ANNUAL COUNCIL MEETING

A G E N D A

May 9, 2011 - 7:30 P.M. - Council Chambers - City Hall - City of Dover

INVOCATION BY PASTOR STEVE LAMOTTE - HOPE UNITED METHODIST CHURCH

PLEDGE OF ALLEGIANCE LED BY COUNCIL PRESIDENT HOGAN

AGENDA ADDITIONS/DELETIONS

1. **Adoption of Minutes - Regular Council Meeting of April 25, 2011**

2. **Proposed Resolutions**
   - **A. No. 2011-05 - Kenneth L. Hogan**
   - **B. No. 2011-06 - James G. McGiffin, Jr.**
   - **C. No. 2011-07 - Eugene B. Ruane**
   - **D. No. 2011-08 - Reuben Salters**

3. **Oaths of Office Administered by The Honorable Henry duPont Ridgely, Justice, Delaware Supreme Court**

Council - At-Large	**-**	**Thomas J. Leary**
Council - First District	**-**	**James L. Hutchison, Sr.**
Council - Second District	**-**	**William F. Hare**
Council - Third District	**-**	**Sean M. Lynn**
Council - Fourth District	**-**	**David L. Anderson**

4. **Election of Council President/Vice-Mayor**

5. **Recess for Photographs (Mayor and Council)**

6. **State of the City Message - Mayor Carleton E. Carey, Sr.**

* **CONSENT AGENDA**

Those items on the Council Agenda which are considered routine and non-controversial shall be marked with an asterisk (*) and will be acted upon by a single roll call vote of the Council. There will be no separate discussion of these items unless a member of Council so requests, in which event the matter shall be removed from the Consent Agenda and considered a separate item.

* **7. Utility Committee Report - April 25, 2011**

A. East Dover Hills Water Line Replacement Project
(Committee Action Not Required)

B. Division Street Inflow & Infiltration Project
(Committee Action Not Required)

C. Review of Utility Related CIP's (Electric and Water/Wastewater) *(January and February)*
(Committee Recommended Acceptance of the Report)

D. PACE/NAES Report
(Committee Recommended Acceptance of the Report)

E. Updates
(Committee Action Not Required)

* **8. Legislative, Finance, and Administration Committee Report - April 25, 2011**

A. Review and Recommendation - Filling Critical Positions
(Committee Action Not Required)

B. Preliminary Financial Forecast Updates
(Committee Recommended Acceptance of the Report)

* **9. Safety Advisory and Transportation Committee Report - April 27, 2011**

A. Draft Letter to Capital School District - Pedestrian Crosswalk
(Committee Requested the Public Services Manager/Director of Public Works; the Director of Planning and Community Development; and the Police Chief to Provide Their Recommendations at the Next Committee Meeting Regarding Submission of a Letter to the Capital School District Suggesting Construction of a Pedestrian Bridge at the New Dover High School, and That the Input of the Principal Planner of the Dover/Kent County Metropolitan Planning Organization Also Be Solicited, So That the Committee Can Determine If They Wish to Move Forward with Sending the Letter)

B. Discussion - Alcohol Control Measures
(Committee Recommended That Staff Conduct Further Research on this Matter and Report Back to the Committee Within 60 Days)

C. Briefing on Delaware Department of Transportation (DelDOT) Projects
(Committee Action Not Required)

D. Briefing on Dover/Kent County Metropolitan Planning Organization (MPO) Projects
(Committee Action Not Required)

* **10. Monthly Reports - March 2011**

A. Budget Report
B. Chief of Police Report
C. City Assessor's Report
D. City Manager's Report
E. City Planner's Report
F. Dover Fire Department Report

* **11. Council Appointments - 2011/2012 Staff**

A. City Assessor
B. Building Inspector
C. City Clerk
D. Assistant City Clerk
E. Controller/Treasurer
F. Assistant Treasurers
G. Fire Marshal
H. City Planner
I. City Solicitor
J. Deputy City Solicitor

12. Council President Appointments - 2011/2012 Committees

- **A. Legislative, Finance, and Administration Committee**
- **B. Parks, Recreation, and Community Enhancement Committee**
- **C. Safety Advisory and Transportation Committee**
- **D. Utility Committee**
- **E. Construction Code Board of Appeals**
- **F. Other Post-Employment Benefits (OPEB) Committee**
- **G. Retirement Committee - General Employee Pension Plan**
- **H. Retirement Committee - Police Pension Plan**

13. Council President Appointments - 2011/2012 Miscellaneous

- **A. Kent County Tourism**
- **B. Kent Economic Partnership**
- **C. Liaison to Chamber of Commerce and Greater Dover Committee**
- **D. Liaison to Kent County (City/County Committee)**

*** 14. Mayoral Appointments - Committees**

- **A. Dover 4th of July Celebration Committee**
- **B. Dover Public Library Advisory Commission**
- **C. Downtown Dover Partnership**
- **D. Election Board**
- **E. Property Maintenance Code Board of Appeals**
- **F. Silver Lake Commission**

15. Mayor and Council Appointments - Compensation Commission

- *** A. Richard Cook (Recommended by Councilmen Hare and Hutchison)**
- *** B. Adam Perza (Recommended by Councilman Lynn)**
- *** C. Louise Webb (Recommended by Councilman Leary)**
- *** D. Harry Williams (Recommended by Mayor Carey)**
- **E. Recommendation of Council President**

16. Proposed Resolutions

- **A. No. 2011-04 - Approval of 2011 Community Development Block Grant (CDBG) Action Plan**
- *** B. No. 2011-09 - Authorizing Controller/Treasurer and Assistant Treasurers to Disburse Funds**

17. Evaluation of Bids - Sanitary Sewer Main Relining (Inflow & Infiltration Removal) Correction

18. Council Member Announcements

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THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE ADDITION OR THE DELETION OF ITEMS, INCLUDING EXECUTIVE SESSIONS.