administrative burden of the CDBG program by soliciting subgrantees for multiple years. Under this proposal, subgrantees selected in the upcoming round of applications would be eligible for funds, depending on availability, for the next three funding cycles. After this period of time, the subgrantees would be selected to coincide with the length of the Consolidated Plan. She explained that this change to the program was presented to and accepted by HUD. If this approach is approved, she stated that staff would prepare an amendment to the Consolidated Plan with the upcoming round of funding allocation, and the program guidelines would be revised and brought to the Committee for their review.

Staff recommended approval of the proposed change to the subgrant procedure as presented.

Mr. Anderson moved to recommend that the proposed amendments to the Community Development Block Grant (CDBG) Procedure be implemented, as recommended by staff. The motion was seconded by Mrs. Horsey and unanimously carried.

Statistics Regarding Jobs and Businesses Gained and Lost in the City of Dover Since July 2011

Mr. William Neaton, Economic Development Director, reviewed the semi-annual report of employment statistics on the 14 largest employers in the Dover area and reminded members that this information is updated and presented to members on a semi-annual basis.

Mr. Neaton noted that, although there have been no major changes, with the exception of seasonal jobs, there have been some major events involving these employers. He advised members that Bayhealth - Kent General Hospital recently had a ribbon cutting on their $174M expansion (a comprehensive cancer center and new emergency department) and that the "shell" for a third floor has been completed. He strongly urged members to tour the new facilities at the hospital, noting that it has become a premier community hospital for the region. He advised members that he will be meeting with the business and investment committee from Bayhealth and that the topic will be the expansions that are scheduled for the Milford Hospital.

Mr. Neaton indicated that there has been a modest increase in the number of full-time employees at Delaware State University (DSU) and that, during a previous meeting, it was suggested that the City attempt to develop a stronger economic development relationship with DSU. As a result, he reported that meetings have been held on a regular basis with Dr. Michael Casson. DSU was the recipient of a $500,000 grant from the United States Economic Development Association and Dr. Casson will be administering those funds. Mr. Neaton stated that Dr. Casson has requested that he serve on the advisory committee and announced that the first project DSU will undertake will be a marketing analysis and study for the Garrison Tract, which will assist with the City's efforts to market the existing properties at the tract. Mr. Neaton stated that he also met with Dr. Harry Williams, President of DSU, in an attempt to enhance the City's economic development strategies with higher learning institutions. He stated that Dr. Williams would like to revitalize the concept of a Civic Center.

Mr. Neaton advised members that, due to a retirement, there is an interim Campus Director at Delaware Technical and Community College (DTCC) and a new Director of Community Relations. He stated that DTCC has always been a good partner of the City's Economic Development Office and has provided assistance with job training.

Mr. Neaton reminded members that a recent expansion at Sam's Club doubled the number of employees; however, he stated that these are seasonal employees and he expected these numbers to decrease.

Mr. Neaton stated that he planned to visit all major employers in the City this spring, as he has done in the past, and would have a spokesperson from the City's Utilities Department attend these visits as well to address any concerns.

Mr. Neaton noted that the unemployment rate in Dover has declined dramatically over the last year and has improved more than two (2) points, from 10% to 7.7%.

Responding to Mr. Anderson regarding the recent loss of Super Fresh, Mr. Neaton stated that, according to the realtor, a supermarket is considering the location and that the realtor was confident that the building will house a supermarket in the near future. In regard to the former Playtex site, Mr. Neaton stated that discussions with the broker revealed that a site visit was planned for a potential purchaser in December; however, the visit had to be rescheduled. Regarding the federally recognized Enterprise Zone, Mr. Neaton stated that he would be meeting with Senator Coons on January 11, 2012 and he had also spoken with Senator Carper's Office staff, who indicated that the Senator was conducting research on the matter. As to the former WalMart site, Mr. Neaton stated that discussions have been held with the developer and that he was not at liberty to reveal the proposed tenants; however, he assured members that a developer was working on a business to be housed at that location.

Mrs. Horsey moved to recommend acceptance of the Statistics Report for the City's Top Employers, as presented, seconded by Mr. Anderson and unanimously carried.

UPDATES

The following updates were provided to members

Planning and Funding for New Library

Mr. Zachary Carter, Director of Parks and Recreation, advised members that construction on the new Dover Public Library was progressing rapidly and that a September opening was anticipated. A $100,000 donation was received and the contributor challenged the community to match the donation. At this point, an additional $38,000 has been received toward the match and another donation was anticipated within the next month.

Responding to Mr. Anderson, Mr. Scott Koenig, City Manager, stated that there has never been any official discussion that 10,000 square feet of the new building would not be utilized. He explained that the new library will be a 46,000 square foot facility that has been authorized by the State as a mixed use facility (library, meeting rooms, conference rooms, etc.); however, the primary use of the facility must be a library. He noted that concerns had been relayed regarding the reduction of the operation hours of the current library, which was due to the reduction in staff. He did not anticipate that the entire 46,000 square foot space would be opened when the new library is officially opened because he was unsure what the staffing situation would be at that time. He assured members that discussions in this regard will become more detailed and technical between now and September.

CDBG Program

Mrs. Tracey Harvey, Community Development Director, reported on the Status of FY2010 CDBG Projects as of December 2011.

Housing and Recovery Act of 2008 Funds (Neighborhood Stabilization Fund)

Mrs. Tracey Harvey, Community Development Director, reviewed the Update on the Housing and Recovery Act of 2008 Funds (Neighborhood Stabilization Program).

Schutte Park Space - Boys and Girls Club

Mr. Scott Brown, Board President of the Boys and Girls Club, reminded members that several years ago, the City of Dover earmarked land to be donated to the Boys and Girls Club to build a facility at Schutte Park.

Mr. Brown noted that the Boys and Girls Club's lease with the Dover Housing Authority at Simon Circle will expire in January 2013. The State of Delaware's corporate Boys and Girls Club supports the proposed plan for the Dover facility and will be launching a $10M State-wide capital campaign, and $4.5M of this amount has been earmarked for the Dover Club facility.

Mr. Brown stated that the results of a recent feasability study were very favorable and it was anticipated that, based on preliminary costs for a four (4) phase project, there will be enough funds to complete all but the final phase.

Mr. Wayne Sharp, Becker Morgan Group, reviewed a proposed plan for the Boys and Girls Club ***(Attachment #2)***. He noted that the project would involve four (4) phases, as follows: Phase 1 - half of a gym, an administration area, lockers, restroom facilities, a computer room, offices, a mechanical area, classrooms, etc; Phase 2 - a four (4) classroom addition; Phase 3 - the second half of the gym and restroom facilities and lockers to support the addition; and Phase 4 - a two (2) story wing, which would consist of an eight (8) classroom addition. Members viewed a "fly-around" video depicting the proposed area and structure.

In response to Mr. Anderson, Mr. Sharp stated that if the facility is to be used as a true emergency facility, it would be necessary to re-evaluate the construction of the gymnasium area.

Responding to Mr. Carter, Mr. Brown stated that once final approval is received from the City, they will be ready to begin the process of construction. Since the current lease will expire in January 2013, he stated that the goal was to complete the project as close to that date as possible and anticipated a Spring 2013 completion date. He noted that total construction time is scheduled to be six (6) to seven (7) months, including site work.

Dover Youth Advisory Committee

Mrs. Russell reported that the Dover Youth Advisory Committee held a "Holiday Gathering." She noted that the reappointment of members was scheduled for consideration later in the evening during the Regular Council Meeting.

Mr. Anderson requested that members be provided a report on affordable housing during their next meeting

Mr. Anderson moved for adjournment, seconded by Mrs. Horsey and unanimously carried.

Meeting adjourned at 1:05 P.M.

Sophia R. Russell
Chairwoman

SRR/DD/jg/js/tm
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Attachments
Attachment #1 - Proposed Ordinance #2012-01 - Chapter 74 - Parks and Recreation of the Dover Code
Attachment #2 - Presentation - Boys and Girls Club

CITY OF DOVER PROPOSED ORDINANCE #2012-01

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

That Chapter 74 - Parks and Recreation, Article I - In General, be amended by renumbering Section 74-51. Same-Fine as 74-52 and inserting a new Section 74-51 - Vessel Operation, to read as follows:

Sec. 74-51. - Vessel Operation.

The operator of any non-permitted motorboat operated on Silver Lake shall be subject to a fine as provided for in Appendix F - Fees and Fines.

BE IT FURTHER ORDAINED:

That Chapter 74 - Parks and Recreation, Article III - Silver Lake Area, Section 74-122 - Boating, be amended by inserting the text indicated in bold, blue, italics and deleting the text indicated in bold, red, strikeout, as follows:

Sec. 74-122. - Boating.

~~**Boats**~~ ***Vessels*** and boating at Silver Lake shall be governed by the following provisions***, which are subject to fines as provided for in Appendix F - Fees and Fines***:

(1) *Generally*. Silver Lake shall be governed by the laws of 23 Del. C. § 2101 et seq., and the regulations issued pursuant to this law by the state, unless changed or modified by ordinance as allowed in 23 Del. C. § 2121.

(2) *Permit required*. Before any person shall operate any ~~**boat**~~ ***vessel*** upon Silver Lake, he shall obtain a permit for each ~~**boat**~~ ***vessel*** from the ~~**administrative**~~ ***customer*** service~~**s**~~ department. The ~~**boats**~~ ***vessel*** shall be registered in the name of the owner with the ~~**administrative**~~ ***customer*** service~~**s**~~ department at the time of the application for a permit. Thereafter, the owner shall be responsible for the operation of the ~~**boat**~~ ***vessel*** on Silver Lake and shall be responsible for compliance with the terms of this chapter, whether or not the owner is the operator of the ~~**boat**~~ ***vessel***.

