PARKS, RECREATION, AND COMMUNITY ENHANCEMENT COMMITTEE

A G E N D A

October 10, 2011 - 12:00 Noon - City Hall Conference Room - City Hall - City of Dover

Public comments are welcomed on any item and will be permitted at appropriate times. When possible, please notify the City Clerk (736-7008 or e-mail at CityClerk@dover.de.us) should you wish to be recognized.

AGENDA ADDITIONS/DELETIONS

1. Presentation - Foster Care Treatment Services Provided by Pressley Ridge

2. Neighborhood Stabilization Partnership (NSP) with Habitat for Humanity

3. Proposed Ordinances
   A. Ordinance #2011-25 - Amendment to Appendix B - Zoning, Article 3 - District Regulations, Section 17 - Shopping Center Development [(SC-1, SC-2 and SC-3)], Subsection 17.3 - Permitted Uses (Relating to Neighborhood Shopping Center Zone)
   B. Ordinance #2011-26 - Amendment to Appendix B - Zoning, Article 5 - Supplementary Regulations, Section 1 - Supplementary Regulations Applying to Residence Zones and Section 7 Supplementary Regulations Applying to All Non-Residential Zones (Relating to Corner Lots)

4. Benchmarks Established for the Economic Development Office

5. Updates
   A. Planning and Funding for New Library
   B. CDBG Program
   C. Housing and Recovery Act of 2008 Funds (Neighborhood Stabilization Fund)

/tm
S:\AGENDAS & MINUTES\Committee-Agendas\2011\10-10-2011 PR&CE.wpd

THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE ADDITION OR THE DELETION OF ITEMS, INCLUDING EXECUTIVE SESSIONS.

ACTION FORM

PROCEEDING: Parks, Recreation & Community Enhancement Committee
DEPARTMENT OF ORIGIN: Community Development **DATE SUBMITTED**: 9/20/11
PREPARED BY: Tracey Harvey, Community Development Manager
SUBJECT: Neighborhood Stabilization Partnership (NSP) partnership with Habitat for Humanity
REFERENCE: N/A
RELATED PROJECT: N/A
REVIEWED BY: Ann Marie Townshend, Director of Planning & Community Development
EXHIBITS: N/A
EXPENDITURE REQUIRED: N/A **AMOUNT BUDGETED**: N/A **FUNDING SOURCE (Dept./Page in CIP & Budget)**:
TIME TIMETABLE: Pending Council approval, develop a Memorandum of Agreement between the City of Dover and Habitat for Humanity.
RECOMMENDED ACTION: Council approval of the NSP partnership between the City and Habitat for Humanity.

BACKGROUND AND ANALYSIS

The Community Development office is requesting a NSP partnership with Central Delaware Habitat for Humanity due to Dover Housing Authority's Board of Commissioners decision to decrease participation in the NSP program as part of their plan to restore financial viability.

Habitat will be a great asset to the city's NSP program with the success they have in providing homeownership to persons that are low income due to the affordability of the homes and very low monthly mortgage payments that are less than rent for a 2 or 3 bedroom apartment.

Habitat has an excellent track record in providing homeownership in the city with 14 houses built in the city and the most recent renovation of 101 Jefferson Court that was a troubled home in the city for many years until Habitat purchased the property, renovated the property and sold it to a low income family that was living in a shelter.

There is approximately $205,000 left in the line of credit for Habitat to purchase and renovate a property in order to sell to a qualifying family. The criteria in the selection process is very structured in order for a family to qualify for a home, and have provided permanent homeownership solutions to over 100 adults and children throughout Kent County.

