# PARKS, RECREATION, AND COMMUNITY ENHANCEMENT COMMITTEE

# A G E N D A

**February 14, 2011 - 12:00 Noon - City Hall Conference Room** - City Hall - City of Dover

***Public comments are welcomed on any item and will be permitted at appropriate times. When possible, please notify the City Clerk (736-7008 or e-mail at CityClerk@dover.de.us) should you wish to be recognized.***

AGENDA ADDITIONS/DELETIONS

1. Presentation - Broadband Technologies Opportunity Program (BTOP)/Job Center - Dover Library

2. Semi-Annual Report on Statistics Regarding Jobs and Businesses Gained and Lost in the City of Dover Since July 2010

3. Updates
   A. Schutte Park Space - Boys and Girls Club/CDSA
   B. Puncheon Run Watershed Action Team and Flood Plain Mapping
   C. Planning and Funding for New Library
   D. CDBG Program
   E. Housing and Recovery Act of 2008 Funds (Neighborhood Stabilization Fund)
   F. Youth Advisory Committee

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*THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE ADDITION OR THE DELETION OF ITEMS, INCLUDING EXECUTIVE SESSIONS.*



# About BTOP

The Delaware Division of Libraries (DDL) is collaborating with multiple program partners to support a statewide learning laboratory program aimed at improving workforce skills and job searches for Delawareans at each laboratory and library throughout Delaware. The initial partners include:

- Christina Adult Education Program
- Delaware Department of Labor
- Delaware Department of Technology and Information (DTI)
- Delaware Economic Development Office (DEDO)
- Delaware Technical Community College
- Delaware Workforce Investment Board
- Department of Education/Delaware Center for Distance Adult Learning (DCDAL)
- Literacy Volunteers Serving Adults
- Sussex County Retired Seniors Volunteer Program

**Understanding the Need**

Delaware has been particularly hard hit by the recession, with the loss of over 3,100 manufacturing jobs in 2009 alone. Delaware's economy has traditionally depended on farming, trade, transportation, utilities, and manufacturing, all of which have been severely affected in the last 18 months. The closing of major sources of long-term employment, such as Valero Energy in the city of Wilmington, have contributed to unemployment rates of up to 12.1% in some areas (versus the U.S. average of 10.0%). Many recently displaced workers are struggling to adapt to a 21st century job market, in which computer skills and technological literacy are critical success factors.

In 2008, the Delaware Division of Libraries created the Delaware Library Community Resources Exchange in order to understand the resources available to Delaware residents struggling with unemployment, rising quotidian costs, lack of education, etc. The Community Resources Exchange worked with numerous state and non-profit partners to create a database of available programs and resources for vulnerable populations. In addition, the Community Resources Exchange holds biannual partner showcases in which agencies meet with library staff to show them how people in need can best use the resources available to them. Throughout this process, libraries remain the first point of contact for people seeking information on resources.

DDL will use BTOP funding to expand the Community Resources Exchange through job and lifelong learning centers in libraries statewide. DDL will create one dedicated center, or learning laboratory, in four key libraries throughout the state, with job and lifelong learning services in all libraries.

**Role of Participating Libraries**

- Job Centers

Throughout 2009, Delaware libraries have worked with state organizations such as DEDO, and RSVP to provide Delawareans with the workforce skills they need to succeed in a changing market.

The Dover Public Library opened a dedicated Job Center in October 2009. This Job Center uses mobile laptops, a dedicated Job Center area within the building, and human resources professionals to provide one-on-one assistance, such as job counseling, interview preparation, and resume development, to job seekers. Every applicant who visits the Job Center leaves with a résumé, e-mail account, a referral to Delaware JobLink (an online jobs database created by the Delaware Department of Labor), and either a job lead or a completed job application. The program is currently limited in capacity, largely due to staffing, space, and time constraints.

Funding by the BTOP award will allow the DDL to establish comprehensive Job/Learning Labs in libraries across the state by leveraging unique partnerships between libraries and social service organizations to combat unemployment through workforce development and educational programs. This initiative will ensure unprecedented levels of service to a wide spectrum of people in every community across the state.

DDL believes a renewed focus on lifelong learning can help develop a more skilled workforce that is better able to compete in the future. DDL will continue to combat unemployment and low literacy by creating job training and education centers (Job/Learning Labs) in four anchor libraries which are located in the most economically underserved areas, in the Dover, Georgetown, Seaford, and Wilmington libraries.