(3) *Permit fee*. For each permit issued pursuant to subsection (2) of this section, the ~~**administrative**~~ ***customer*** service~~**s**~~ department shall collect an annual fee as specified by the city council.

(4) *Motorboats*. It shall be unlawful for any person to operate a motorboat in excess of 18 feet in length or 115 horsepower, based on factory specifications as related to the ~~**boat**~~ ***vessel*** outboard certification (OBC) rating. Older ~~**boats**~~ ***vessels*** or home-built ~~**boats**~~ ***vessels*** shall be related, as near as possible, in accordance with similar ~~**boats**~~ ***vessels*** with factory horsepower recommendations.

Draft

(5) ~~**Jet skis. It shall be unlawful for any person to operate jet skis or other similar devices upon Silver Lake.**~~ ***Personal Watercraft (PWC). It shall be unlawful for any person to operate PWC or other similar devices upon Silver Lake. Personal watercraft are defined as motorboats less than 16 feet in length that are powered by jet pumps, not propellers, where the persons stand, kneel, or sit on, rather than inside the vessel. PWCs are operated by one person, and often have seating space for others. Some models have seating for up to four riders (including the operator).***

(6) ***Airboat. It shall be unlawful for any person to operate an airboat or other similar devices upon Silver Lake. An airboat, also known as a fanboat, is a flat-bottomed vessel (jon boat) propelled in a forward direction by an aircraft-type propeller and powered by either an internal combustion or electric engine.***

(7) ***Hovercraft. It shall be unlawful for any person to operate a hovercraft or other similar devices upon Silver Lake. A hovercraft (air-cushion vehicle, ACV) is a craft capable of traveling over surfaces while supported by a cushion of slow moving, high-pressure air which is ejected against the surface below and contained within a "skirt."***

~~**(6)**~~***(8)*** *Display of permit number*. Every ~~**boat**~~ ***vessel*** operated upon Silver Lake shall clearly display the permit required in subsection (2) of this section on the right side of the ~~**transom**~~ ***vessel stern and on the right side of the trailer near the tongue. Permits must be clearly visible at all times***.

~~**(7)**~~**(9)** *Direction of* ~~**boats**~~ ***vessels***. As a general rule, and whenever practical, all ~~**boats**~~ ***vessels*** traveling around Silver Lake shall proceed in a counterclockwise direction.

~~**(8)**~~**(10)** *Overtaking, passing or meeting another* ~~**boats**~~ ***vessel***. The U.S. Coast Guard Inland Rules of the Road regarding the overtaking, passing or meeting of ~~**boats**~~ ***vessels*** shall apply to ~~**boats**~~ ***vessels*** upon Silver Lake.

~~**(9)**~~**(11)** *Passing under Silver Lake Bridge*. In passing under the Silver Lake Bridge, all ~~**boats**~~ ***vessels*** shall use the arch to the right and no ~~**boat**~~ ***vessel*** at any time shall use the center arch. Speeds under the bridge and within 75 feet of the bridge shall be at a no wake speed (four miles per hour).

~~**(10)**~~**(12)** *Operating distance from shore or bridge*. No power~~**boat**~~ ***vessel*** shall operate less than 75 feet from any shoreline, swimming area, pier or dock, except when launching and landing, nor shall any power~~**boat**~~ ***vessel*** operate closer than 75 feet to the Silver Lake Bridge, except when that ~~**boat**~~ ***vessel*** is intending to pass under the bridge, nor shall any power~~**boat**~~ ***vessel*** operate closer than 50 feet to any other power or nonpower vessel.

~~**(11)**~~**(13)** ~~**Boat**~~ ***Vessel*** *racing*. ~~**Boat**~~ ***Vessel*** racing is prohibited upon Silver Lake.

~~**(12)**~~**(14)** *Operating* ~~**boat**~~ ***vessel*** *in swimming area*. At no time shall any ~~**boat**~~ ***vessel*** be operated within any designated swimming area.

Draft

~~(13)~~**(15)** *Motorboat mufflers*. All ~~boats~~ ***vessels*** which are mechanically propelled shall at all times maintain, as part of its equipment, a standard manufacturer's muffler for the type of engine used.

~~(14)~~**(16)** ~~Boats~~ ***Vessels*** *operated after sundown*. All nonpower ~~boats~~ ***vessels*** operating after sundown shall be equipped with lights satisfying the U.S. Coast Guard Requirements on Inland Rules, and shall keep those lights in constant operation as long as the ~~boat~~ ***vessel*** is being operated, and shall not operate at a speed in excess of four miles per hour. The operation of power~~boats~~ ***vessels*** on Silver Lake shall be permitted from sunrise to sunset. Between sunrise and 10:00 a.m. (local time), power ~~boats~~ ***vessels*** shall be operated at a no wake speed (four miles per hour).

~~(15)~~**(17)** *Lowering, placing and removing* ~~boats~~ ***vessels*** *with vehicle*. No person, other than the motor vehicle operator, shall occupy any motor vehicle being used for the purpose of lowering, placing or removing any ~~boat~~ ***vessel*** at the ramps provided for this purpose at the Silver Lake site. ***The only vehicle accessible vessel ramp facility is located next to the dam and accessed from the Kings Highway park entrance.***

~~(16)~~**(18)** *Garbage, litter and other waste*. Garbage, litter, or other waste shall not be dropped or thrown from vessels, or from shore into park waters, but shall be disposed of on shore, at designated locations, in the prescribed manner.

(19) ***Kayak, Canoe and other small craft launching. Kayaks, canoes and other small watercraft that can be launched without the assistance of a motor vehicle, may utilize the identified small craft launching area adjacent to the swimming beach accessed by the Washington St. park entrance. Craft may not be left in the launch area for any duration longer than necessary to access the lake.***

~~(17)~~**(20)** *Beaching*. Beaching of ~~boats~~ ***vessels*** in other than designated areas is prohibited, except in an emergency ***or Parks and Recreation Department Director approved special events***.

~~(18)~~**(21)** *Horseplay*. Any horseplay in ~~boats~~ ***vessels*** or changing from one ~~boat~~ ***vessel*** to another while on the water is strictly prohibited.

~~(19)~~**(22)** *Storms*. In all storm conditions, ~~boats~~ ***vessels*** must return to the docks.

~~(20)~~**(23)** *Accidents and injuries*. All accidents or injuries shall be reported to the police.

(24) *Limiting* ***or expanding vessel*** ~~boat~~ *operations*. The director of parks and recreation and the parks, recreation **,** and community enhancement committee shall have the authority to limit ***or expand*** ~~boat~~ ***vessel*** operation in certain areas of the lake to facilitate operation of nonpower ~~boats~~ ***watercraft or special events***.

Draft

BE IT FURTHER ORDAINED:

That Chapter 74 - Parks and Recreation, Article III - Silver Lake Area, Section 74-123 - Water skiing, be amended by inserting the text indicated in bold, blue, italics and deleting the text indicated in bold, red, strikeout, as follows:

Sec. 74-123. - Water skiing.

(a) *Where prohibited*. No person shall engage in water skiing within 75 feet of any shoreline or within 75 feet of any designated swimming area.

(b) *Prohibited devices*. The use of ski ramps, parachutes and other similar devices ***that are designed to propel the rider, passenger or participant into the air*** shall be prohibited on Silver Lake.

(c) *Number of skiers*. ~~**Boats**~~ ***Vessels*** shall pull no more than two skiers on weekdays, and no more than one skier on weekends and holidays.

(d) *Observer*. When a ~~**boat**~~ ***vessel*** is engaged in pulling a skier, a person at least 12 years of age, other than the ~~**boat**~~ ***vessel*** operator, shall be in the ~~**boat**~~ ***vessel*** to observe the skier and to notify the driver of the ~~**boat**~~ ***vessel*** if the skier should at any time be injured or in need of assistance.

(e) *Boat operator*. No person under the age of 16 years shall operate a ~~**boat**~~ ***vessel*** towing a skier or any device.

(f) *Flotation*. No person shall water ski upon Silver Lake unless he is wearing a life jacket or some other ample form of flotation gear ***that is approved for the activity by the United States Coast Guard***.

(g) *Bridge*. No person shall water ski under Silver Lake Bridge.

BE IT FURTHER ORDAINED:

That Appendix F - Fees and Fines, be amended by inserting the text indicated in bold, blue, italics, as follows:

Chapter 74 - Parks and Recreation, Article I - In General		
Fines not paid within 14 days of the day the fine was issued, including the day the fine was issued, shall be automatically doubled in amount.		
Sec. 74-51	***Operating any non-permitted motorboat on Silver Lake***	***not to exceed $200.00, and not less than $100.00***

Draft

Sec. 74-52	Same - Fine	not to exceed $100.00, and not less than $10.00.