ACTION FORM

PROCEEDING: Parks, Recreation & Community Enhancement Committee
DEPARTMENT OF ORIGIN: Planning & Community Development **DATE SUBMITTED**: 10/3/11
PREPARED BY: Ann Marie Townshend, AICP, Director of Planning & Community Development
SUBJECT: Draft Ordinance to Amend the Zoning Ordinance Regarding the SC-1 (Neighborhood Shopping Center) Zone
REFERENCE: Appendix B – Zoning, Article 3 – District Regulations, Section 17 – Shopping Center Developments
RELATED PROJECT
REVIEWED BY:
EXHIBITS: Draft Ordinance
EXPENDITURE REQUIRED: N/A **AMOUNT BUDGETED**: N/A **FUNDING SOURCE (Dept./Page in CIP & Budget)**: N/A
TIMETABLE: First Reading on October 24, 2011, Referral to Planning Commission on November 21, 2011, Final Action by City Council on December 12, 2011
RECOMMENDED ACTION: Staff recommends that the proposed ordinance be forwarded to City Council with the above timeline for action.

BACKGROUND AND ANALYSIS

The proposed ordinance would amend the SC-1 (Neighborhood Shopping Center) zone to permit retail and service establishments; and would specify that gas pumps would be permitted as an accessory use and would be subject to conditional use approval; and would prohibit wholesaling, warehousing, storage, and motor vehicle service, sales and/or fueling stations.

Staff has reviewed the properties within the City that are zoned SC-1, and they include: the former Playtex Plant at the northwest corner of Route 8 and Route 13; the Hamlet Shopping Center at the corner of Walker and Saulsbury Roads; the Dover Downs Shopping Center (location of Best Buy); and Route 8 Plaza (location of Talbots).

CITY OF DOVER PROPOSED ORDINANCE #2011-25

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

That Appendix B - Zoning, Article 3 - District Regulations, Section 17 - Shopping Center Development [(SC-1, SC-2 and SC-3)], Subsection 17.3 - Permitted Uses, be amended by inserting the text indicated in bold, blue, italics and deleting the text indicated in bold, red, strikeout as follows:

17.31 In a neighborhood shopping center (SC-1), the following are permitted uses:

1. All uses permitted in the neighborhood commercial zone C-1, with no limitation on the size of establishments;
2. Business, professional and governmental offices, public libraries, banks and restaurants~~.~~***;***
3. Retail and service establishments, subject to the following:
   (a) The following uses shall be prohibited:
      i. Wholesaling, warehousing, storage;
      ii. Motor vehicle service, sales, and/or fueling stations.
   (b) Gasoline pumps shall be permitted only as an accessory use and shall be subject to conditional use approval by the planning commission in accordance with Appendix B - Zoning, Article 10 - Planning Commission, Section 1 - Approval of conditional uses.

ADOPTED: *

SYNOPSIS

The proposed ordinance would amend the SC-1 (Neighborhood Shopping Center) zone to permit retail and service establishments, would specify that gas pumps would be permitted only as an accessory use and would be subject to conditional use approval, and would prohibit wholesaling, warehousing, storage, and motor vehicle service, sales, and/or fueling stations.

Actions History

October 10, 2011 - Scheduled for consideration by the Parks, Recreation, and Community Enhancement Committee

Draft

ACTION FORM

PROCEEDING: Parks, Recreation & Community Enhancement Committee
DEPARTMENT OF ORIGIN: Planning & Community Development **DATE SUBMITTED**: 10/3/11
PREPARED BY: Ann Marie Townshend, AICP, Director of Planning & Community Development
SUBJECT: Draft Ordinance to Amend the Zoning Ordinance Regarding Corner Lots
REFERENCE: Appendix B – Zoning, Article 5 – Supplementary Regulations, Section 1 – Supplementary Regulations Applying to Residence Zones & Section 7 – Supplementary Regulations Applying to All Non-Residence Zones
RELATED PROJECT:
REVIEWED BY:
EXHIBITS: Draft Ordinance
EXPENDITURE REQUIRED: N/A **AMOUNT BUDGETED**: N/A **FUNDING SOURCE (Dept./Page in CIP & Budget)**: N/A
TIMETABLE: First Reading on October 24, 2011, Referral to Planning Commission on November 21, 2011, Final Action by City Council on December 12, 2011
RECOMMENDED ACTION: Staff recommends that the proposed ordinance be forwarded to City Council with the above timeline for action.

