REGULAR COUNCIL MEETING

The Regular Council Meeting was held on November 14, 2011 at 7:30 p.m. with Council President Leary presiding. Council members present were Mr. Anderson, Mrs. Russell, Dr. McGlumphy, Mr. Lynn, Mr. Bonar, Mrs. Williams, Mr. Hare, and Mr. Hutchison.

Council staff members present were Police Chief Hosfelt, Ms. Russell, Mrs. Mitchell, Mrs. Townshend, Fire Chief Fortney, Mr. Koenig, City Solicitor Rodriguez, and Mrs. McDowell. Mayor Carey was also present.

OPEN FORUM

The Open Forum was held at 7:15 p.m., prior to commencement of the Official Council Meeting. Council President Leary declared the Open Forum in session and reminded those present that Council was not in official session and could not take formal action.

There was no one present wishing to speak during the Open Forum.

The invocation was given by Chaplain Dixon, followed by the Pledge of Allegiance.

AGENDA ADDITIONS/DELETIONS

Council President Leary noted that he was advised that Item #3 - Certificate of Congratulations - Dover Air Force Base - Winner of the AMC-Level Commander-in-Chief's Installation Excellence Award, would not take place this evening.

Mr. Bonar moved for approval of the agenda as amended, seconded by Mr. Hare and unanimously carried.

Mr. Bonar moved for approval of the consent agenda as presented, seconded by Mrs. Russell and carried by a unanimous roll call vote.

ADOPTION OF MINUTES - REGULAR COUNCIL MEETING OF OCTOBER 24, 2011

The Minutes of the Regular Council Meeting of October 24, 2011 were unanimously approved by motion of Mr. Bonar, seconded by Mrs. Russell and bore the written approval of Mayor Carey.

ADOPTION OF MINUTES - SPECIAL COUNCIL MEETING OF NOVEMBER 3, 2011

The Minutes of the Special Council Meeting of November 3, 2011 were unanimously approved by motion of Mr. Bonar, seconded by Mrs. Russell and bore the written approval of Mayor Carey.

CERTIFICATE OF RECOGNITION - CHALLENGER FOOTBALL

The City Clerk read the following Certificate of Recognition into the record:

Certificate of Recognition

presented to

Steve Pickering

for fostering the idea of holding "Challenger Day" in the City of Dover.

The mission of the Challenger Football Game was to bring the football experience to those special needs individuals who would normally not be given such an opportunity. The Challenger Football game was non-competitive, no-contact and no score was kept. The games, however, were modeled after a regular game with warm-ups, a coin toss, and singing of the National Anthem.

The students of Dover High School, including the football team, the cheerleaders, and the band, participated in making this a special day for the students.

In cooperation with Capital School District and other generous sponsors, we recognize you for bringing this wonderful opportunity to the special needs population in the City of Dover.

Presented on November 14, 2011

Mayor Carey presented the Certificate to Mr. Steve Pickering, Sports Coordinator, and relayed appreciation for this initiative.

PROCLAMATION - GEOGRAPHIC INFORMATION SYSTEMS (GIS) DAY AND GEOGRAPHIC AWARENESS WEEK

The City Clerk read the following Proclamation into the record:

WHEREAS, this year's theme; "The Adventure in Your Community," promotes the idea that the geographic perspective is an important way to understand every community—no matter what size, or how long or briefly one has been a part of it; and

WHEREAS, technology plays a vital role in the continued growth of the City of Dover and the use, management, and exchange of geographic information is necessary for effective decision making by local, state, and federal governmental agencies; and

WHEREAS, Geographic Information Systems (GIS) provide data that allows for the identification of patterns and relationships of real-world conditions that ultimately lead to better decisions and improved delivery of services for the citizens of Dover, as well as our surrounding communities; and

WHEREAS, geographic information has many useful applications and is a valuable resource used in the analysis of infrastructure, emergency services, homeland security, economic development, and long-range planning; and

WHEREAS, the City of Dover's GIS Department has been nationally recognized for their outstanding efforts in the advancement of GIS and the foresight to create programs that can be used to better manage services in the city, as well as tracking services for the thousands of NASCAR race fans visiting our City.