The four PCC anchor locations are in areas of high need; and have the capabilities and space needed to impact a broad swath of the population. All four cities have median annual household incomes that are 8-19% below the 2004 U.S. average of $44,684. The main school districts of Dover, Seaford, and Wilmington rank first in their counties for high school dropout rates (7% in Dover, 9% in Seaford, and 11% in Wilmington versus a U.S. average of 4%; Georgetown's rate is 4%), indicating that there is a large target market for educational programs.

In this project, the central job/learning lab locations have been selected based on the demographics of greatest need; as the need also exists throughout the state, PCC services will be available at every library. The librarians headquartered at the anchor labs will coordinate services among the satellite libraries in the corresponding county and among the other Job/Learning Labs in the state.

DDL is working with a number of partners in both the public and private sector to develop and deliver a robust schedule of training programs and educational activities. These partners will be providing trainers and programs for DDL's BTOP project, thereby allowing them to impact more people at minimum cost. DDL's

Job/Learning Labs not only provide broadband access, training, equipment, and awareness to vulnerable and potentially underserved populations, but also focus specifically on improving workforce skills, thereby stimulating demand for economic growth and job creation.

**National Telecommunications and Information Administration (NTIA)**

NTIA is providing funding to Delaware Division of Libraries and numerous other organizations to fund comprehensive broadband infrastructure projects, public computer centers and sustainable broadband adoption projects via its Broadband Technology Opportunities Program (BTOP).

The National Telecommunications and Information Administration is an agency in the U.S. Department of Commerce that serves as the executive branch agency principally responsible for advising the President on telecommunications and information policies. In this role, NTIA frequently works with other Executive Branch agencies to develop and present the Administration's position on these issues. Since its creation in 1978, NTIA has been at the cutting edge of critical issues. In addition to representing the Executive Branch in both domestic and international telecommunications and information policy activities, NTIA also manages the federal use of spectrum, performs cutting-edge telecommunications research and engineering, including resolving technical telecommunications issues for the Federal government and private sector, and administers infrastructure and public telecommunications facilities grants.

The Delaware Division of Libraries (DDL), through the E-Rate program and now the BTOP grant, are committed to harnessing the power of broadband technology to stimulate economic growth, create jobs, and help lay the foundation for long-term prosperity for all Delawareans.

**Sustaining the Grant Through E-Rate**

E-Rate – or more precisely, the Schools and Libraries Universal Service Support Mechanism – makes discounts available to eligible schools and libraries for telecommunication services, Internet access, and internal connections. The purpose of the program is to ensure that schools and libraries have access to affordable telecommunications and information services. Delaware has entered into its second year in participating in the E-Rate program and is one of very few states to implement this program statewide. Through the E-Rate program, the DDL was able to secure a 69% discount on telecommunication services. These savings were then passed on to the Delaware public libraries.

In a distressed economy and job market, now more than ever, libraries find themselves on the frontline for people seeking help. Through the BTOP grant and with the sustainable support of the E-Rate discounts, the DDL will expand broadband access through the Job/Learning Labs in libraries across the state by leveraging unique partnerships between libraries and social service organizations to combat unemployment through workforce development and educational programs.

## COMMENTS FROM THE FOUNDATION

Jill Nishi, Deputy Director, U.S. Libraries
Bill & Melinda Gates Foundation

Dear Library Supporter:

On behalf of the Bill & Melinda Gates Foundation, I would like to thank you for attending today's important event. We are pleased that you have joined your state library agency, library colleagues, project partners, and other community leaders to discuss and launch a Broadband Technology Opportunities Program (BTOP). It has been an honor to support state library agencies in their work to secure federal stimulus funding that will expand critical access to broadband in your state through public libraries—access that will enable more people to benefit from employment, education, and e-government opportunities online.

Public libraries play a critical role in connecting Americans to technology and the Internet. More than one-third of Americans ages 14 and older—roughly 77 million people—used a public library computer or wireless connection to access the Internet last year to find employment, further their education, and seek important health information.1 But too many libraries struggle to provide the high-quality online access their patrons need. More support and funding is needed to ensure that libraries can continue to provide broadband connections, as well as the training and resources people need to benefit from all the Internet has to offer.

