REGULAR COUNCIL MEETING

A G E N D A

July 25, 2011 - 7:30 P.M. - Council Chambers - City Hall - City of Dover

OPEN FORUM - 15 MINUTES PRIOR TO OFFICIAL MEETING (7:15 P.M.)
The "Open Forum" segment is provided to extend the opportunity to the general public to share their questions, thoughts, comments, concerns, and complaints. Discussion of any item appearing on the agenda is prohibited and citizen comments are limited to three (3) minutes. Council is prohibited from taking action since they are not in official session; however, they may schedule such items as regular agenda items and act upon them in the future.

INVOCATION BY CHAPLAIN WALLACE DIXON

PLEDGE OF ALLEGIANCE LED BY COUNCILMAN LYNN

AGENDA ADDITIONS/DELETIONS

* **CONSENT AGENDA**
Those items on the Council Agenda which are considered routine and non-controversial shall be marked with an asterisk (*) and will be acted upon by a single roll call vote of the Council. There will be no separate discussion of these items unless a member of Council so requests, in which event the matter shall be removed from the Consent Agenda and considered a separate item.

* **1. Adoption of Minutes - Regular Council Meeting of July 11, 2011**

2. Certificate of Recognition and Congratulations - Ronald Swaggard

3. Presentation - American Public Power Association (APPA) Safety and Energy Innovator Awards

4. Presentation by the Downtown Dover Partnership - Dover Branding

* **5. Parks, Recreation, and Community Enhancement Committee Report - July 11, 2011**

A. Review of Active Recreation Area Plans

a-1. Dove View Apartments
(Committee Recommended Acceptance of the Active Recreation Area Plan for Dove View Apartments, as Presented and With the Inclusion of Staff's Comments and Recommendations)

a-2. Lands of Downtown Dover Partnership - 120 S. Governors Avenue
(Committee Recommended Acceptance of the Active Recreation Area Plan for Lands of Downtown Dover Partnership Located at 120 S. Governors Avenue, as Presented and With the Inclusion of Staff's Comments and Recommendations)

B. Semi-Annual Review - Statistics Regarding Jobs and Businesses Gained and Lost in the City of Dover Since July 2010
(Committee Action Not Required)

* **5. Parks, Recreation, and Community Enhancement Committee Report - July 11, 2011 (Continued)**

C. Updates

c-1. Puncheon Run Watershed Action Team and Flood Plain Mapping
(Committee Recommended that the Update for the Puncheon Run Watershed Action Team and Flood Plain Mapping Be Removed from Future Committee Agendas)

c-2. Planning and Funding for New Library
(Committee Action Not Required)

c-3. CDBG Program
(Committee Action Not Required)

c-4. Housing and Recovery Act of 2008 Funds (Neighborhood Stabilization Fund)
(Committee Action Not Required)

c-5. Youth Advisory Committee
(Committee Action Not Required)

c-6. Dover SunPark
(Committee Action Not Required)

* **6. Utility Committee Report - July 11, 2011**

A. Presentation - Garrison Energy Center Project Ownership
(Committee Action Not Required)

B. Review of Utility Related Capital Investment Plan (CIP) (Electric and Water/Wastewater)
(Committee Action Not Required)

* **7. Legislative, Finance, and Administration Committee Report - July 11, 2011**

A. Proposed Amendment to Investment Policy
(Committee Recommended Approval of the Proposed Amendments to the Investment Policy)

B. Discussion - Fiscal Year 2011 Audit Program
(Committee Recommended Acceptance of the Report of the Auditor's Responsibility for Communicating With the Audit Committee)

C. Additional Downtown Security Cameras (State Homeland Security Grant Program)
(Committee Recommended that Staff be Authorized to Complete the Project and Request Reimbursement for All Costs Associated With the Purchase and Installation of Three (3) Additional Downtown Security Cameras)

D. Proposed Ordinance #2011-17 - Chapter 102 - Taxation, Article III - Realty Transfer Tax and Article IV - Abatement of Real Estate Taxes (Tax Abatement for the Downtown Area - Reconsider Sunset Portion) (See Item #11-A)
(Committee Recommended that the Sunset Clause be Removed by Adopting Proposed Ordinance #2011-17)

E. Discussion - 2010 Annual Income and Expense Report Form (See Item #11-B)
(Committee Recommended that the 2010 Annual Income and Expense Report Form Become an Optional Form, With No Penalty if Not Submitted; However, if a Commercial Property Owner Does Not Agree With the Assessed Value, They Would Be Obligated to Provide All Required Information for the Appeal, and Property Owners Who Have Paid the $100 Fee Would Receive an Equivalent Credit on Their Subsequent Tax Bill)

* **7. Legislative, Finance, and Administration Committee Report - July 11, 2011 (Continued)**

F. Discussion - Economic Development Administration by the Mayor

(Committee Recommended Tabling the Recommendation that the Economic Development Office (EDO) be Budgeted Under the Mayor's Office, With the Understanding that EDO Employees Would Maintain the Rights Typical of City Departmental Employees (Not a Political Appointment), and that the Office Would Make Regular Reports to City Council Regarding Its Objectives and Progress)

G. Public Comment Period

(Committee Action Not Required)

8. Evaluation of Bids - SCADA Equipment Technology Upgrade

* **9. Appointments Recommended by Mayor Carleton E. Carey, Sr.**

A. Ethics Commission

a-1. Robin Case - Five (5) Year Term to Expire July 31, 2016 (Reappointment)

a-2. Gary Coy (To Fill the Unexpired Term of Robert Bunnell - Term to Expire July 31, 2015)

B. Dover Housing Authority - Cherritta L. Matthews - Six (6) Year Term to Expire August 15, 2017

10. Rezoning Request/First Reading of Proposed Ordinance #2011-18

Recommended for referral to the Planning Commission on August 15, 2011 and that a Public Hearing be set for September 12, 2011 at 7:30 p.m.

A. Property located at 601 Fulton Street, consisting of .486$^{+/-}$ acres, owned by Harrington Commercial, LLC. The property is currently zoned M (Manufacturing) and the proposed zoning is C-3 (Service Commercial). The property is located on the north side of Fulton Street between Ridgely Street and the railroad corridor.

(TAX PARCEL: ED-05-076.08-01-14.00-000, FOURTH COUNCIL DISTRICT; PLANNING REFERENCE: Z-11-05)

11. First Reading - Proposed Ordinances

The First Reading is offered on the following proposed ordinances. Final action by Council will take place during the Second Reading of the ordinances on August 8, 2011. Copies of all proposed ordinances are available at the entrance of the Council Chambers or can be obtained from the City Clerk's Office.

A. Ordinance #2011-17 - Chapter 102 - Taxation, Article III - Realty Transfer Tax and Article IV - Abatement of Real Estate Taxes (Tax Abatement for the Downtown Area - Reconsider Sunset Portion)

(Legislative, Finance, and Administration Committee)

B. Ordinance #2011-19 - Chapter 102 - Taxation, Article I - In General, Section 102-5 - Income and Expense Reports and Appendix F - Fees and Fines

(Legislative, Finance, and Administration Committee)

12. Council Members Announcements

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THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE ADDITION OR THE DELETION OF ITEMS, INCLUDING EXECUTIVE SESSIONS.