NOW, THEREFORE, I, CARLETON E. CAREY, SR., MAYOR OF THE CITY OF DOVER, DELAWARE, do hereby proclaim November 16, 2011 as GIS Day, and November 13 – 19, 2011 as Geography Awareness Week in the City of Dover and urge all residents to explore the community through geographic eyes by using geographic skills such as photography, storytelling, and mapping.

Mayor Carey presented the Proclamation to Mr. Mark Nowak, GIS Manager, and relayed congratulations for the success of the City's Geographic Information Systems.

PROCLAMATION - NATIONAL DIABETES AWARENESS MONTH

The City Clerk read the following Proclamation into the record:

WHEREAS, diabetes is a serious disease which has no cure and is a major cause of heart disease and stroke; it is the seventh leading cause of death in the Unites States; and

WHEREAS, nearly twenty-six million American children and adults have diabetes, with someone diagnosed with type 1 diabetes every 35 seconds; and

WHEREAS, type 1 diabetes is an autoimmune disease that strikes children and adults suddenly and lasts a lifetime, requiring them to take multiple injections of insulin daily or continually infuse insulin through a pump; and

WHEREAS, diabetes is the leading cause of kidney failure, non-traumatic lower limb amputations and new cases of blindness among adults in the Unites States; and

WHEREAS, an increase in community awareness of risk factors and symptoms related to diabetes can improve the likelihood that people with diabetes will get the attention they need before developing the disease with its devastating complications, and with more than 1.5 billion dollars allocated to research since 1970, the Juvenile Diabetes Research Foundation is the worldwide leader in funding research to cure type 1 diabetes today and in the future.

NOW, THEREFORE, I, CARLETON E. CAREY, SR., MAYOR OF THE CITY OF DOVER, DELAWARE, do hereby proclaim the month of November 2011 as National Diabetes Awareness Month in the City of Dover to help raise awareness of this serious, expensive and rapidly increasing disease.

Mayor Carey presented the Proclamation to Mrs. Ann Marie Townshend, Director of Planning and Community Development, and her son, Kevin Townshend, noting that diabetes does not discriminate and can affect young children.

PROCLAMATION - PANCREATIC CANCER AWARENESS MONTH

The City Clerk read the following Proclamation into the record:

WHEREAS, pancreatic cancer is the fourth leading cause of cancer death in the United States; and

WHEREAS, in 2011 an estimated 44,000 people will be diagnosed with pancreatic cancer in the United States and approximately 37,500 people will die from the disease, with at least 120 pancreatic cancer related deaths occurring in Delaware; and

WHEREAS, there is no cure for pancreatic cancer and there have been no significant improvements in survival rates in the last 40 years; and

WHEREAS, the Pancreatic Cancer Action Network is the first and only national patient advocacy organization that serves the pancreatic cancer community in the City of Dover and nationwide by focusing its efforts on public policy, research funding, patient services, and public awareness and education related to developing effective treatments and a cure for pancreatic cancer; and

WHEREAS, the good health and well-being of the residents of the City of Dover are enhanced as a direct result of increased awareness about pancreatic cancer and research into early detection, causes, and effective treatments.

NOW, THEREFORE, I, CARLETON E. CAREY, SR., MAYOR OF THE CITY OF DOVER, DELAWARE, do hereby proclaim November 2011 as Pancreatic Cancer Awareness Month in the City of Dover and encourage all citizens to help increase public awareness and support for the individuals and families who are affected by cancer.

Mayor Carey presented the Proclamation to Mr. Bob Lougheed, Ms. Melissa Pertschil, Ms. Elisa Vassas, and Mr. Joe Wescott in recognition of Pancreatic Cancer Awareness Month.