We are excited about the work you and your partners are embarking on together. This meeting is an important step toward improving Internet access to libraries in your state, and more importantly, enhancing the programs and services your library offers by leveraging technology and innovative partnerships.

We challenge you to take full advantage of your time together today and in the months ahead. Push yourself to build new relationships and collaborate with your colleagues, and commit to keeping access to high-speed Internet in libraries a priority.

Thank you for supporting public libraries and for your leadership in helping them sustain high-quality access to the Internet. I wish you the best of luck in your work.

Sincerely,

Jill Nishi
Deputy Director, U.S. Libraries
Bill & Melinda Gates Foundation

1 "Opportunity for All: How the American Public Benefits from Internet Access at U.S. Libraries," University of Washington Information School. 2010.

# BTOP 101



# History – Before BTOP



❖Dover Public Library & DE Economic Development Office join forces to develop the concept of a Job Center: Fall 2009

❖DPL contributes space, staffing and resources

- •Resources: computers, internet, practical how-to guides

❖DEDO contributes staffing (VISTA volunteer) and resources:

- •Resources: access to job search databases and DoL job postings

❖Community volunteers provide one-on-one services

❖Concept is that job seekers can:

- • Gain assistance in developing skills in a quiet, respectful and unobtrusive environment free of charge
- •Resume development
- •Practice interviews
- •Dress for success
- •Have access to printed and online sources to assist with finding employment

# What we've learned



Barriers to finding employment in central Delaware

- ❖Needs/demands of the job market have changed
  - •Shifting away from agriculture
  - •Shifting away from the water
- ❖Basic education (high school diploma, GED) may no longer be enough to qualify workers
- ❖Lack of basic computer skills
- ❖Lack of access to internet and computers
- ❖Many employers now require application via internet and online application
  - • Application process is timed
  - •The ability to complete the application in time allotted is part of the online application "test"
  - •Ability to complete the application and use correct words in order to have the application move up to the next step i.e. into the hands of actual personnel people

# What we've learned, continued



- ❖Lack of basic literacy skills:
  - •Ability to speak, read, understand the English language
- ❖Lack of basic financial literacy skills
  - •Budgets, balanced checkbooks, savings
- ❖Computers & online access does not replace the need for human interaction
  - •Helpful
  - •Caring
  - •Respectful
- ❖Job seekers are often scared, desperate and know they need help

# What ?



Broadband Technology Opportunities Program
= B T O P

- A Department of Commerce grant through the National Telecommunications & Information Administration (NTIA)
- Provides Public Computing Centers (PCC) and related services
- Delaware Division of Libraries was selected among 900 applicants

# BTOP Mission



Accelerate broadband deployment in unserved and underserved communities through equipment upgrade, access to public computers, videoconferencing capabilities, assistive technology and wireless networking in public computer centers.

# The Award



- FEDERAL AWARD: $1,899,929
- TOTAL MATCH: $1,008,094 (34.7%)
  - From the Gates Foundation $750,000 for BTOP
  - And $150,000 for E-Rate training & Expansion
  - Remainder from the DE Division of Libraries
- TOTAL BUDGET: $ 2,908,023

# Project Goals



1. Upgrade **public computer centers** at all 32 public libraries and deploy approximately 50 new computer workstations.

2. Organize and sustain ***Job/Learning Labs*** in 4 anchor libraries and 28 satellite libraries by leveraging unique partnerships and resources to combat unemployment through workforce development and educational programs

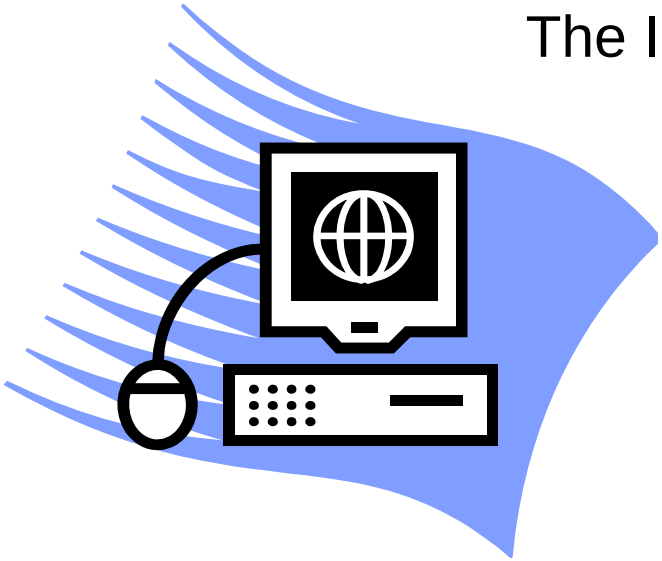
Technology is a catalyst and an enabler of change.