BACKGROUND AND ANALYSIS

Based on the definition of a "front yard" in the *Zoning Ordinance*, corner lots have two front yards, along each street frontage. The *Zoning Ordinance* also limits the height of a fence in a front yard to four feet. This means that property owners of corner lots are restricted in their ability to install a privacy fence to fence in what many residents would consider a back yard.

The proposed ordinance would clarify that corner lots have two front yards; permit such lots in residential zones to have a fence of up to 6 ½ feet in height in the front yard along the side of the house; permit such lots in non-residential zones to have a fence of up to eight feet in height in the front yard along the side of the principal structure; and designate which yard on corner lots shall function as the side and rear yards. Additionally, the proposed ordinance clarifies that residential lots with dual frontages would be permitted to have fences of up to 6 ½ feet in height situated in the yard to the rear of the house and non-residential lots with dual frontages would be permitted to have fences of up to eight feet in height situated in the yard to the rear of the principal structure.

CITY OF DOVER ORDINANCE #2011-26

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

That Appendix B - Zoning, Article 5 – Supplementary Regulations, Section 1 – Supplementary Regulations Applying to Residence Zones, Subsection 1.3 – Corner Lots, be amended by inserting the text indicated in bold, blue, italics as follows:

1.3 *Corner lots.*

1.31 ***Corner Visibility.*** In all zones within the city, no structure, fence, wall, landscaping, earthen berm, sign or any other form of obstruction to visibility, in excess of three feet in height above the adjacent street grade, shall be erected, placed or maintained on any corner lot within the triangular area formed by intersecting right-of-way lines. Two sides of the triangular area shall be 20 feet in length and measured from the point of intersection of the right-of-way lines as further illustrated in figure 5-1.

1.32 Yard Requirements. Corner lots are considered to have two front yards. The rear yard for a corner lot shall be the yard that is opposite the street upon which the principal structure fronts. The side yard for a corner lot shall be the yard that is opposite the street adjacent to the side of the principal structure.

1.33 Fences. A fence on a corner lot shall comply with the front yard requirement for height along the street upon which the principal structure fronts. A fence on a corner lot shall comply with the side yard requirement for height along the street adjacent to the side of the principal structure.

BE IT FURTHER ORDAINED:

That Appendix B – Zoning, Article 5 – Supplementary Regulations, Section 1 – Supplementary Regulations Applying to Residence Zones, Subsection 1.5 – Exceptions to Yard Requirements, be amended by inserting the text indicated in bold, blue, italics and deleting the text indicated in bold, red, strikeout as follows:

1.5 *Exceptions to yard requirements.*

1.51 *Permitted obstructions.* Cornice or cantilevered roofs and chimneys may project not more than two and one-half feet into a required yard. Belt courses, windowsills and other ornamental features may project not more than six inches into a required yard. Paved terraces, steps, and walks (other than such as are needed for access to the buildings on the lot) shall not project within 15 feet of a street line or four feet of a property line.

1.52 *Entries and porticos.* A roofed-over but unenclosed projection in the nature of an entry, portico or awning not more than eight feet wide and extending not more than six feet into the required front yard shall be exempt from the requirements of this section

DRAFT

when the building otherwise complies with the regulations of this section. In computing the average setback, the presence of such entries and porticos shall be ignored.

1.53 *Existing setback.* No proposed one-family or two-family dwelling need have a setback greater than the average setback of the two existing dwellings with the greatest setbacks within 200 feet on each side of the said proposed dwelling, on the same side of the street and within the same block and the same zone.

1.54 *Open decks.* An open deck or patio extending to within ten feet of a rear lot line or within 20 feet of a rear lot for second story decks shall be exempt from rear yard setback requirements and lot coverage requirements so long as the principal structure complies with the regulations. Such open decks or patios shall not be enclosed and used as a part of the principal structure.