MONTHLY REPORTS - SEPTEMBER 2011

By motion of Mr. Bonar, seconded by Mrs. Russell, the following monthly reports were accepted by consent agenda:

Chief of Police Report
City Assessor's Report
City Manager's Report
City Planner's Report
Dover Fire Department Report

APPOINTMENTS RECOMMENDED BY COUNCIL PRESIDENT LEARY - DOVER HUMAN RELATIONS COMMISSION

Council President Leary requested the following appointments to the Dover Human Relations Commission:

Kim Warfield (to fill the expired term of Katrina Brumble - Term to Expire 2/2013)
Faye D. White (to fill the expired term of Catherine M. Gregory - Term to Expire 2/2013)
Aaron Yatskevich (to fill the unexpired term of Nauleen A. Perry - Term to Expire 2/2012)

By consent agenda, Mr. Bonar moved for approval of the appointments to the Dover Human Relations Commission, as recommended by Council President Leary, seconded by Mrs. Russell and carried by a unanimous roll call vote.

APPOINTMENT OF CITY MANAGER - SCOTT D. KOENIG

Council President Leary announced that the City Manager Search Committee conducted interviews of potential candidates for the position of City Manager for the City of Dover. After careful consideration, he stated that City Council has selected Mr. Scott D. Koenig to be appointed to serve as City Manager.

Mrs. Williams moved to confirm the appointment of Mr. Scott D. Koenig to serve as City Manager for the City of Dover. The motion was seconded by Mr. Bonar.

Mr. Bonar noted that there were many very well qualified individuals who applied for the position from all over the United States, and he felt this was an indication of the respect that the City of Dover has earned. Moreover, he congratulated Mr. Hare, the Chair of the City Manager Search Committee, for his organizational abilities and keeping members "on track" during the selection process.

Mr. Hare stated that 63 candidates applied for the position. He congratulated Mr. Koenig on his selection and indicated his utmost support.

Council President Leary announced that, in addition to Mr. Hare, the Search Committee consisted of Mr. Bonar, Mrs. Williams, Mr. Hutchison, and Mayor Carey.

Mr. Anderson relayed his support for the selection of Mr. Koenig and expressed confidence that he would prove to be the right choice for the City of Dover over the next few years.

Mr. Hutchison stated his pleasure regarding the selection, indicating that, as a former employee, he has had the pleasure of working with Mr. Koenig over the past several years and looked forward to the continuation of this relationship.

On a call for the question, the motion to confirm the appointment of Mr. Scott D. Koenig to serve as City Manager for the City of Dover was unanimously carried.

Mr. Koenig thanked members of Council for providing him the opportunity to serve as the City Manager. He advised members that during his tenure with the City of Dover over the past 21 years, he has had the privilege of working with a very talented work force of dedicated employees. Mr. Koenig also felt that the City of Dover has served as an outstanding employer. He expressed his interest in and commitment to the City's infrastructure, as well as the City's Budget. In addition, Mr. Koenig noted that the City of Dover has a very unique role in the State of Delaware. As the State capital, he felt that Dover has an obligation to lead and exemplify leadership in the First State and he stated his commitment to that ideal. Mr. Koenig relayed his enthusiasm about Dover's future and noted that, although there will be challenges, the City has a staff, citizens, and political body that

have expressed the will to solve such challenges. He stated that he looked forward to the future and that he was excited to "get started."

FINAL READING - PROPOSED ORDINANCE #2011-15

The First Reading of Proposed Ordinance #2011-15 was accomplished during the Council Meeting of September 26, 2011.

Appendix A - Subdivision, Article VII - Special Provisions

Mr. Hare moved that the Final Reading of Proposed Ordinance #2011-15 be acknowledged by title only, seconded by Mrs. Williams.