"Technology is a powerful agent for change but ultimately human interaction is far more powerful and dynamic."

Douglas Johnson
The Indispensable Librarian



# Who?



## Funded Positions

1. Five Job/Learning Lab Program Coordinators

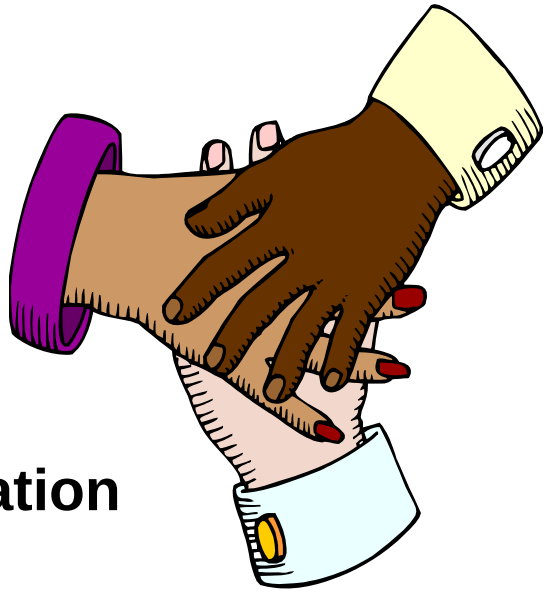
2. One Telecommunications Network Technician



# Partners: *Visionaries and Doers*



- Bill & Melinda Gates Foundation
- Christina Adult Education Program
- DE Center for Distance Adult Learning
- DE Department of Education
- DE Economic Development Office
- DE Department of Labor
- DE Technical Community College
- DE Department of Technology & Information
- DE Workforce Investment Board
- Literacy Volunteers Serving Adults
- Retired Seniors Volunteer Program of Sussex County



# Job Seekers Get …



- **Vocational assessment of skills, knowledge & interests**
- **Job search strategies & job placement services**
- **Basic computer skills & online search techniques for employment**
- **Resume building, cover letter creation and tips for interviews**
- **Small business start-up: entrepreneurship**



# … and



- ❖Emotional support through small group sessions moderated by trained counselors
- ❖Referrals to basic literacy training
- ❖Literacy workshops
- ❖Assistance finding appropriate courses of study
- ❖Assistance finding financial support to pay for this
- ❖Financial literacy training
- ❖Workshops on how to budget, how to save, how to manage personal income
- ❖The *Human Touch*



# DPL Job Center Now



| | Aug 10 | Sep 10 | Oct 10 | Nov 10 | Dec 10 | Jan 11 | Total | *Monthly Avg.* |
|---|---|---|---|---|---|---|---|---|
| **# hours open during month** | 31 | 29 | 28 | 24 | 26 | 26 | **167** | *28* |
| **# of volunteer hours** | 96 | 70 | 87 | 73 | 91 | 84 | **501** | *84* |
| **# of participants (inc repeat)** | 59 | 87 | 71 | 71 | 75 | 81 | **444** | *74* |
| **# of new participants** | 27 | 52 | 34 | 33 | 32 | 24 | **202** | *34* |
| **# of resumes & cover letters** | 18 | 45 | 26 | 28 | 26 | 28 | **171** | *29* |
| **# of mock interviews** | 8 | 3 | 1 | 3 | 1 | 5 | **21** | *4* |
| **# of jobs applied for** | 32 | 40 | 114 | 92 | 81 | 91 | **450** | *75* |
| **# of participants to obtain Job Leads** | - | 62 | 66 | 62 | 72 | 77 | **339** | *68* |

# The DPL Job Center Soon



- Target date: April 1
- 5 days per week
- Full-time Job Center Coordinator supported by
  - DEDO Vista Volunteer
  - Trained volunteers
- Steering Committee
- Job Center Coordinator coordinates Job Center services to the other public libraries in Kent County
- Walk-in service continues
- Specialized small group workshops for skills development
- Basic computer skills classes
- Weekly literacy training
- Weekly financial literacy training
- Referral to basic education opportunities