1.55 *Fences.* Fences or walls shall be limited to a maximum height of four feet above the ground when situated within front yard areas, and shall be limited to a maximum height of six and one-half feet above ground when situated within side and rear yard areas~~. , except that corner lots shall comply with the more restrictive provisions of article 5, section 1.31.~~ ***Fences situated on corner lots shall be subject to the provisions of article 5, section 1.3. For the purposes of this provision, on lots with dual street frontage that are not corner lots, a fence situated to the rear of the principal structure shall be limited to a maximum height of six and one-half feet above ground.*** Fences or walls with a height in excess of six and one-half feet above ground shall conform to the setback requirements for dwelling buildings as set forth in article 4 of this Appendix. Fence material commonly referred to as "barbed wire" and/or "razor wire," or any similar material, shall be prohibited in residential zones.

BE IT FURTHER ORDAINED:

That Appendix B – Zoning, Article 5 – Supplementary Regulations, Section 7 – Supplementary Regulations Applying to All Non-Residential Zones, Subsection 7.5 – Fences, by inserting the text indicated in bold, blue, italics and deleting the text indicated in bold, red, strikeout as follows:

7.5 *Fences.* Fences or walls shall be limited to a maximum height of four feet above the ground when situated within front yard areas, and shall be limited to a maximum height of eight feet above ~~[~~the~~]~~ ground when situated within side and rear yard areas~~, except that corner lots shall comply with the more restrictive provisions of article 5, section 1.31~~. ***Fences situated on corner lots shall be subject to the provisions of article 5, section 1.3. For the purposes of this provision, on lots with dual street frontage that are not corner lots, a fence situated to the rear of the principal structure shall be limited to a maximum height of eight feet above ground.*** Fences or walls with a height in excess of eight feet above ~~[~~the~~]~~ ground shall conform to the setback requirements for dwelling buildings as set forth in article 4 of this Appendix. Fence material commonly referred to

DRAFT

as "barbed wire" and/or "razor wire," or any similar material shall be prohibited along property lines which adjoin residential zones.

ADOPTED: *

SYNOPSIS

The proposed ordinance would clarify that corner lots have two front yards; permit such lots in residential zones to have a fence of up to six and one-half feet in height in the front yard that is along the side of the principal structure; permit such lots in non-residential zones to have a fence of up to eight feet in height in the front yard that is along the side of the principal structure; and designate which yard on corner lots shall function as the side and rear yards. Additionally, the proposed ordinance clarifies that residential lots with dual frontages would be permitted to have fences of up to six and one-half feet in height situated in the yard to the rear of the principal structure and non-residential lots with dual frontages would be permitted to have fences of up to eight feet in height situated in the yard to the rear of the principal structure.

Action History

October 10, 2011 - Scheduled for Consideration by the Parks, Recreation, and Community Enhancement Committee

S:\ORDINANCES\2011\Draft\Ordinance 2011-26 - Appendix B - Zoning, Article 5, Section 1, Relating to Corner Lots.docx

DRAFT

ECONOMIC DEVELOPMENT

DIVISIONAL VISION

Within the Department of Public Services, the Economic Development division has been charged to improve the quality of life in Dover by attracting and retaining quality jobs, supporting a vibrant town center, and creating an atmosphere that encourages and fosters business growth.

MAJOR PROGRAMS

DOWNTOWN DOVER PARTNERSHIP (DDP)

Objective: Provide administrative and other staff support to the Downtown Dover Partnership so that the organization can foster grass roots driven downtown redevelopment.

Measures:

1. Number of events where DDP is either the lead organizer or partner in event.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Projected
Results	Eight events held in Downtown where DDP is either the lead organizer or partner.	19 events held in Downtown where DDP is either the lead organizer or partner.	≥Ten events held in Downtown where DDP is either the lead organizer or partner.