Mr. Lynn advised members that he was contacted by Mr. Fred Neil, of the Wild Meadows Homeowners' Association, and was made aware that the residents of Wild Meadows have several concerns regarding the Proposed Ordinance. He requested that action be deferred to allow these concerns to be addressed through the City Planner's Office.

Mr. Lynn moved to table the Final Reading and adoption of Proposed Ordinance #2011-15, seconded by Mr. Anderson and carried by a roll call vote of six (6) yes, and three (3) no (Dr. McGlumphy, Mrs. Williams, and Mr. Hare).

COUNCIL AND COMMITTEE MEETINGS - HOLIDAY SCHEDULE

Council President Leary stated that, due to the holiday season, it was recommended that the Council and committee meetings scheduled for the final week in December be canceled, as Council has done in the past. He stated that the Utility and Legislative, Finance, and Administration Committee Meetings and the Council Meeting scheduled for December 26th, as well as the Safety Advisory and Transportation Committee Meeting scheduled for December 28th, would be cancelled. He assured members that if the need arises, Special Meetings would be called.

Mr. Bonar moved for approval of the Holiday Schedule for the Council and Committee Meetings, as presented by Council President Leary, seconded by Dr. McGlumphy and unanimously carried.

COUNCIL MEMBERS ANNOUNCEMENTS

Council President Leary wished Mrs. Russell a Happy Birthday (November 22nd).

Mrs. Russell relayed appreciation for all those who assisted during her recent illness and expressed special thanks to Ms. Kay Sass, Public Affairs Coordinator.

Mrs. Russell announced that a Youth Community Christmas Party would be held on December 17, 2011, from 1:00 to 4:00 p.m. at Whatcoat United Methodist Church, 341 Saulsbury Road, for children ranging in age from two (2) months to 12 years.

Mr. Anderson recognized Dr. Kim Warfield, who was recently appointed as a member of the Dover Human Relations Commission, and thanked her for allowing her office to be a "drop-off point" for the Stockings for Soldiers Program on Tuesdays and Thursdays. Mr. Anderson explained that this

is a Delaware-based program and encouraged everyone to visit www.stockingsforsoldiers.org or their Facebook pages for ideas of inexpensive gifts that could be purchased for donation to this effort.

Noting that the costs of heating oil and other heating material have increased significantly, Mr. Bonar reminded everyone of the low-income heating assistance program. He advised members that the State of Delaware has not taken action to provide a sufficient amount of low-income heating assistance for those residents with limited means. Mr. Bonar stated that the federal government budgeted over $5B for this program during the last several years; however, the last proposal submitted was for $2.5B. He stated that the City of Dover receives approximately $60,000 to assist residents with heating costs. Mr. Bonar explained that approximately 10% of Delaware residents cannot afford to heat their homes, which equates to 70,000 households. He encouraged members of Council to go on record in support of funding the federal low-income heating assistance program at the same level as previous years. He advised members that he has drafted a letter and forwarded it to the City Clerk's Office for circulation to members of Council and requested support in sending the letter to U.S. Senators and Congressmen. Responding, Council President Leary suggested that this matter be placed on an agenda for consideration as soon as possible.

Mayor Carey advised members that he, along with Mr. Anderson, recently attended a National League of Cities Conference and that the highlight of the conference was the election of George Wright (former Mayor of Smyrna, and Executive Director of the Delaware League of Local Governments) to serve on the National League of Cities Board of Directors. He noted that there have only been two (2) Board of Directors nominated to the National League of Cities from the State of Delaware in the history of the National League of Cities: Crawford Carroll and George Wright. He stated that this designation deserved a great deal of honor.

By unanimous consent, the meeting adjourned at 7:59 P.M.

TRACI A. McDOWELL
CITY CLERK

All orders, ordinances, and resolutions adopted by City Council during their Regular Meeting of November 14, 2011, are hereby approved.

CARLETON E. CAREY, SR.
MAYOR

/TM/jg
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