ADOPTED: *

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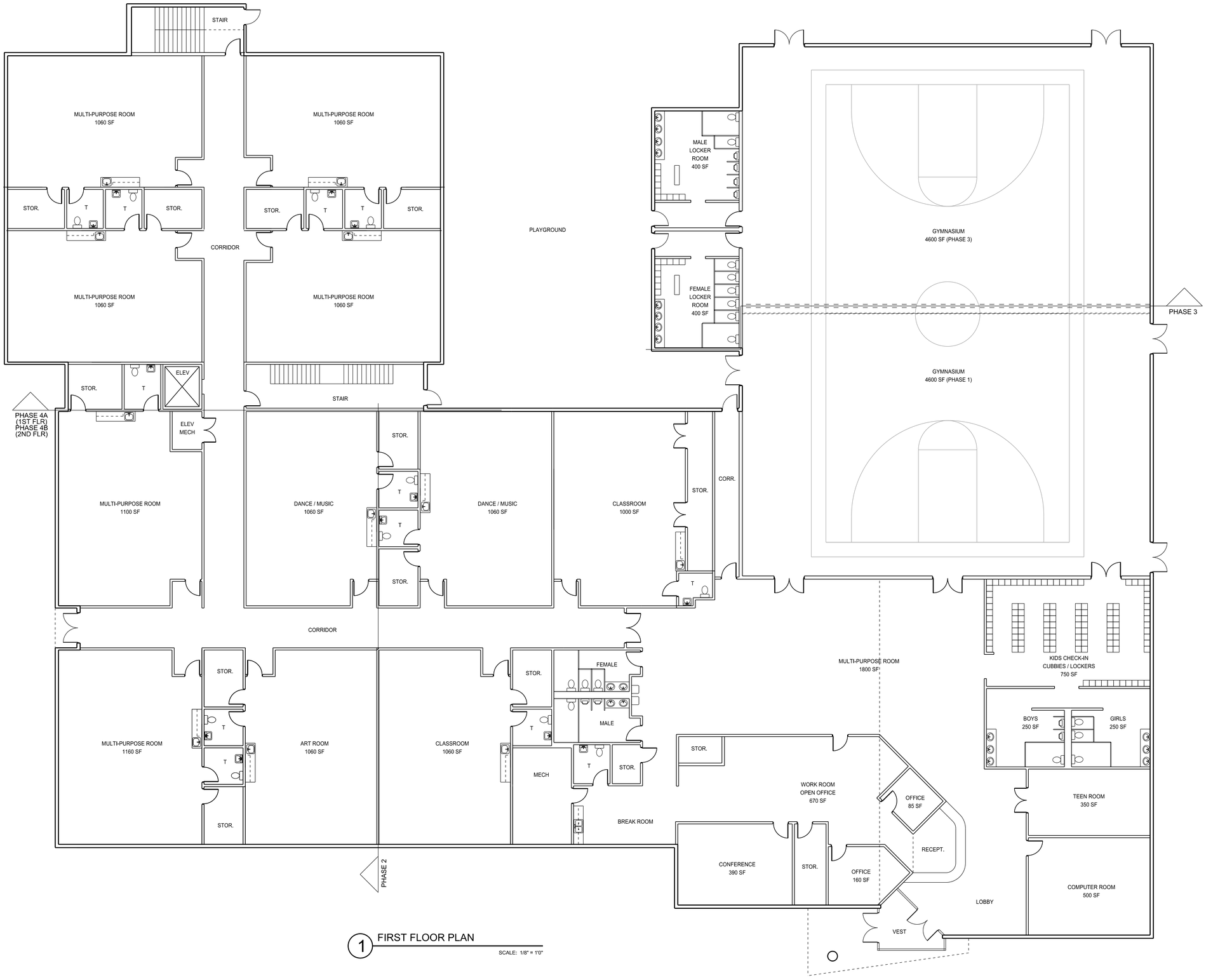
Actions History

January 23, 2012 - Scheduled for First Reading by Council

January 9, 2012 - Considered by Parks, Recreation, and Community Enhancement Committee

Draft

ATTACHMENT #2
PR&CE Meeting of January 9, 2012



1 FIRST FLOOR PLAN
SCALE: 1/8" = 1'0"

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PROJECT TITLE

BOYS & GIRLS CLUB

DOVER, DELAWARE

BOYS & GIRLS CLUBS
OF DELAWARE

SHEET TITLE

FLOOR PLANS

ISSUE BLOCK

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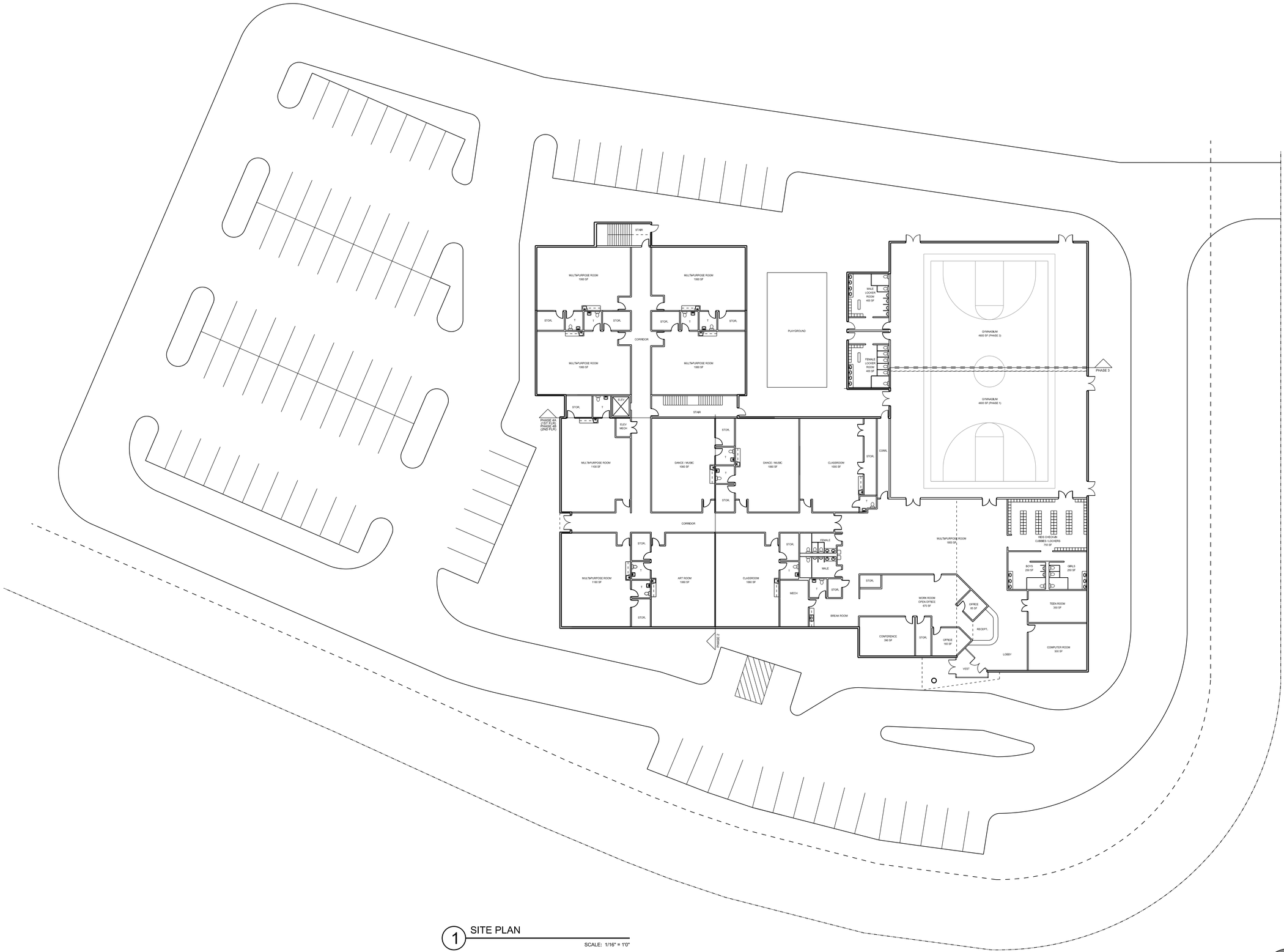
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ATTACHMENT #2
PR&CE Meeting of January 9, 2012

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1 SITE PLAN

SCALE: 1/16" = 1'0"