2. Set and reach an annual fundraising goal for the DDP.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Projected
Results	Measure under development	Campaign delayed but materials prepared for implementation in first quarter of FY 12	Raise ≥$25,000 for DDP activities

3. Monitor downtown merchant and business owner satisfaction.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Projected
Results	Measure under development	Survey developed and completed in April 2010 with above average ratings**.** Follow-up survey conducted in March-April 2011.	Increase survey response rate and maintain above average rating

DOWNTOWN DOVER BUSINESS GROWTH

Objective: Promote Downtown Dover as a location for new businesses, and provide support to existing businesses to ensure they survive.

Measures:

1. Monitor number of businesses opened in the Downtown Target Area.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Projected
Results	Five new businesses opened with a net of three new businesses open in Downtown Target Area	Five new businesses opened with a net of three new businesses open in Downtown Target Area	≥Six new businesses open in Downtown Target Area ≥Four net new businesses open in Downtown Target Area

2. Work with property owners and entrepreneurs to fill vacant commercial spaces on Loockerman Street with viable businesses.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Projected
Results	Four vacant commercial tenant spaces filled	Three vacant commercial spaces filled	≥Four vacant commercial tenant spaces filled

CITY-WIDE ECONOMIC DEVELOPMENT

Objective: Promote Dover as a location for business growth.

Measures:

1. Maintain an unemployment rate for the City of Dover that is lower than national and state averages.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Projected
Results	8.8% unemployment rate in July 2010	8.9% unemployment rate in May 2011	<10% unemployment rate in July 2012

2. Monitor number of contacts with small businesses and with out-of-town companies interested in locating in Dover.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Projected
Results	Ten contacts YTD with potential small businesses; Seven contacts YTD with out-of-town companies interested in locating in Dover	12 contacts with potential small businesses; Ten contacts with out-of-town companies interested in locating in Dover	≥20 contacts with potential small businesses; ≥Ten contacts with out-of-town companies interested in locating in Dover

FISCAL YEAR 2010-2011 STRATEGIC ACCOMPLISHMENTS

1. **Complete a site development master plan for the Garrison tract.** This objective is a part of the Citywide Economic Development program and advances the critical success factors of Economic Development and Job Growth.

   Measures:

   a. Develop an overall marketing plan for this site and attract at least one serious prospect by June 30, 2011. ***The office has worked with DEDO in developing a marketing strategy for the site. A second tenant, CALPINE, has a lease on lot #7 to develop a nominal 600 megawatt combined cycle power plant.***

   b. Complete the CEDS Application for Infrastructure Development of Garrison Tract by October 30, 2010. ***The State of Delaware has awarded $3 million for infrastructure improvement at the Garrison Tract; therefore, the CEDS Application is no longer necessary.***

   c. Complete a professional marketing brochure by December 31, 2010. ***The marketing information for the Garrison Tract is a part of the Economic Development packet, available at the Economic Development Office.***

2. **Promote citywide economic development initiatives**. This objective is a part of the Citywide Economic Development program and advances the critical success factors of Economic Development and Job Growth.

   Measures:

   a. Continue to improve working relationship with Kent Economic Partnership by providing quarterly updates to the Partnership and working with the Partnership's Economic Development Committee. This measure is ongoing with no set completion date.

   b. Attract one serious prospect to the Aero Park by June 15, 2011. ***The former Discover Building has been renovated and is now currently occupied by the Delaware State Police.***

   c. Update the Job Growth Report of the City's twelve largest employers including Dover Air Force Base and State Government and provide to Council. ***Employment update provided to Parks, Recreation and Community Enhancement Committee in January and June.***

   d. Develop a table of vacant buildings over 20,000 square feet; and vacant properties of ten acres or more to track leasing and/or sales activity. This measure is ongoing with no set completion date. ***Vacancy list is updated quarterly. Council approved Tax Abatement Ordinance to support marketing of these large properties.***

   e. Develop a list of renewable energy manufacturers and higher education renewable energy researchers, and bring them together in a roundtable with state officials. Develop a strategy to attract renewable energy manufacturers to Dover by September 30, 2010. ***This is an ongoing project with the assistance of DEDO and DNREC and the Campus Directors of the local colleges and universities.***

3. **Advance initiatives of the Downtown Dover Partnership**. This objective is a part of the Downtown Dover Partnership program and advances the critical success factors of Economic Development and Job Growth.