# Benefits to the Library



- Staffing whose focus is employment opportunities for the unemployed
- Partnership with local employers and businesses
- Ability to help our customers obtain gainful employment which enhances their quality of life
- Upgraded computers in the Job Center lab
- Wireless access for the building
- Video conferencing (in the new building) which enables the Library to broadcast workshops / training to other libraries throughout Delaware
- Establishment of small business center to provide a centralized location of information, materials and online access to support small business and non-profit development
- Greater ability to fulfill the role of the Anchor Library for Kent County

# Benefits to the People



- Professional assistance in:
  - Search for employment
  - Developing employability skills
  - Developing literacy skills
  - Developing financial literacy skills
  - Improved interpersonal skills
- Computer access not time limited
- Internet access for job search not time limited
- Access to job & life skills resources
- Referral to educational opportunities
- Assistance with financial aid
- Emotional support
- Free of charge with no registration requirements
- The *Human Touch*



# What They Say …



✓“He (Bill) was awesome! He was such a great help.” Robert
✓“You are like my little cheerleader.”
✓“I want to thank you so much for your assistance and encouragement and your confidence in me. It meant the world to me and I can’t wait to email you that I HAVE A JOB.” Tyrena
✓“The Job Center has helped me realize that I am not the only one our there having these problems of job seeker burnout.” Gloria
✓“It gives you that confident feeling that you are going to get a job.” Milton
✓“She made me feel good; sat down with me; and helped me develop a professional resume; and I wanted to call her supervisor to let her know.” Valerie



# Questions?








BROADBANDUSA
CONNECTING AMERICA'S COMMUNITIES

# Many thanks to our funders.

Made possible by the Broadband Technology Opportunities Program
Funded by the American Recovery and Reinvestment Act of 2009



# Opportunity for All

## How the American Public Benefits from Internet Access at U.S. Libraries

As the nation struggled through a historic recession, millions of people in the United States visited a public library to use computer and Internet services. A new groundbreaking study[1] (released March 25, 2010) reveals that people use this service to perform life-changing and life-enhancing tasks in the areas of education; employment and entrepreneurship; health and wellness; E-government and legal services; civic engagement; household finances; and communication.

**Nearly one-third of Americans age 14 or older—roughly 77 million people—used a public library computer or wireless network to access the Internet in the last year.**

- Teenagers were the most active users, with half of the nation's 14- to 18-year-olds reporting they used a library computer during the last year and one quarter saying they used one every week.

**Libraries offer a technological lifeline to families who lack access.**

- Forty percent of the users below the Federal poverty line reported that the public library was their sole source of access to computers and the Internet.

**People gain unique value from accessing the Internet at local libraries.**

- More than three-quarters of those who accessed the Internet at a public library had access at home, work, or elsewhere citing the need for greater bandwidth, assistance from a librarian or the desire to connect in the library setting.
- Regardless of income, patrons relied on library computers to find work, apply to college, secure government benefits, and learn about critical medical treatments.

**Library computers link people to their families, civic organizations, and government and help local residents solve problems for themselves and others in their community.**

- Thirty-four percent used library computers to get government or legal information or to access government services.




**Visit http://tascha.washington.edu/usimpact to read the full report.**

### Major Uses for Library Computers

***Employment: 40% of the library computer users (an estimated 30 million people) used library resources to help address career and employment needs in the last 12 months.***

- Among these users, 76% reported they searched for jobs on-line.
- Among job seekers, 68% went on to apply for a job or submit a resume.
- Twenty three percent used library computers to receive job-related training.

***Education: 42% (32.5 million people) used library resources to help them with their education and training needs in the last 12 months.***

- Among these users 37% (an estimated 12 million youth and adults) used their local library computer to do homework for a class.
- One in three used library computers to learn about college degree or certificate programs.
- Twenty-four percent used the computers for online classes or assignments.

***Health and Wellness: 28 million people (37% of library computer users) made use of technology at their local libraries to access health and wellness information in the last 12 months.***

- The vast majority of these users (83%) logged on to learn about a disease, illness, or medical condition.
- Sixty percent used the library to learn about diet and nutrition.
- More than one third of the users (37%) accessed these computers to find information about a doctor or health care provider.