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SITE PLAN

ISSUE BLOCK

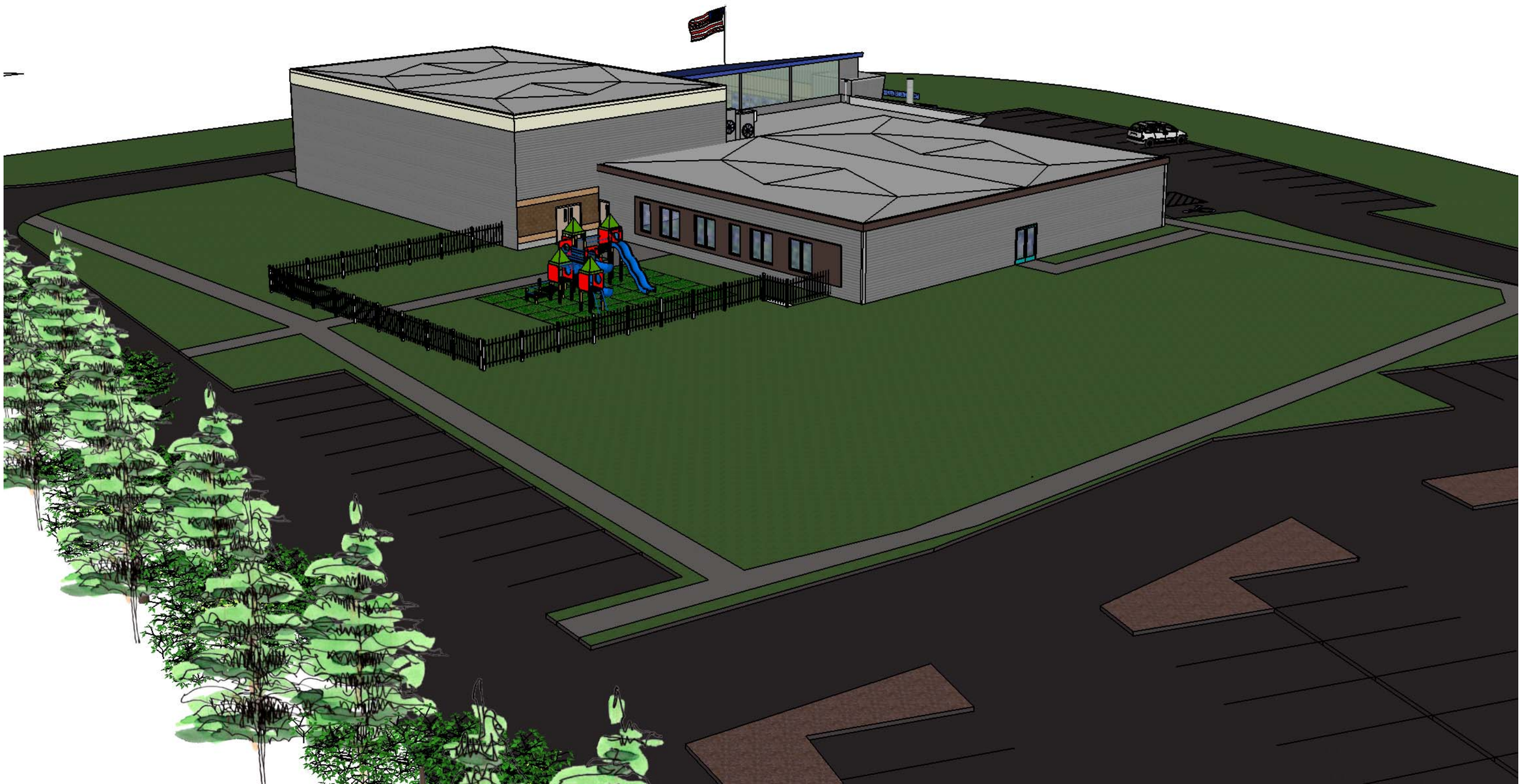
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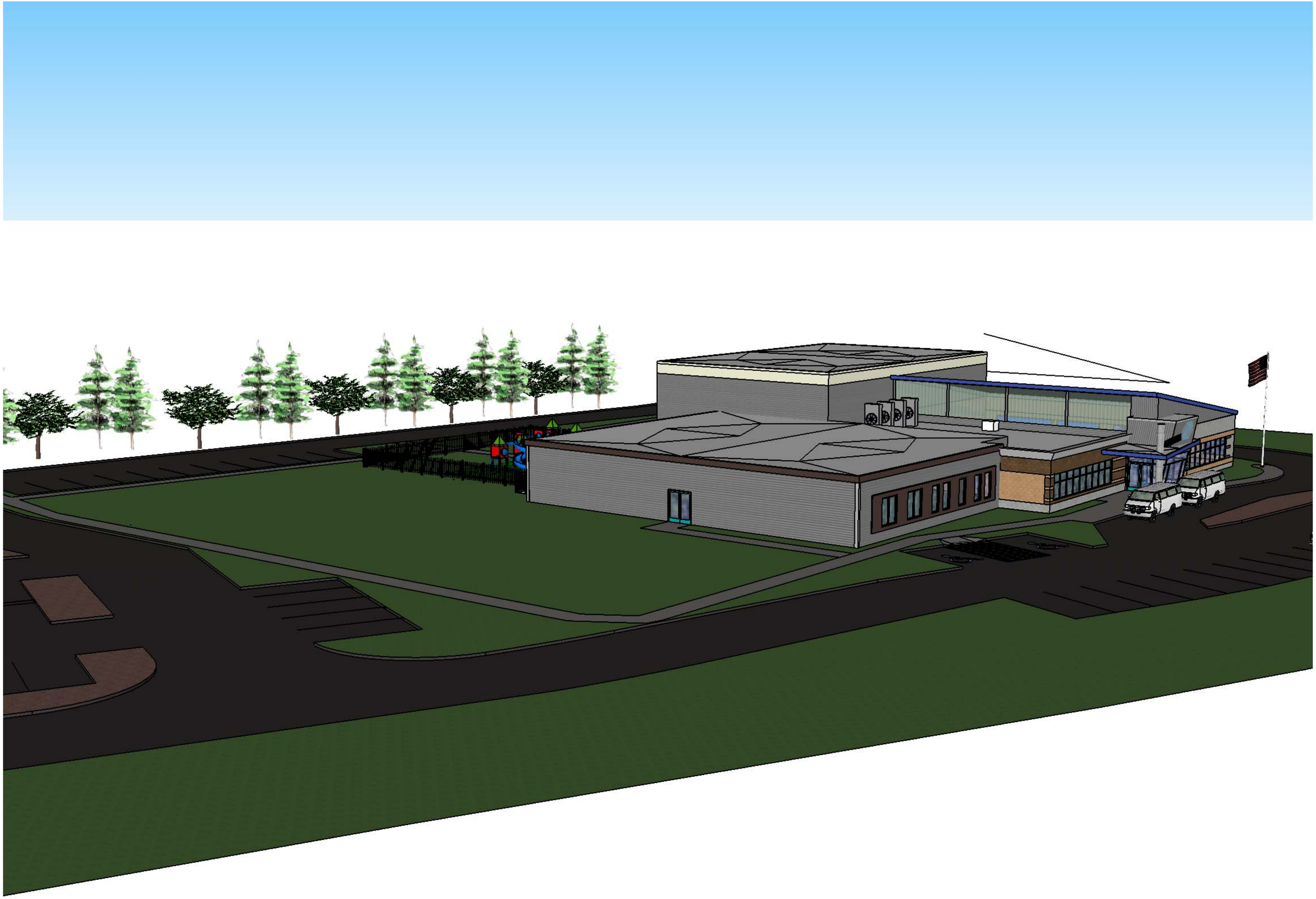
