REGULAR COUNCIL MEETING

A G E N D A

August 22, 2011 - 7:30 P.M. - Council Chambers - City Hall - City of Dover

OPEN FORUM - 15 MINUTES PRIOR TO OFFICIAL MEETING (7:15 P.M.)

The "Open Forum" segment is provided to extend the opportunity to the general public to share their questions, thoughts, comments, concerns, and complaints. Discussion of any item appearing on the agenda is prohibited and citizen comments are limited to three (3) minutes. Council is prohibited from taking action since they are not in official session; however, they may schedule such items as regular agenda items and act upon them in the future.

INVOCATION BY CHAPLAIN WALLACE DIXON

PLEDGE OF ALLEGIANCE LED BY COUNCILWOMAN WILLIAMS

AGENDA ADDITIONS/DELETIONS

* **CONSENT AGENDA**

Those items on the Council Agenda which are considered routine and non-controversial shall be marked with an asterisk (*) and will be acted upon by a single roll call vote of the Council. There will be no separate discussion of these items unless a member of Council so requests, in which event the matter shall be removed from the Consent Agenda and considered a separate item.

* **1. Adoption of Minutes**

- **A. Regular Council Meeting of August 8, 2011**
- **B. Special Council Meeting of August 8, 2011**

2. Presentation - Dover Sun Park

* **3. Parks, Recreation, and Community Enhancement Committee Report - August 8, 2011**

- **A. Bus Tour of Community Development Block Grant (CDBG) and Neighborhood Stabilization Program (NSP) Projects**
  (Committee Action Not Required)

* **4. Utility Committee Report - August 8, 2011**

- **A. PACE/NAES Monthly Report (May)**
  (Committee Recommended Acceptance of the Report)
- **B. Update - Green Energy Funding and Programming**
  (Committee Action Not Required)
- **C. Proposed Ordinance #2011-20 - Chapter 110 - Utilities, Article III - Water Service, Division 1 - Generally, Section 110-67 - Private Wells** *(See Item #10)*
  (Committee Recommended Adoption of Ordinance #2011-20)

5. Legislative, Finance, and Administration Committee Report - August 8, 2011

* **A. Reconsideration of Review and Recommendation - Filling Critical Positions as a Standing Agenda Item and Review of Necessary Documentation for Requests for Filling Critical Positions**

(Committee Recommended Removing the Filling of Critical Positions as a Standing Agenda Item and Affirmation and Adoption of the Current and Proposed Hiring Process for Filling Vacant or New Positions, Including Submission of a Permission to Recruit Form, a Hiring Justification Outline Form, and a Wage and Benefit Information for Employee Hiring and Transfers Form)

B. Formation of Salary and Benefits Compensation Comparison Committee

(Committee Recommended the Formation of a Salary and Benefits Compensation Comparison Committee)

* **C. Proposed Ordinance #2011-21 - Appendix B - Zoning, Article 3 - District Regulations, Section 1 - One Family Residence Zones, Subsection 1.15 - Accessory Uses, Limited to and Appendix B - Zoning Article 5 - Supplementary Regulations, Section 1 - Supplementary Regulations Applying to Residence Zones** *(See Item #11)*

(Committee Recommended That Article 3 - District Regulations, Section 1 - One Family Residence Zones (Relating to Keeping of Animals in One-family Residence Zones) Be Referred Back to Staff for Additional Research and Development)

(Committee Recommended Adoption of Proposed Ordinance #2011-21, Amending Article 3 - District Regulations, Section 1 - One Family Residence Zone and Article 5 - Supplementary Regulations as it Relates to Swimming Pools, as Amended)

* **D. Amendment to Personnel Policy - Compensatory Time**

(Committee Recommended Tabling the Matter, with the Intent That Members Be Provided an Opportunity to Discuss this Issue Further over the next Two (2) Weeks and Resolve Difficulties, with the Intent of Possible Implementation Prior to the End of the August 2011)

* **E. Review of Grant Application - FY08 Mobile Field Force Development Grant Program (DEMA BearCat)**

(Committee Recommended Approval of the Purchase of One (1) Lenco BearCat Armored Vehicle by the Delaware Emergency Management Agency (DEMA) for the Use of the Dover Police Department)

* **F. Discussion**

f-1. Review of Other City of Dover Insurances

(Committee Recommended that the City Issue a Request for Proposals (RFP) for All City Insurances)

f-2. Health Insurance RFP Questions

(Committee Action Not Required)

* **G. Public Comment Period**

(Committee Action Not Required)

6. Monthly Reports - June 2011

A. Budget Report

* **B. Capital Investment Plan (CIP) Report**

7. **Appointments Recommended by the Legislative, Finance, and Administration Committee Chair - Salary and Benefits Compensation Comparison Committee**
   - **A. Richard Cook**
   - **B. Tim Horne**
   - **C. Mike Karia**
   - **D. Alan Machtinger**
   - **E. Adam Perza**

8. **Evaluation of Bids**
   - **A. SCADA Master Hardware Replacement**
   - **B. Substation PT & CT Replacement**

9. **Rezoning Request/First Reading of Proposed Ordinance #2011-23**
   Recommended for referral to the Planning Commission on September 19, 2011 and that a Public Hearing be set for October 10, 2011 at 7:30 p.m.

   A. Property located at 327 Martin Street (east side of Martin Street and southeast of the intersection of Court Street and South DuPont Highway (Route 13)), consisting of $0.277^{+/-}$ acres ($11{,}744^{+/-}$ S.F.), owned by EJB, Inc. The property is currently zoned C-4 (Highway Commercial Zone) and the requested zoning is IO (Institutional and Office Zone).
   (TAX PARCEL: ED-05-077.10-01-48.00-000, SECOND COUNCIL DISTRICT; PLANNING REFERENCE: Z-11-06)

10. **First Reading - Proposed Ordinance #2011-20**
    The First Reading is offered on the following proposed ordinance. Final action by Council will take place during the Second Reading of the ordinance on September 12, 2011. Copies of all proposed ordinances are available at the entrance of the Council Chambers or can be obtained from the City Clerk's Office.

    A. Proposed Ordinance #2011-20 - Chapter 110 - Utilities, Article III - Water Service, Division 1 - Generally, Section 110-67 - Private Wells
    (Utility Committee)

11. **First Reading - Proposed Ordinance #2011-21**
    The First Reading is offered on the following proposed ordinance. Since it is an amendment to the Zoning Code, it is recommended for referral to the Planning Commission on September 19, 2011, and that a Public Hearing be set for October 10, 2011 at 7:30 p.m. and that the Second Reading and Final Action by Council take place at that time. Copies of all proposed ordinances are available at the entrance of the Council Chambers or can be obtained from the City Clerk's Office.

    A. Proposed Ordinance #2011-21 - Appendix B - Zoning, Article 5 - Supplementary Regulations, Section 1 - Supplementary Regulations Applying to Residence Zones
    (Legislative, Finance, and Administration Committee)

12. **Council Members Announcements**

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THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE ADDITION OR THE DELETION OF ITEMS, INCLUDING EXECUTIVE SESSIONS.