- 60 percent of users—46.3 million people—used a library's computer resources for social connections or entertainment. Of these users, three-quarters communicated with family and friends in their local communities, across the nation, and even internationally.
- Two thirds of library computer users (63%) reported using these services to help others in their community.

## Recommendations for Smart Investments

Public and private investments in library technology have made an extraordinary difference. While this study demonstrates that library technology creates opportunity for millions, it also highlights what is at risk if future public and private investment doesn't keep pace with demand. Cuts in library service will certainly have the unintended consequence of making it more difficult for Americans to find work, get an education, and make good decisions about health. During difficult economic times, it is important to leverage existing resources. The recommendations below highlight strategies for policy makers to make smart investments in libraries and library technology:

- **Federal, state, and local government should include libraries in comprehensive broadband deployment and adoption strategies.** The National Broadband Plan will provide an important framework for acheiving broadband capability for the U.S. public. State and local broadband strategies should account for the varied ways that libraries promote digital literacy and inclusion in their communities.

- **Business and government agencies should engage libraries in economic and workforce development strategies.** Libraries are an effective way to reach job seekers and connect them to employment support services. Partnerships among libraries and workforce and small business development agencies can broaden the impact of local economic development efforts.

- **State and local education reform initiatives should partner with and invest in public libraries to broaden educational opportunities for K-12 students and adults.** Strategic partnerships between schools, NGOs, and libraries can extend learning opportunities for students of all ages and engage communities as partners in student success.

- **Public and private health officials should support and partner with public libraries to access a broader pool of active health information seekers and for targeted health communications research.** Not only are there large numbers of health information seekers in local libraries, but they also appear to be motivated for change. A stunning 84 percent of users who searched for fitness information decided to change their exercise habits; 83% of users who researched nutrition information reported changing their diets. Hospitals, doctors, public health agencies, insurance companies, and other health care providers should work with and invest in libraries to help people find health information and adopt healthy lifestyles.

- **Federal, state, and local government agencies should support libraries as points of access for government services.** Libraries are at the crossroads between citizens and government services. To be effective, public service outreach strategies must take into account the library as a partner and a conduit for service delivery, especially for reaching vulnerable populations.

1 This study was conducted by the University of Washington and funded by the Bill & Melinda Gates Foundation and the Institute of Museum and Library Services. Findings were based on nearly 50,000 completed surveys, including 3,176 from a national telephone survey and 44,881 web survey responses from patrons of over 400 public libraries across the country. Another 319 interviews were conducted with users, non-users, staff, administrators, funding agencies, and other community agencies in four case study sites around the country (Baltimore, Maryland; Fayetteville, Arkansas; Marshalltown, Iowa; and Oakland, California) to provide greater depth to the findings. **For more information, contact Jeannine Mjoseth, jmjoseth@imls.gov.**

Information School UNIVERSITY of WASHINGTON
BILL & MELINDA GATES foundation
INSTITUTE of Museum and Library SERVICES

Economic Development Office
101 W Loockerman St, 1A
Dover DE 19904

# CITY OF DOVER TOP EMPLOYERS

| COMPANY | # EMPLOYEES BY DATE | | |
|---|---|---|---|
| | 12/30/2009 | 6/30/2010 | 12/31/2010 |
| **Bayhealth-Kent General & Milford**<br>640 S. State St<br>Dover DE 19901<br>(302) 674-4700<br>Mr. Terry Murphy | 2850 | 2851 | 2937 |
| **Dover Downs, Inc**.<br>1131 N. DuPont Hwy<br>Dover DE 19901<br>(302) 674-4600<br>Ms. Janie Libby | Hotel & Casino – 938<br>Speedway – 66<br>FT Contract - 270 | Hotel & Casino-1395<br>Speedway – 62<br>FT Contract - 200 | Hotel & Casino-1491<br>Speedway – 63 |
| **Dover Air Force Base**<br>(302) 677-3372<br>Public Affairs Office<br>www.dover.af.mil | N/A | Active -3410<br>Reserve – 1860<br>Civilian - 1085 | Active -3491<br>Reserve – 1909<br>Civilian - 837 |
| **State of Delaware**<br>Office of Mgmt & Budget<br>Laura Simmons | N/A | Est. 4500-5000 | Est. 4500-5000 |
| **Delaware State University**<br>1200 N. DuPont Hwy<br>Dover DE 19901<br>(302) 857-7027<br>Dr. Phyllis Edamatsu | FT – 738<br>PT - 98 | FT – 738<br>PT - 98 | FT – 733<br>PT - 189 |
| **Energizer (Playtex Products)**<br>P.O. Box 7016<br>Dover DE 19903-7016<br>(302) 678-6176<br>Ms. Gina Sullivan | 589 | 564 | 545 |
| **Kraft Foods**<br>1250 W. North St<br>Dover DE 19903-0600<br>(302) 734-6100<br>Mr. Bruce Robinson (HR) | 520 | Hourly – 516<br>Salaried - 65 | Hourly & Salaried – 570<br>Contract - 60 |