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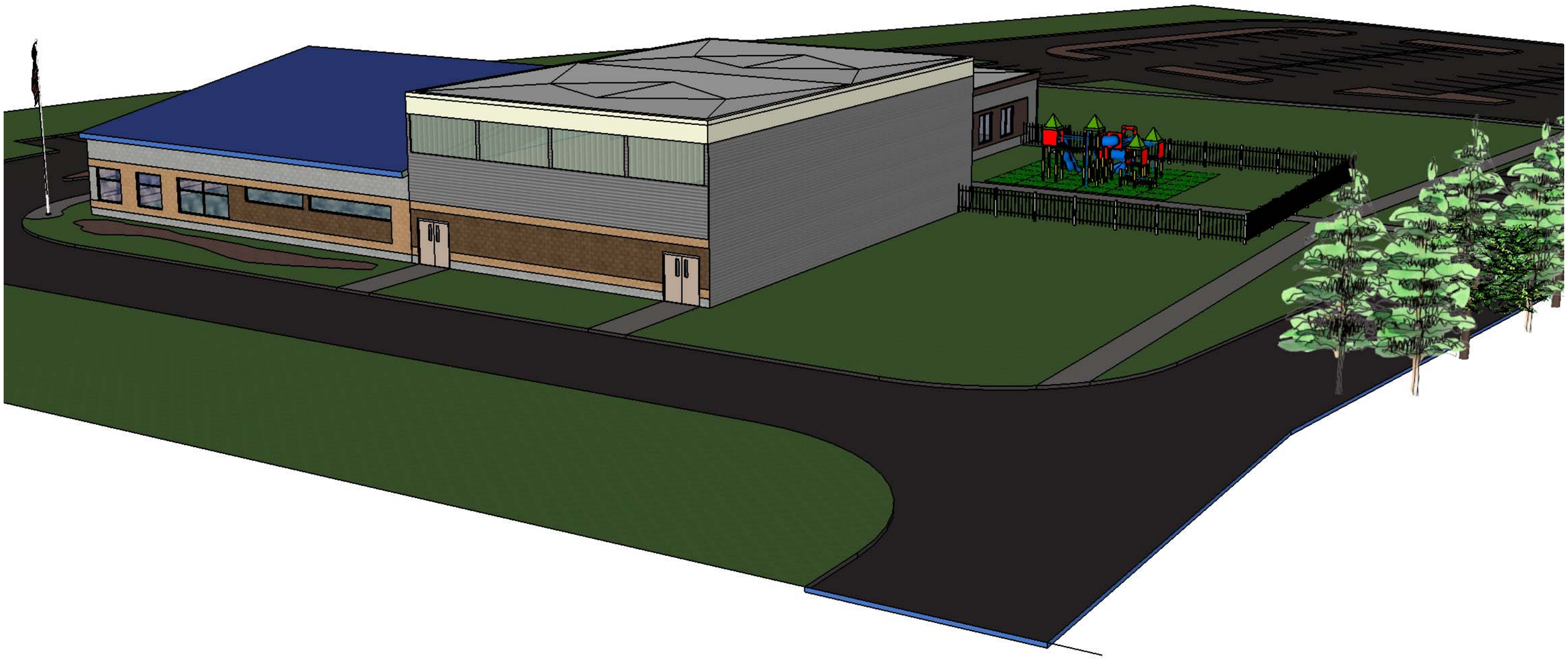
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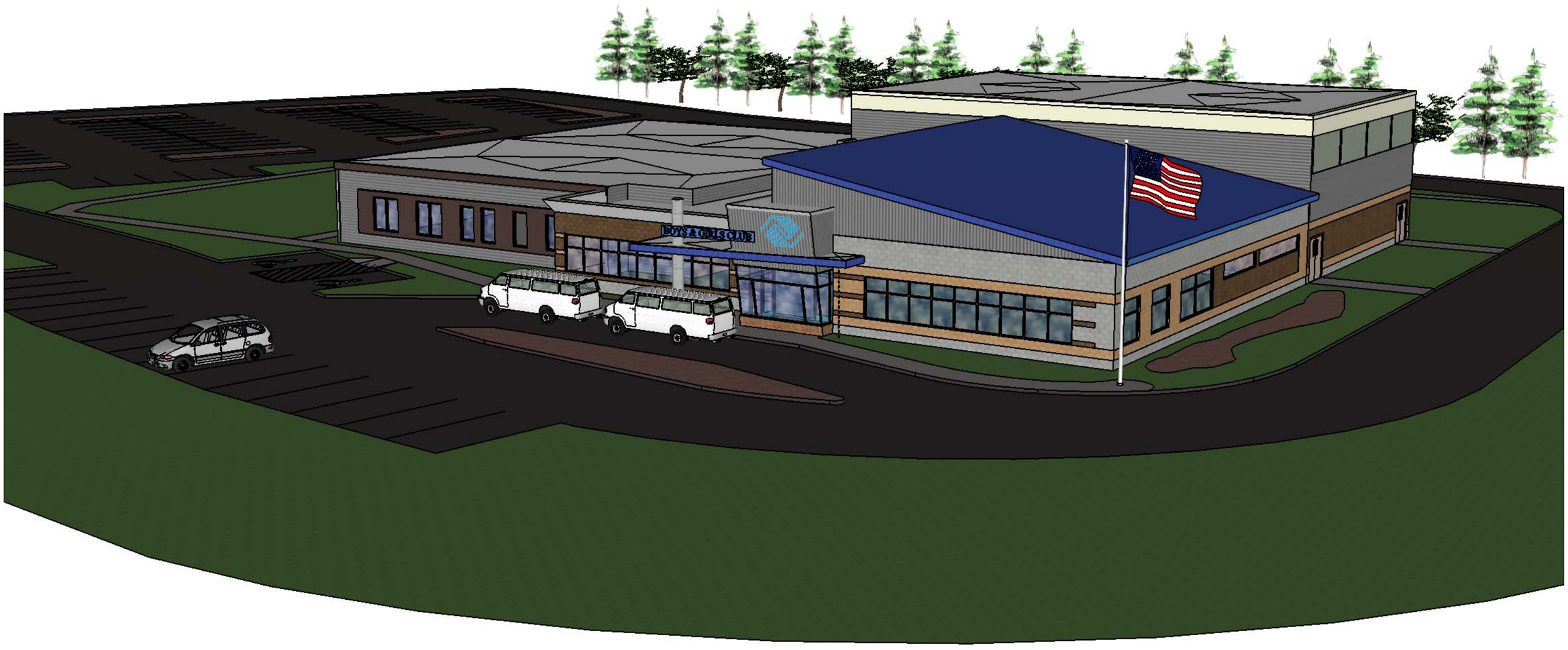
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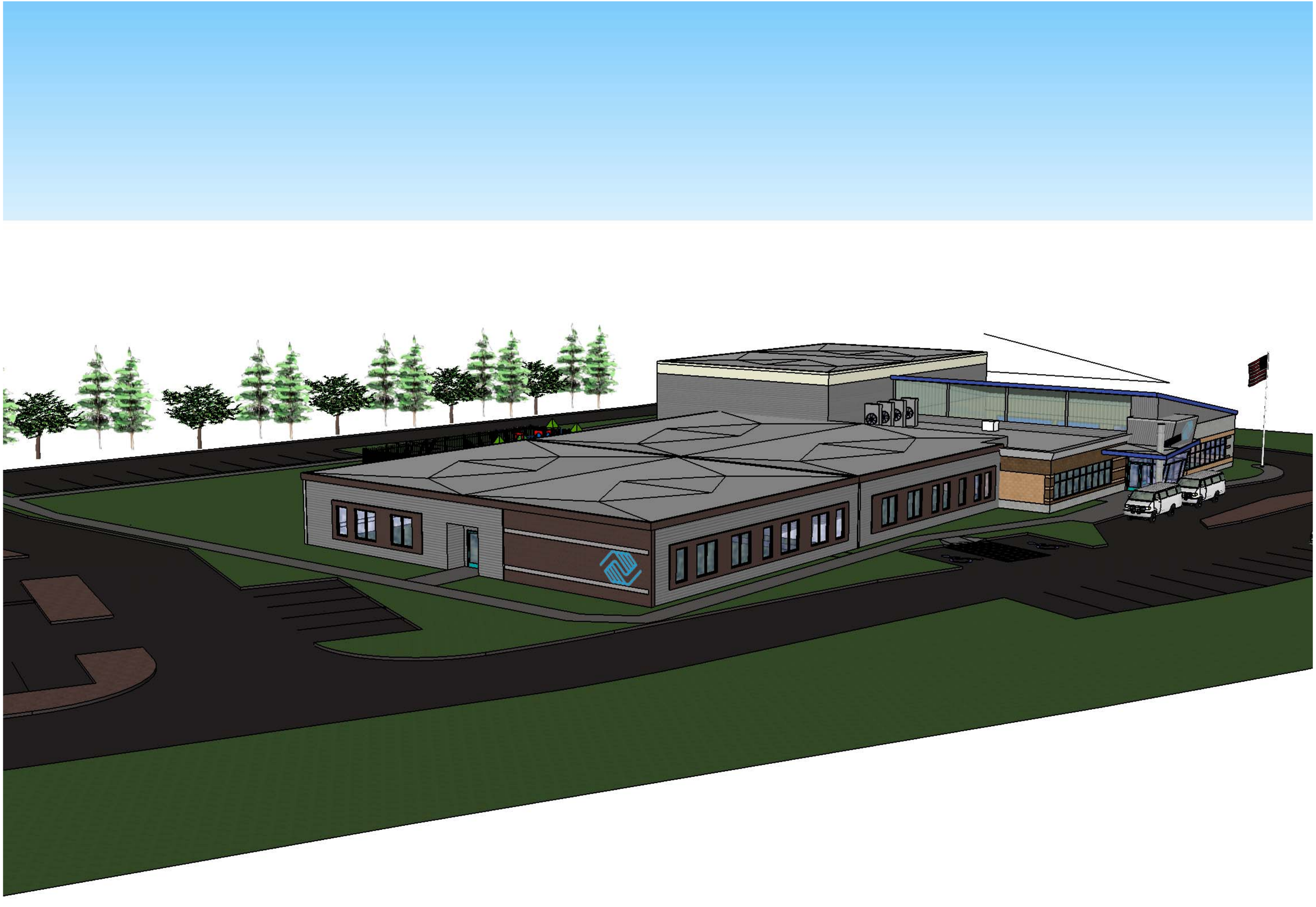


