REGULAR COUNCIL MEETING

A G E N D A

October 10, 2011 - 7:30 P.M. - Council Chambers - City Hall - City of Dover

OPEN FORUM - 15 MINUTES PRIOR TO OFFICIAL MEETING (7:15 P.M.)
The "Open Forum" segment is provided to extend the opportunity to the general public to share their questions, thoughts, comments, concerns, and complaints. Discussion of any item appearing on the agenda is prohibited and citizen comments are limited to three (3) minutes. Council is prohibited from taking action since they are not in official session; however, they may schedule such items as regular agenda items and act upon them in the future.

INVOCATION BY CHAPLAIN WALLACE DIXON

PLEDGE OF ALLEGIANCE LED BY MAYOR CAREY

AGENDA ADDITIONS/DELETIONS

* **CONSENT AGENDA**
Those items on the Council Agenda which are considered routine and non-controversial are marked with an asterisk (*) and will be acted upon by a single roll call vote of the Council. There will be no separate discussion of these items unless a member of Council so requests, in which event the matter shall be removed from the Consent Agenda and considered a separate item.

* **1. Adoption of Minutes - Regular Council Meeting of September 26, 2011**

2. Certificate of Recognition - Edward R. Perkowski

3. Proclamations
- **A. Cyber Security Awareness Month**
- **B. Fire Prevention Week**
- **C. Halloween Trick-or-Treat**

4. Rezoning Request - Public Hearing/Final Reading of Proposed Ordinance #2011-23
Property located at 327 Martin Street (southeast of the intersection of Court Street and South DuPont Highway (Route 13)), consisting of $0.277^{+/-}$ acres ($11{,}744^{+/-}$ S.F.), owned by EJB, Inc. The property is currently zoned C-4 (Highway Commercial Zone) and the requested zoning is IO (Institutional and Office Zone). Copies of the proposed ordinance are available at the entrance of the Council Chambers. *The First Reading of the proposed ordinance was accomplished during the Council Meeting of August 22, 2011.*
(TAX PARCEL: ED-05-077.10-01-48.00-000, SECOND COUNCIL DISTRICT; PLANNING REFERENCE: Z-11-06)

A. AN ORDINANCE AMENDING THE ZONING ORDINANCE AND ZONING MAP OF THE CITY OF DOVER BY CHANGING THE ZONING DESIGNATION OF PROPERTY LOCATED AT 327 MARTIN STREET

5. Public Hearing/Final Reading

The First Reading of Ordinance #2011-21 was accomplished during the Council meeting of August 22, 2011. Copies of the proposed ordinance are available at the entrance of the Council Chambers.

A. Proposed Ordinance #2011-21 - Appendix B - Zoning, Article 3 - District Regulations, Section 1 - One-Family Residence Zones [R-20, R-15, R-10, R-8, and R-7)], Subsection 1.15 - Accessory Uses, and Article 5 - Supplementary Regulations, Section 1 - Supplementary Regulations Applying to Residence Zones, (New) Subsection 1.11 - Swimming Pools

* **6. Compensation Commission Report - September 20, 2011**

* **7. Utility Committee Report - September 26, 2011**

A. Discussion - Informational Presentation by Delaware Electric *Cooperative (Referred Back to Committee by Council on 09/12/2011)*

(Committee Recommended Approval of a Request for Proposals for a Cost of Service Study to Determine the Valuation of the Entire City of Dover Electric System and all Appendices to Include Generation, Distribution, Personnel Costs, Etc.)

B. Cost of Service Study to be Performed on the Electric Utility and the Possibility of Allowing Some Rate Classes to Shop for Services

(Discussion of this Item was Combined with Previous Item)

C. Review of Utility Related Capital Investment Plan (CIP) *(Electric and Water/Wastewater)*

(Committee Action Not Required)

D. TEA/NAES Monthly Report *(July)*

(Committee Recommended Acceptance of the Report)

8. Legislative, Finance, and Administration Committee Report - September 26, 2011

* **A. Discontinuation of Pay for Performance (PFP) Evaluation Form and Review of Proposed Evaluation Form**

(Committee Requested Staff to Take the Committee's Comments Into Consideration and Develop a Revised Evaluation Form to be Brought Back to the Committee)

B. Recommendation of the Health Benefits Committee Regarding Elimination of Medicare Part B Reimbursements for Current Non-Bargaining Employees

(Committee Made No Recommendation)

* **C. Proposed Resolution No. 2011-11 - Request to General Assembly to Amend the City of Dover Charter - Length of Terms for Mayor and Council**

(Committee Recommended Adoption of Proposed Resolution No. 2011-11)

* **D. Proposed City of Dover Prescription Assistance Plan**

(Committee Recommended the Implementation of the United Networks of America Free Statewide Prescription Assistance Plan, as Presented)

* **E. Discussion - Historical Perspective of Economic Development Office**

(Committee Took No Action)

* **F. Presentation by Downtown Dover Partnership (DDP)**

f-1. Recent Grant Award in the Amount of $3M *(Committee Took No Action)*

f-2. Status of $1.3M Loan for 120 S. Governors Avenue *(Committee Took No Action)*

f-3. Future Plans *(Committee Took No Action)*

9. Legislative, Finance, and Administration Committee Report - September 26, 2011 (Continued)

* **G. Review, Consolidation and/or Elimination of City Committees, Commissions, and Boards - Dover Human Relations Commission**

(Committee Recommended That the Dover Human Relations Commission Be Retained and That the Commission Itself Conduct a Review and Report Back to the Committee Within Three (3) Months with Suggestions to Make Operations More Effective)

* **H. Review of Cell Phone Use**

(Deferred by Committee Due to Time Constraints)

* **I. Review of Take-Home Vehicle Use**

(Deferred by Committee Due to Time Constraints)

* **J. Public Comment Period**

(Deferred by Committee Due to Time Constraints)

* **10. Monthly Reports - August 2011**

A. Budget Report
B. Chief of Police Report
C. City Assessor's Report
D. City Manager's Report
E. City Planner's Report
F. Dover Fire Department Report
G. Capital Investment Plan (CIP) Report

* **11. Appointments Recommended by Mayor Carey**

A. Dover MPO Public Advisory Committee - Two (2) Year Terms to Expire July 2013 (Reappointments)

a-1. Prameela Kaza
a-2. James P. Webster

B. Dover 4th of July Celebration Committee - Susan Betts - Annual Appointment to Expire May 14, 2012

* **12. Appointment Recommended by Council President Leary - Dr. Kim Warfield - Salary and Benefits Compensation Comparison Ad-Hoc Committee**

13. Council Members Announcements

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