| | | | |
|---|---|---|---|
| **Comcast Cable**<br>5729 W. Denney's Rd<br>Dover DE 19901<br>(302) 672-5936<br>Mr. Tom Worley | 439 | 125 – Dover Only | 140 – Dover Only |
| **Delaware Technical & Community College**<br>100 Campus Dr<br>Dover DE 19901<br>(302) 857-1000<br>Dan Simpson | 409 | 450 | 294 (Adjunct faculty not included in year-end numbers) |
| **Proctor & Gamble**<br>P.O. Box 7010C<br>Dover DE 19903<br>(302) 678-2600 x2189<br>Ms. Teresa Dean | 380 | P&G 203<br>Contract - 189 | P&G 202<br>Contract - 187 |
| **WalMart**<br>1574 N. DuPont Hwy<br>Dover DE 19901<br>(302) 674-2159<br>Ms. Tammy Reynolds | 266 | 290 | 252 |
| **Wesley College**<br>120 N. State St<br>Dover DE 19901<br>(302) 736-2300<br>Dr. William Johnston | 250 | FT – 90<br>Faculty-67<br>Aramark -104 | FT – 95<br>Faculty- 68<br>Aramark<br>FT- 75<br>PT - 43 |
| **Sam's Club**<br>1572 N. DuPont Hwy<br>Dover DE 19901<br>(302) 678-4220<br>Mr. Steven Bromley | 210 | FT – 110<br>PT - 61 | FT – 103<br>PT - 79 |
| **Hirsh Industries**<br>1525 McKee Rd<br>Dover DE 19904<br>(302) 678-3454<br>Ms. Meg Shivone | 180 | 175 | 175 |

**Parks, Recreation, and Community**
**Enhancement Committee**
**February 14, 2011**

## Updates

Planning and Funding for New Library

- Due to the overwhelming response to the request for bids for the library construction and to ensure adequate time to answer questions, EDiS has pushed back the bid deadline to Monday, January 31, 2011. This will not affect our timeline.
- While the major donor solicitation of the Capital Campaign continues, organization of the mid-level campaign is well underway. A large number of community members will participate in a variety of committees to host fund raising events to be held over this new year. In addition to the Major Donor, the Medical, and the Business committees, a New Generation Committee and a Professional Committee have been established to raise funds within the young families and the community professionals.
- The Delaware Division of Libraries is the recipient of a $1.9 million federal grant which has been matched by $1 million from the Gates Foundation. This funding is from the Broadband Technologies Opportunity program (BTOP) Grant. This grant will provide wireless and videoconferencing for all the public libraries in Delaware; and will provide funding to create job centers in the four anchor library facilities (Dover, Wilmington, Georgetown and Seaford). The DE Division of Libraries will partner with a wide variety of other state and nonprofit entities to incorporate financial literacy training, offer literacy, and basic education (GED/Adult High School) programs in to the Job Centers across the State. Dover Public Library's Job Center has been open since November 2009. The BTOP grant will enable our existing Job Center to offer services throughout the week and to address issues that cause continued unemployment in the work force in Delaware. This is a very big and very important project.
- In our current facility, our space will be stretched very thin to host the new Job Center. But we are pleased that the plans for the new building anticipated just this sort of community based programming for the benefit of the public we serve.