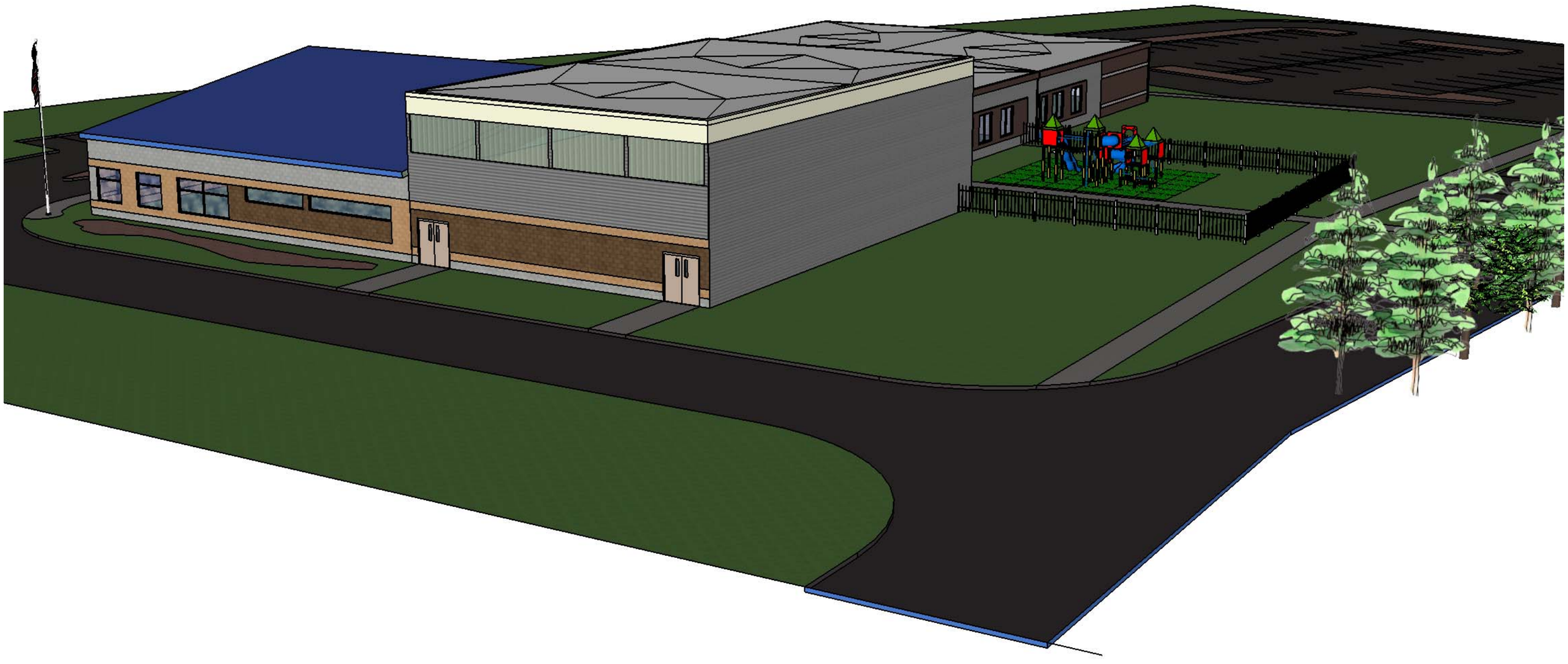


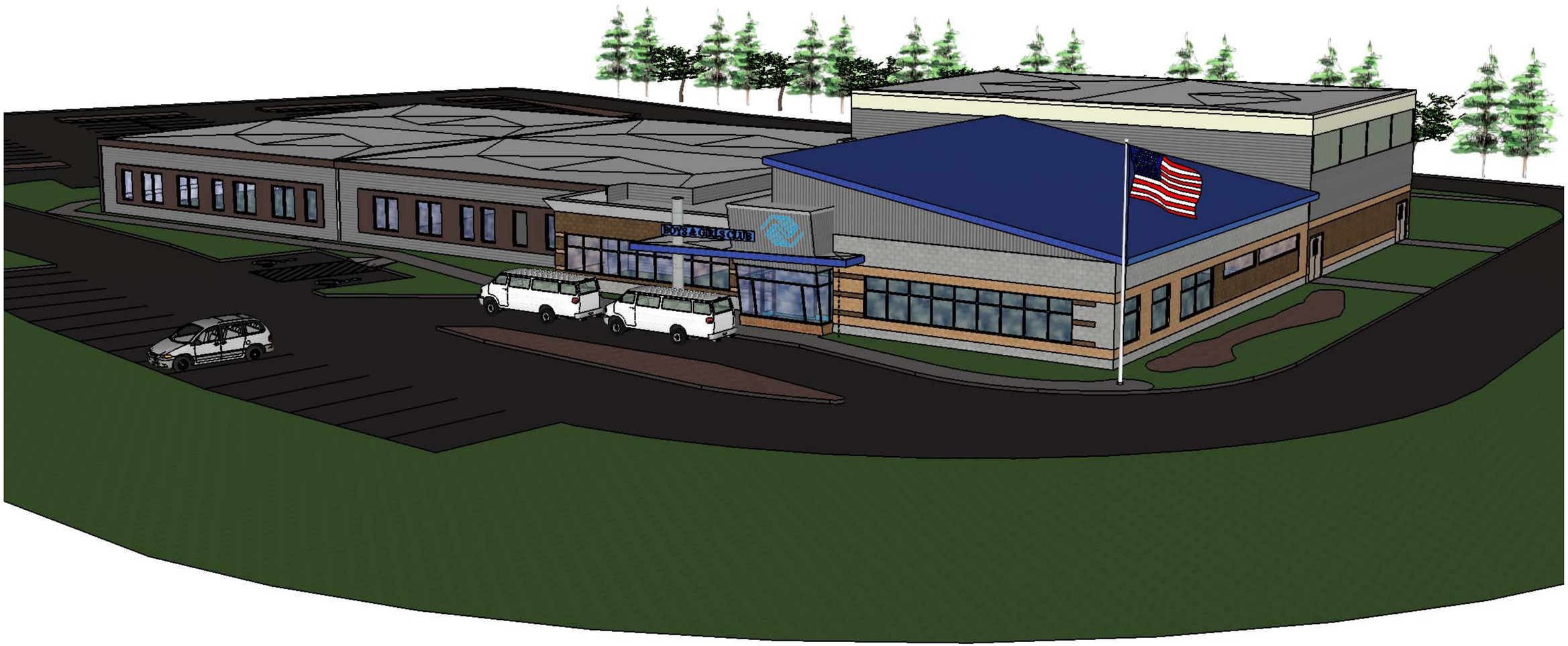


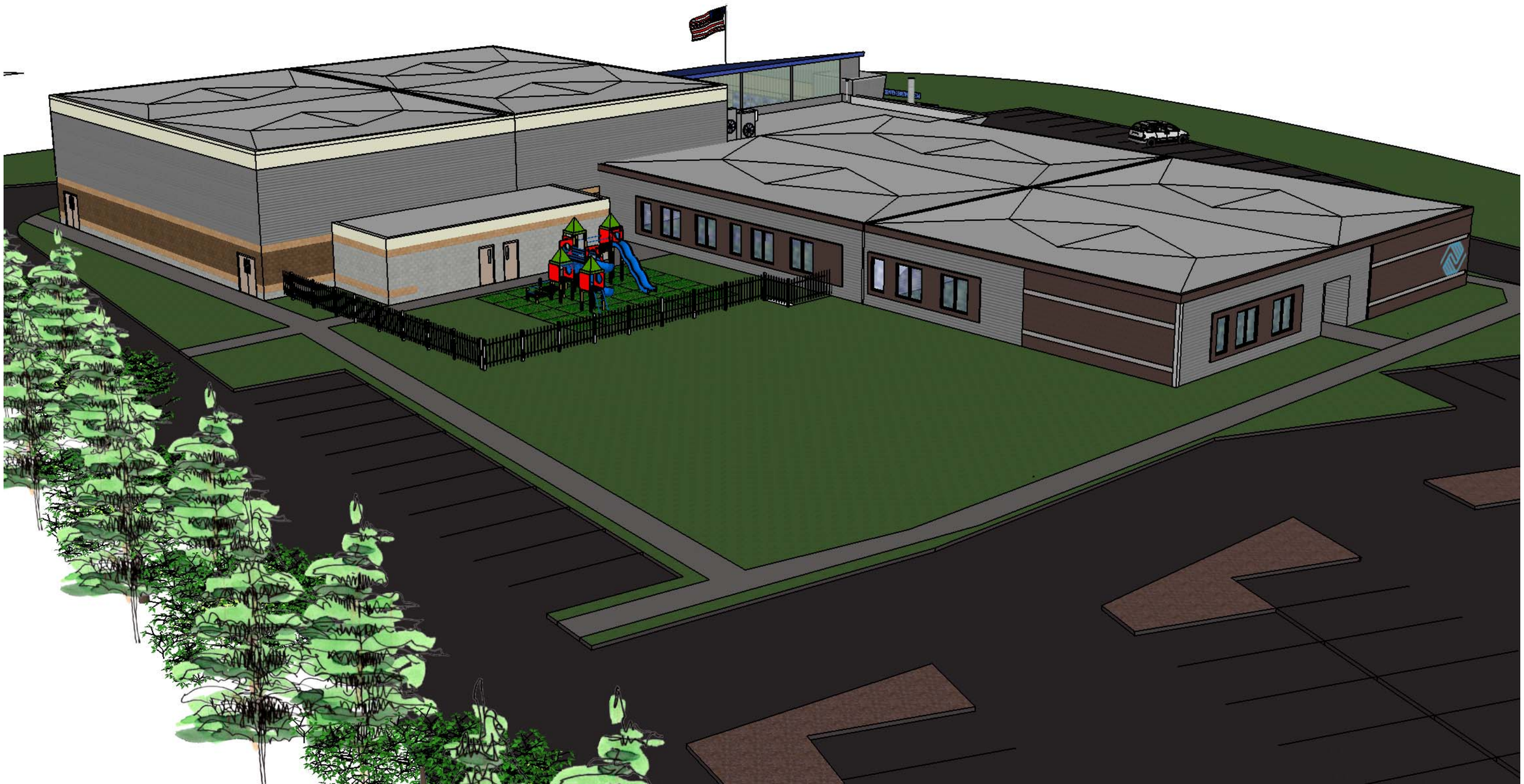

BOYS & GIRLS CLUB

