PARKS, RECREATION, AND COMMUNITY ENHANCEMENT COMMITTEE

A G E N D A

October 12, 2009 - 12:00 Noon - City Hall Conference Room - City Hall - City of Dover

Public comments are welcomed on any item and will be permitted at appropriate times. When possible, please notify the City Clerk (736-7008 or e-mail at Tmcdowell@dover.de.us) should you wish to be recognized.

AGENDA ADDITIONS/DELETIONS

1. Presentation of Programs - YMCA *(Rick Gould)*

2. Schedule for Consolidated Plan

3. Updates
   A. Puncheon Run Watershed Action Team Update
   B. Planning and Funding for New Library
   C. CDBG Program
   D. Housing and Recovery Act of 2008 Funds (Neighborhood Stabilization Fund)
   E. Schutte Park Space - Boys and Girls Club/CDSA
   F. Skate Park Committee
   G. Youth Advisory Committee

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THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE ADDITION OR THE DELETION OF ITEMS, INCLUDING EXECUTIVE SESSIONS.

2010 Consolidated Plan Development Process

1. Identification of stakeholders; this will include members of the community, elected and appointed officials, private citizens, community groups, housing authorities and various county and state agencies within the City of Dover.

2. Conduct workshop to develop the needs of the community. Date and location to be scheduled in November 2009.

3. Conduct workshop with stakeholders to rank priorities. Date and location to be scheduled in January 2010.

4. The city will advertise for CDBG grant applications for the 2010 fiscal year based on the needs that have been determined by stakeholders for the community in January 2010.

5. The Parks, Recreation and Community Enhancement Committee will meet in March 2010 to review and make recommendations for the 2010 Action Plan.

6. Unveil Draft Consolidated Plan for 30 day review period.

7. Conduct Public Hearing for Consolidated Plan

8. Prepare final City of Dover 2010 Consolidated Plan.

9. Submit final plan to City Council for approval.

10. Submit City of Dover 2010 Consolidated Plan to HUD.

Parks, Recreation, and Community
Enhancement Committee
October 12, 2009

Updates

Planning and Funding for New Library

- The Library and architects hosted a Green Summit for the public on the 30th of September to talk about the plans for alternative energy and sustainable design for the new building.
- The Steering Committee met on the 30th as well to review the progress towards sustainability in the Design and Development Phase. This phase is now 99% complete.
- The Capital Campaign is off to a good start with most of the leadership positions filled. The first meeting of the Capital Campaign leaders was held on October 1, 2009 and opened with an overview of the building projects presented by the architects. Mrs. Markell, Mrs. Stone, Mayor Carey were among those attending. The morning began with official photographs taken of the campaign leadership.

Skate Park

- The Skate Park Committee passed out fliers to Elm Terrace and near homes for, and held a, community outreach meeting on Sept 21st at Christ Church. Councilman Gene Ruane, Parks Director Zach Carter and YMCA Director Rick Gould also attended the meeting.

- Five residents attended the meeting, shared thoughts / concerns, and seemed to be cautiously supportive of a Temporary Skate Park located at Paul's Property. One resident has offered to be the community contact. The Committee has committed to keep the community contact up to date on progress and recommendations and seek further input.

- Resident Concerns included:
  a. The "temporary" nature of the skate park may end up being permanent, without residents say in the matter. For one of them, the term "temporary" would indicate use for only 12 to 18 months. They requested a time limit for the temporary park, or at least a one-year review.
  b. Residents wondered / hoped a permanent site would also be identified – mitigating possible temporary to permanent creep at the Paul's Property site.
  c. Unwanted persons may enter the skate park from State Street, going behind residences and over fences.
  d. Dilapidated fences may not keep people out.
  e. There may be an increase of auto and skateboard traffic through the Elm Terrace neighborhood. How to mitigate?
  f. Will the skate park area be fully enclosed in new fencing or rely on some existing fencing.

Status of FY-08-09 CDBG Projects

Monthly statistics for the month of September.

Fiscal year 2008

Dover Interfaith Ministry to the Homeless

The Dover Interfaith Mission for Housing has preliminary architectural drawings and will meet with the architect on October 1st to pursue the development bid package.

Fiscal year 2009

Homeowner Rehabilitation Program

Three (3) homes are under contract to have housing repairs and work has begun on one property.

Homeownership Assistance Program

A closing has been scheduled for October 9th for one first time homebuyer.

2009 CDBG Grant Projects

All sub-recipient contracts have been signed and projects are underway.

Neighborhood Stabilization Program (NSP)

An offer has been made on 337 S. Governors Avenue. Two properties are under contract, 907 Woodcrest Drive and 343 Mimosa Avenue. There are three (3) families that are mortgage ready.

Status of FY-08-09 Program Funds Spent - Fiscal Year 7/1/09-6/30/10

2009 Grant Projects	Project Details	Total Grant	Funds Encumbered	Funds Expended	Unencumbered Balance
Homeownership Assistance Program	Three familes are shopping for homes.	$30,000			$30,000
*Housing Rehabilitation Program	Three housing repair projects underway	$95,875			$95,875
217-219 Reed St. Rental Rehab	Contract signed September 1st	$6,956			$6,956
Elizabeth Murphey School	Contract signed September 1st	$50,483			$50,483
RC & D	Contract signed September 1st	$35,000			$35,000
Downtown Dover Partnership	underway	$42,000			$42,000
Dover Interfaith Ministry FY-08	Hud awaiting to review lease purchase	$60,000			$60,000
Total		$320,314			$320,314

* rehab projects - please note that $35,875 has been rolled over to program year FY-09

49 S. Kirkwood Street

420 Court Street

720 Carol Street