Funding Sources Dover Public Library Building Project

| Funding Sources | Budget | Committed | Highly Probable |
|---|---|---|---|
| State Grant | $10,164,300 | $ 8,084,357 | $10,584,357 |
| City Reserve Contribution | $ 3,592,457 | $ 3,622,457 | $ 3,622,457 |
| City Reserve Interest | $ 460,063 | $ 424,858 | $ 460,134 |
| Library Foundation (Bid A & B) | $ 2,617,866 | $ 1,069,811 | $ 1,197,814 *** |
| Sale of 45 S. State St. | $ 1,200,000 | 0 | Use Bridge Loan |
| Green Energy Grants | $ 215,000 | $ 215,000 | $ 215,000 |
| Friends of the Library | $ 200,000 | $ 160,000 | $ 210,000 |
| Reynolds Trust | $ 46,355 | $ 46,355 | $ 46,355 |
| Community Transportation Funds | $ 150,000 | $ 155,000 | $ 155,000 |
| BTOP Grant | $ 50,000 | $ 50,000 | $ 50,000 |
| DE Greenhouse Gas Reduction Grant | 0 | $ 40,000 | $ 40,000 |
| **Financing Needs:** | | | |
| Green Energy Bonds | $ 1,500,000 | $ 1,500,000 | $ 1,500,000 |
| Bridge Loan: Sale of Bldg | 0 | 0 | $ 1,200,000 |
| Construction Loan | 0 | 0 | $ 1,365,052 |
| **Total Funding Sources** | $20,646,169 | $15,367,838 | $20,646,169 |

Update: January 25, 2011 **

** Estimated Figures Pending Close of Month *** Highly Probable = Committed (Cash Donations) + Pledges

Note: Bid Pack C: *Alternates*: Meeting Room, Teen Loft and Reading Garden are not included in this chart

Status of FY- 09-10 CDBG Projects

Monthly statistics for the month of January 2011.

***Homeowner Rehabilitation Program FY09***

Four (4) homes are underway (814 River Road, 40 Bertrand Drive, 508 Walker Road and 106 Gordon Place.)

***CDBG FY10 Projects***

***Habitat for Humanity***

Buyers are scheduled to go to settlement at the end of February.

***First State Resource Conservation & Redevelopment Council (RC &D)***

Emergency repairs have been completed on 12 homes in the City of Dover.

***Homeownership Assistance Program***

Two clients have purchased properties in the City of Dover.

***Connections Community Support Program***

Ten homeless individuals received motel vouchers for temporary housing for the month of January.

***Neighborhood Stabilization Program (NSP)***

The city was awarded $1,426,740 for the acquisition and rehab of foreclosed properties to be sold to qualifying families. A total of $1,249,467 has been expended on the acquisition and renovations for 8 properties. The remaining balance of $177,272 will be utilized for renovations and acquisition. Three properties have been sold, three are for sale, one is a lease purchase and one is a rental that serves persons with disabilities. The following list the status of each NSP property:

**218 Ann Avenue (sold)**

**337 N. Governors Avenue (for sale)**

**343 Mimosa Avenue (sold)**

**254 Green Blade Drive (sold)**

**907 Woodcrest Avenue (lease purchase)**

**302 Stonebrook Place (for sale)**

**1430 S. Hancock (group home)**

**11 Westover Drive (for sale)**

# Status of FY-09-10 Program Funds Spent - Fiscal Year 7/1/10-6/30/11

| 2009 Grant Projects | Project Details | Total Grant | Funds Expended | Unencumbered Balance |
|---|---|---|---|---|
| Homeownership Assistance Program | Two families have purchased homes in the City of Dover | $40,000 | $20,000 | $20,000 |
| Housing Rehabilitation Program | Rehabilitate owner occupied homes found in violation of city codes | $48,000 | $0 | $48,000 |
| Habitat for Humanity | Family is scheduled to close on this property at the end of February | $40,000 | $20,100 | $19,900 |
| Connections Comm. Support | 10 motel vouchers provided to homeless | $15,000 | $5,759 | $9,241 |
| RC & D | 12 homes have been completed. | $40,000 | $32,642 | $7,358 |
| Streets Project | Project completed | $63,434 | $63,434 | $0 |
| *****Housing Rehabilitation Program FY-09 | underway | $56,196 | $16,228 | $39,968 |
| Total | | $302,630 | $158,163 | $144,467 |

* rehab projects - please note that $56,196 has been rolled over to program year FY-10

106 Gordon Place

508 Walker Road

814 River Road

40 Bertrand Drive