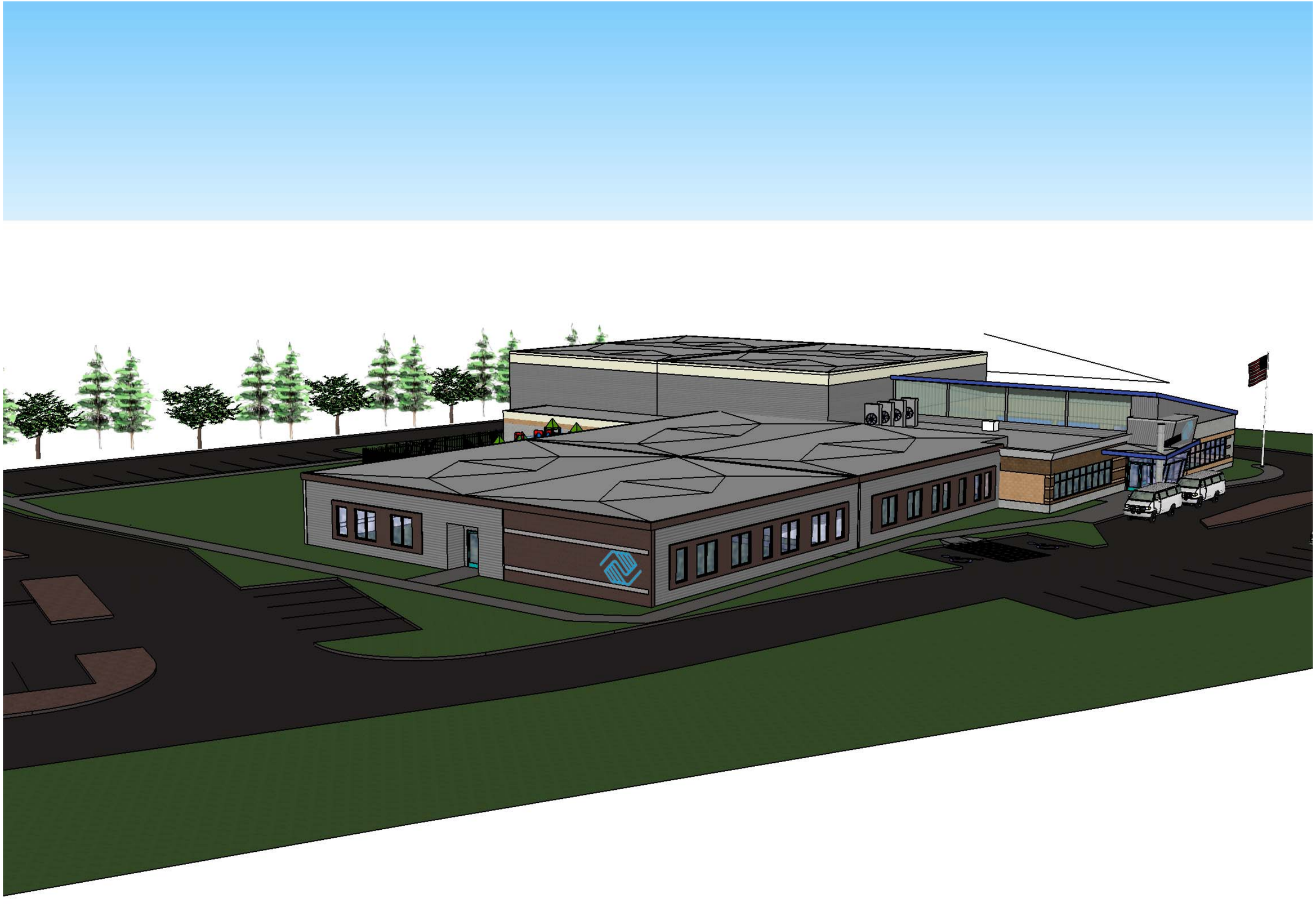


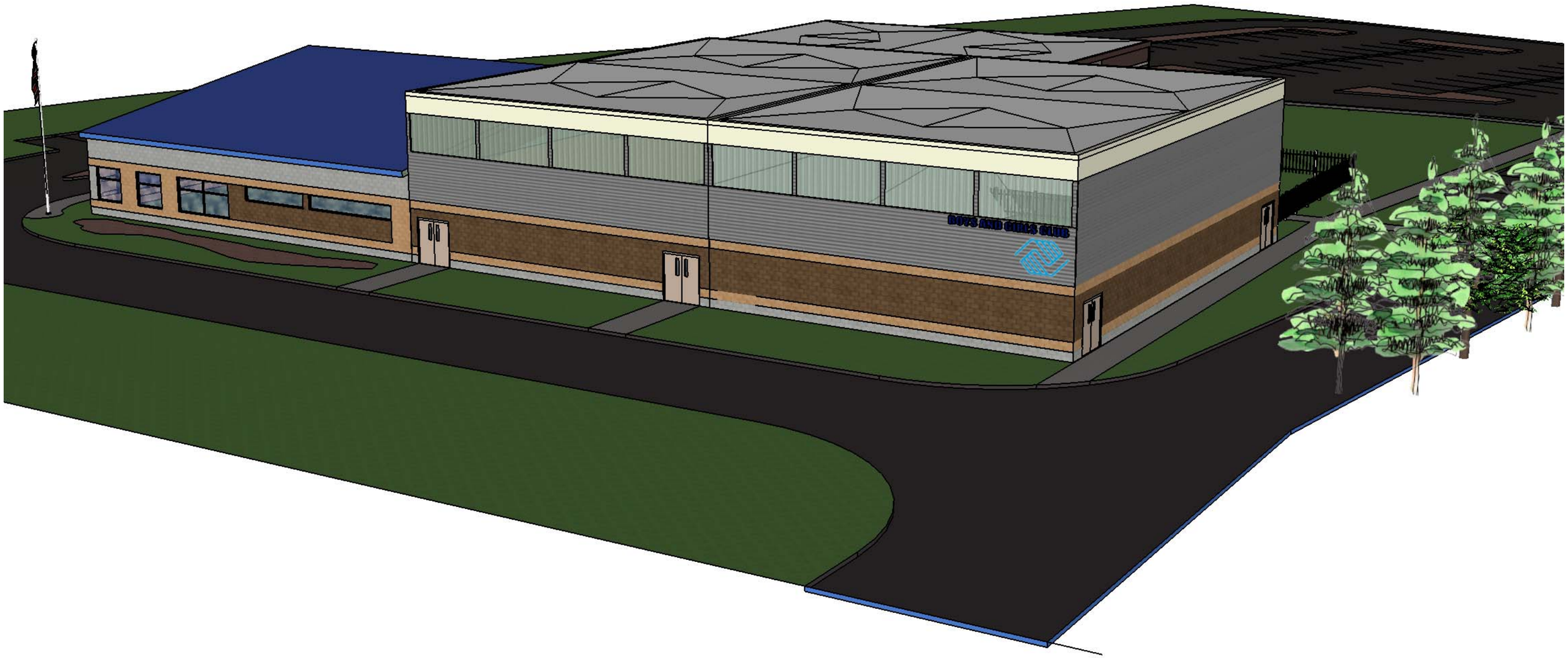


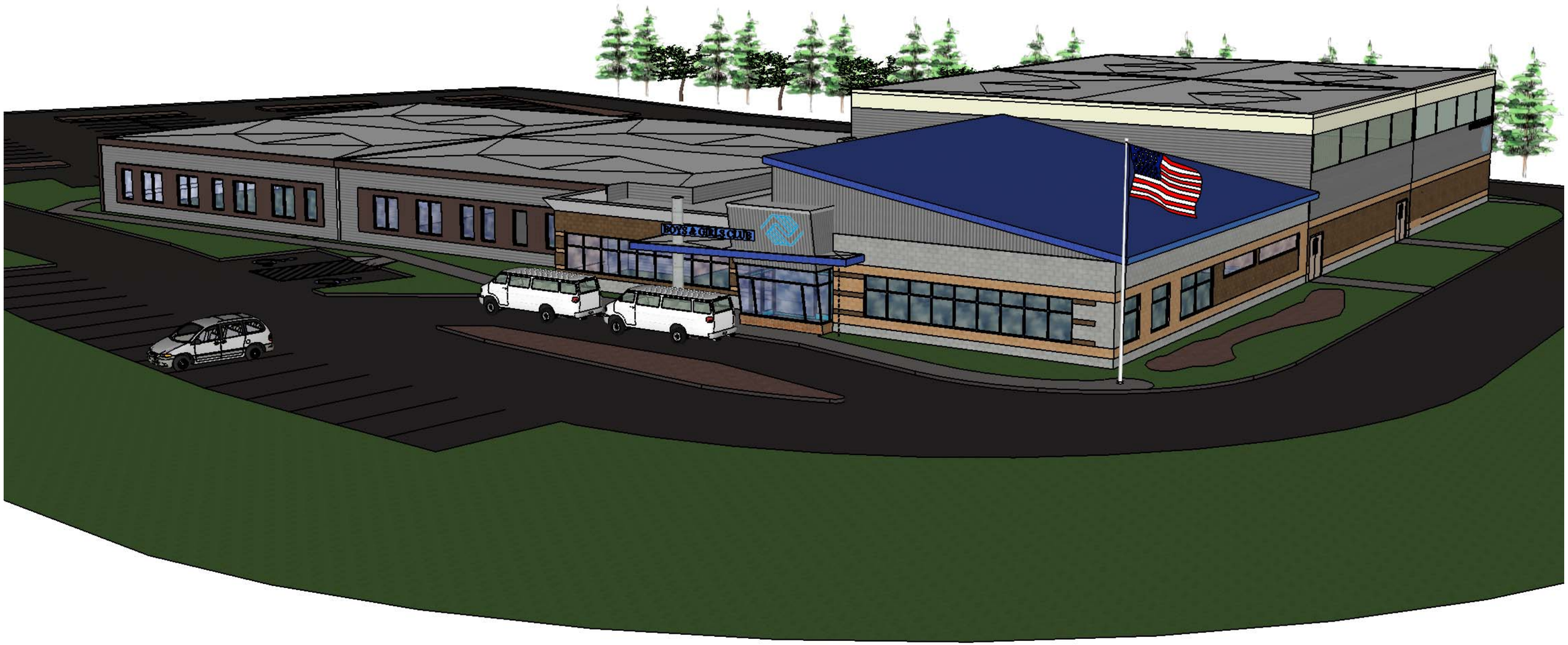



BOYS & GIRLS CLUB

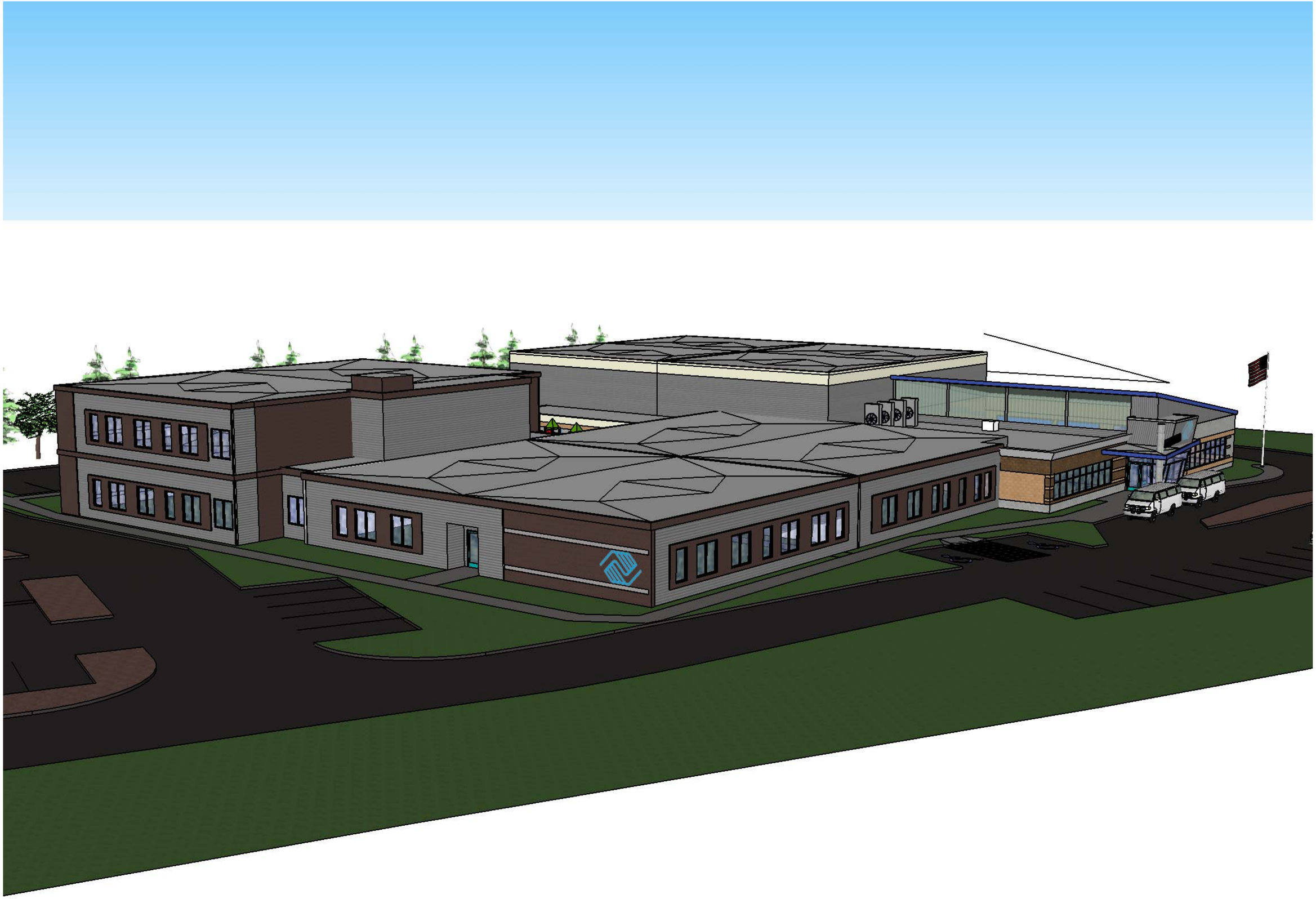