   Measures:

   a. Develop a recruitment strategy to attract new business to downtown with the assistance of the Recruitment Subcommittee of the Economic Development Committee by August 31, 2010. ***This is***

an ongoing project.

b. Develop a marketing brochure which includes a current vacant property list and a map of the downtown district as part of a business recruitment package. Brochure will be provided to commercial realtors and be accessible on the Downtown Dover Partnership website. Complete by August 31, 2010. – ***Marketing & Recruitment Packet developed for both Downtown Dover and City of Dover. Information available on DDP website.***

c. Complete asbestos clean-up at 22-24 W Loockerman Street. Recruit a business partner to renovate interior of the building and recruit a tenant by March 31, 2011. ***Asbestos clean-up completed in November 2010. Drawings for five phase renovation of this property have been completed and bids are being solicited for front and rear facade improvements and creation of two retail spaces at front of the building.***

d. Facilitate a meeting of downtown property owners to develop a strategy to bring vacant buildings up to code and attract tenants by September 30, 2010. ***This is an ongoing project with personal contacts with property managers and the development of a vacant property list by the DDP office.***

e. Coordinate with the Dover/Kent Metropolitan Planning Organization (MPO) to host a charrette to develop a strategy for economic development and rehabilitation of the Business Improvement District by December 31, 2010. ***Charrette was held at end of September and the Neighborhood Plan was created. This document was instrumental in the DDP obtaining funds through the State of Delaware Bond Bill to implement the North Street Corridor improvements. A site plan has also been approved by the Planning Commission for redevelopment of the former Acme Site based on the outcomes of the Charrette.***

f. Complete the Memorandum of Agreement between the DDP and DELDOT for the development of a public private partnership for the Transit Center by July 31, 2011. ***This is no longer necessary. DELDOT sent out a request for proposals and qualifications for the Transit Center, and has identified three (3) contractors to build the Transit Center. The contract is to be awarded early fall 2011.***

g. Recruit a private partner for the P3 Agreement to construct the Transit Center Building by December 31, 2011. ***See (f.)***

STRATEGIC OBJECTIVES FOR FISCAL YEAR 2011-2012

1. 1. **Complete a site development master plan for the Garrison tract.** This objective is a part of the Citywide Economic Development program and advances the critical success factors of Economic Development and Job Growth.

Measures:

a. Enhance the current marketing brochure to include current graphics and infrastructure improvements on the Garrison Tract by December 31, 2011.

b. Assist Calpine in securing air permits, emission reduction credits and any other necessary approvals needed to start the construction of their project by June 30, 2012.

c. Develop request for proposals for the infrastructure improvements at the Garrison Tract and complete the selection process for the contractors to start the infrastructure improvements utilizing the infrastructure money that was awarded the City by the State of Delaware by June 30, 2012.

2. **Promote citywide economic development initiatives**. This objective is a part of the Citywide Economic Development program and advances the critical success factors of Economic Development and Job Growth.

   Measures:

   a. Continue to improve working relationship with Kent Economic Partnership by providing quarterly updates to the Partnership and working with the Partnership's Economic Development Committee. This measure is ongoing with no set completion date.

   b. Attract one serious prospect to the Aero Park by June 15, 2012.

   c. Update the Job Growth Report of the City's twelve largest employers including Dover Air Force Base and State Government and provide to Council.

   d. Meet semi-annually with plant managers/owners of the largest employers in the City of Dover to include the Base Commander of Dover Air Force Base.

3. **Advance initiatives of the Downtown Dover Partnership**. This objective is a part of the Downtown Dover Partnership program and advances the critical success factors of Economic Development and Job Growth.

