CITY OF DOVER HISTORIC DISTRICT COMMISSION
AGENDA
THRUSDAY, December 15, 2011- 3:00 P.M.
City Hall – Conference Room

ROLL CALL

APPROVAL OF AGENDA

APPROVAL OF MINUTES OF MEETING on October 20, 2011

COMMUNICATIONS & REPORTS

1. Meeting & Deadline Schedule for 2012

OLD BUSINESS

1. Discussion of Role of Historic District Commission
    a. Review of Draft Resolution/Letter pertaining to Role of Historic District Commission

NEW BUSINESS

1. Annual Meeting of Historic District Commission
    a. Election of Chairman and Vice Chairman

2. Building at 22-24 West Loockerman Street – Presentation of Information on the proposed Renovation project to the existing building at 22-24 West Loockerman Street owned by the Downtown Dover Partnership. The renovation project involves proposed changes to the Loockerman Street façade, changes to the North Street façade, and interior renovations to divide the building into multiple tenant spaces. Certain portions of the project are eligible for administrative review of Architectural Review Certification during Building Permit process; however, other project aspects may require submission of an application for Architectural Review Certification review by the Historic District Commission. *The Historic District Commission requested an informational presentation on this project as it is being designed and planned.*

3. HI-11-05 North Street Area Improvement Project – Public Hearing and Review for Recommendation to the City of Dover Planning Commission on the Architectural Review Certificate for the North Street Area Improvement project. The project involves three project areas/phases consisting of the following: a parking lot consolidation project on the south side of North Street; streetscape improvements to the block of North Street between South State Street and South Governors Avenue; and the redevelopment a vacant area in the block between North Street and West Loockerman Street as a plaza with parking lot. The project area consists of multiple parcels of land totaling 4.1635 acres ± of land zoned C-2 (Central Commercial Zone) or RGO (General Residence and Office Zone) and subject to the H (Historic District Zone). The project area is focused on the segment of North Street between South State Street and South Governors Avenue and the area between West

Loockerman Street and Bank Lane. The owners of record include Rudolph von Croy c/o Colonial Investment & Management, Delaware State Housing Authority, Collegian Plaza Hospitality Group II LLC, and the City of Dover; the equitable owner (for certain parcels) is the Downtown Dover Partnership. The property addresses include 114, 116, 120, 126 and 128 West Loockerman Street; 100, 104, 106, and 119 West North Street; 309 South Governors Avenue; and 16 and 22-26 The Green. Tax Parcels: ED-05-077.09-04-32.00-000, ED-05-077.09-04-06.00-000, ED-05-077.09-04-31.00-000, ED-05-077.09-04-30.00-000, ED-05-077.09-04-08.00-000, ED-05-077.09-04-09.00-000, ED-05-077.09-04-43.00-000, ED-05-077.09-04-42.00-000, ED-05-077.09-04-51.01-000, ED-05-077.09-04-53.00-000, ED-05-077.09-04-53.01-000, ED-05-077.09-04-07.00-000, ED-05-077.09-04-50.00-000 and ED-05-077.09-04-54.00-000.

ONGOING PROJECTS

1. Discussion of the Project to Evaluate and Update the "*Design Standards and Guidelines for the City of Dover Historic District Zone*"

ADJOURN

THE AGENDA ITEMS MAY NOT BE CONSIDERED IN SEQUENCE. THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE ADDITION OR THE DELETION OF ITEMS, INCLUDING EXECUTIVE SESSION.