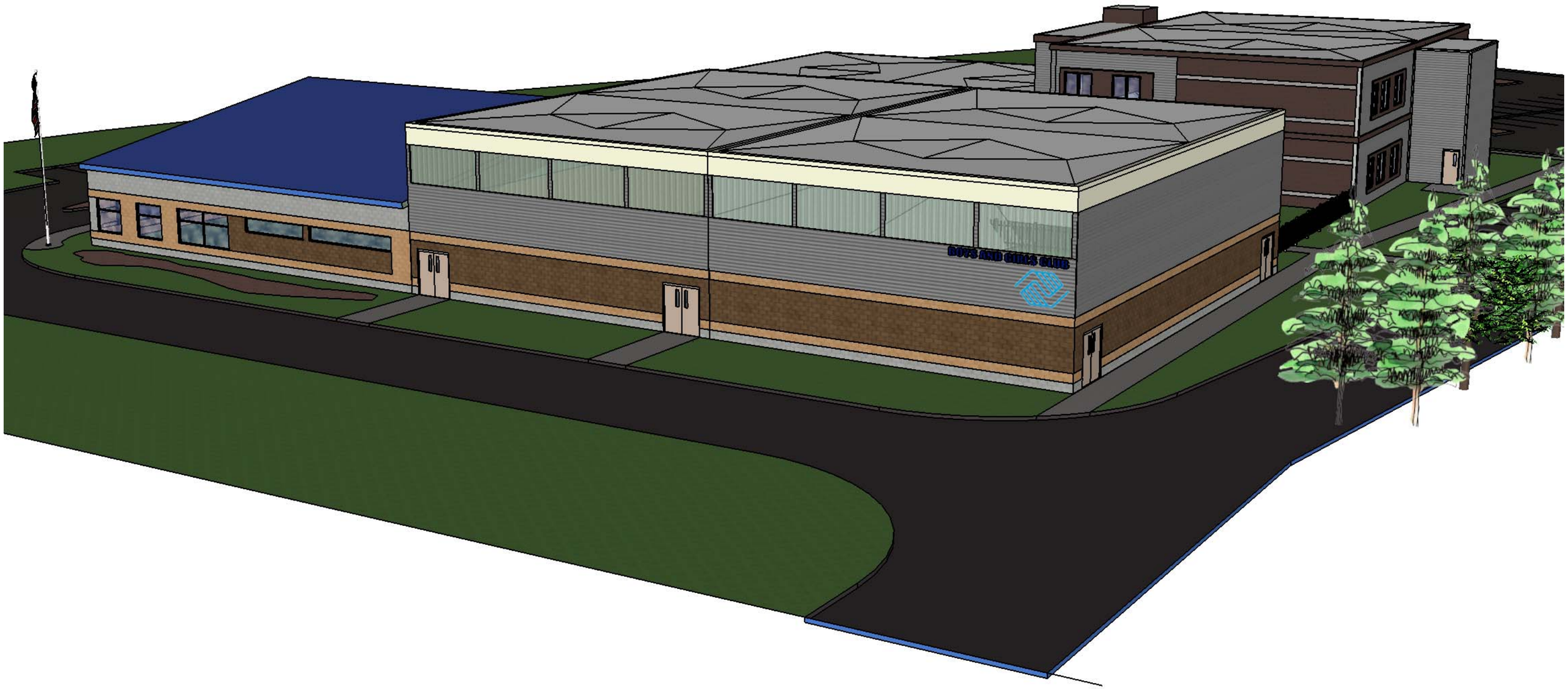


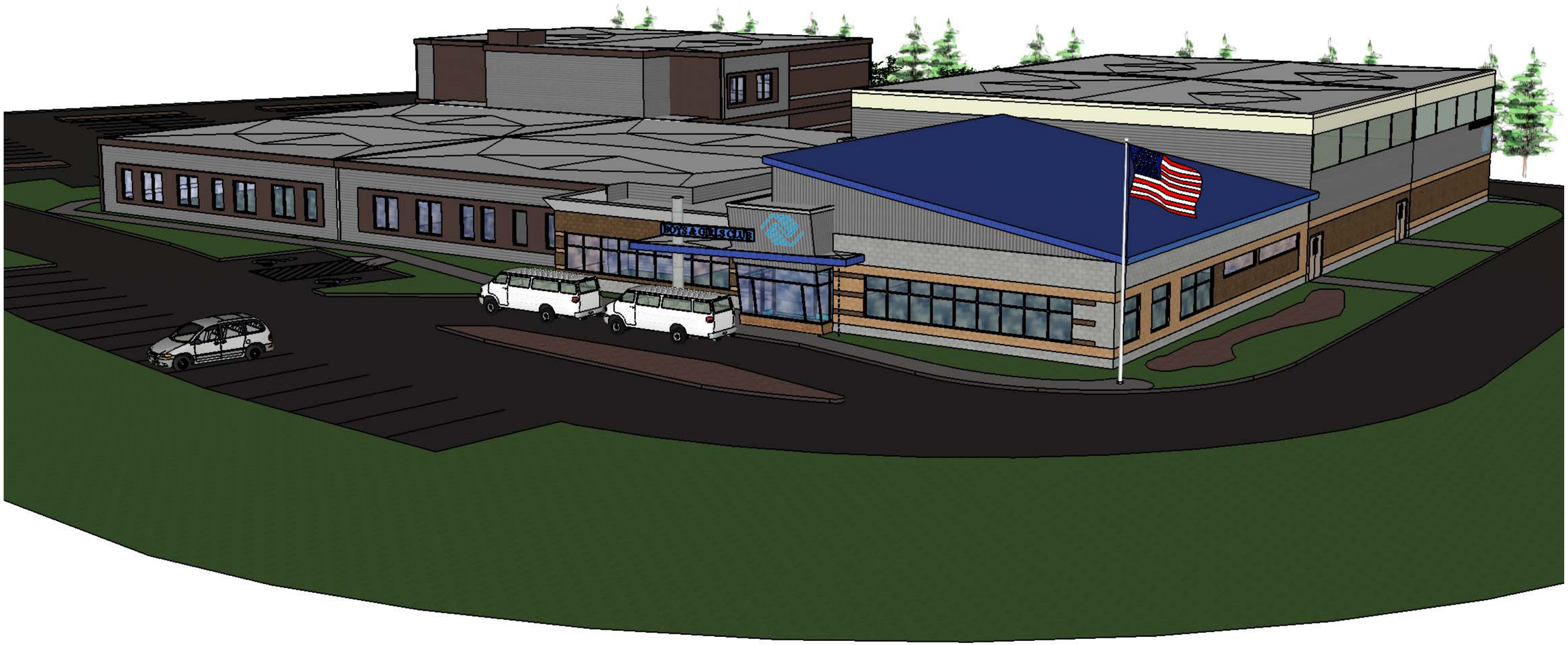

BOYS AND GIRLS CLUB


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