   Measures:

   a. Develop a recruitment strategy to attract new business to downtown with the assistance of the Recruitment Subcommittee of the Economic Development Committee. This is an ongoing project.

   b. Update the marketing brochure which includes a current vacant property list and a map of the downtown district as part of a business recruitment package. Brochure will be provided to commercial realtors and be accessible on the Downtown Dover Partnership website. This is an ongoing project.

   c. Advertise a Request for Bids for the renovation of the DDP Building at 22-24 W Loockerman Street and select qualified contractor to implement the project by September 30, 2011.

   d. Develop the RFP's for Legal Assistance, and Engineering and Architectural Design of the *"North Street Area Improvements"* and select the legal and architectural engineering firm by September 30, 2011.

   e. Oversee the completion of the renovation process at 22-24 W Loockerman Street by June 30, 2012.

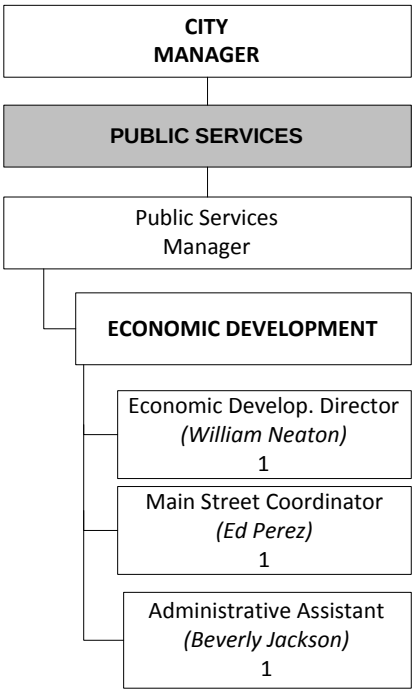
   f. Oversee the *"North Street Area Improvements"* which includes the consolidation of the North Street parking lots, infrastructure improvements, and the purchase and upgrading of the former Collegian site by June 30, 2012.

   g. Assist local realtors in attracting at least one tenant to the DDP Building by June 30, 2012.

ECONOMIC DEVELOPMENT

ORGANIZATION CHART

FISCAL YEAR 2012



Status of FY-11 CDBG Projects

Monthly statistics for the month of September 2011

CDBG FY11 Projects

The funding approval agreement for the release of CDBG funds was approved by the Mayor on July 21st and all FY 11 projects are underway.

Neighborhood Stabilization Program (NSP)

The city was awarded $1,426,740 for the acquisition and rehab of foreclosed properties to be sold to qualifying families. A total of $1,249,467 has been expended on the acquisition and renovations for 8 properties. One property has been purchased with program income and is for sale. The remaining balance of $177,272 will be utilized for renovations and acquisition. Three properties have been sold, four are for sale, one is a lease purchase and one is a rental that serves persons with disabilities.

218 Ann Avenue (sold)

343 Mimosa Avenue (sold)

907 Woodcrest Avenue (lease purchase)

1430 S. Hancock (group home rental)

1415 S. Hancock (for sale)

337 N. Governors Avenue (for sale)

254 Green Blade Drive (sold)

302 Stonebrook Place (for sale)

11 Westover Drive (for sale)

Status of FY10-11 Program Funds Spent - Fiscal Year 7/1/11- 6/30/12

2011 Grant Projects	Project Details	Total Grant	Funds Expended	Unencumbered Balance
Homeownership Assistance Program FY-10	Three families have purchased homes in the City of Dover	$40,000	$29,505	$10,495
*Housing Rehabilitation Program FY10	3 homes are presently underway	$54,087	$32,262	$21,825
Dover Interfaith Mission to Homeless	Funding for utility and lease cost	$34,479	$2,416	$32,063
Connections Comm. Support	motel vouchers for homeless	$5,000	$5,000	$0
RC & D	Emergency home repairs	$38,000	$38,000	$0
Streets Project	Street repairs on S. New Street	$60,081	$60,081	$0
Housing Rehabilitation Program	3 homes will be rehabbed	$38,000	$38,000	$0
Total		$269,647	$205,264	$64,383

*rehab projects - please note that $54,087 has been rolled over to program year FY-11

806 Forest Street

122 Davis Circle

839 Paul Street