PARKS, RECREATION, AND COMMUNITY ENHANCEMENT COMMITTEE

A G E N D A

September 14, 2009 - 12:00 Noon - City Hall Conference Room - City Hall - City of Dover

Public comments are welcomed on any item and will be permitted at appropriate times. When possible, please notify the City Clerk (736-7008 or e-mail at Tmcdowell@dover.de.us) should you wish to be recognized.

AGENDA ADDITIONS/DELETIONS

1. Benchmarks Established for the Economic Development Office

2. Statistics Regarding Jobs and Businesses Gained and Lost in the City of Dover Since July 2008

3. Updates
   A. Puncheon Run Watershed Action Team Update
   B. Planning and Funding for New Library
   C. CDBG Program
   D. Housing and Recovery Act of 2008 Funds (Neighborhood Stabilization Fund)
   E. Youth Advisory Committee

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THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE ADDITION OR THE DELETION OF ITEMS, INCLUDING EXECUTIVE SESSIONS.

ECONOMIC DEVELOPMENT

DIVISIONAL VISION

Within the Department of Public Services, the Economic Development division has been charged to improve the quality of life of Dover by attracting and retaining quality jobs, supporting a vibrant town center, and creating an atmosphere that encourages and fosters business growth.

MAJOR PROGRAMS

SUPPORT THE DOWNTOWN DOVER PARTNERSHIP

Objective: Provide administrative and other staff support to the Downtown Dover Partnership so that the organization can foster grass-roots driven downtown redevelopment

Measures:

1. Number of events where DDP is either the lead organizer or partner in event.

	2007-2008 Actual	2008-2009 Actual	2009-2010 Projected
Results	N/A	8 events held in Downtown where DDP is either the lead organizer or partner.	≥10 events held in Downtown where DDP is either the lead organizer or partner.

2. Set and reach an annual fundraising goal for the DDP.

	2007-2008 Actual	2008-2009 Actual	2009-2010 Projected
Results	N/A	Goal under development	Raise ≥$10,000 for DDP activities.

3. Monitor downtown merchant and business owner satisfaction.

	2007-2008 Actual	2008-2009 Actual	2009-2010 Projected
Results	N/A	N/A	Survey to be developed and ratings to be above average.

DOWNTOWN DOVER BUSINESS GROWTH

Objective: Promote Downtown Dover as a location for new businesses, and provide support to existing businesses to ensure they survive.

Measures:

1. Monitor number of businesses opened in the Downtown Target Area.

	2007-2008 Actual	2008-2009 Actual	2009-2010 Projected
Results	6 New businesses open in Downtown Target Area; 4 Net new businesses open in Downtown Target Area	5 New businesses open in Downtown Target Area; 3 Net new businesses open in Downtown Target Area	6 New businesses open in Downtown Target Area; 4 Net new businesses open in Downtown Target Area

2. Work with property owners and entrepreneurs to fill vacant commercial spaces on Loockerman Street with viable businesses.

	2007-2008 Actual	2008-2009 Actual	2009-2010 Projected
Results	Measure not tracked	6 vacant commercial tenant spaces filled	8 vacant commercial tenant spaces filled*

*See attached vacant property list

CITY-WIDE ECONOMIC DEVELOPMENT

Objective: Promote Dover as a location for business growth.

Measures:

1. Maintain an unemployment rate for the City of Dover that is lower than national & state average.

	2008 Actual	2008-2009 Actual	2009-2010 Projected
Results	5.8% - U.S. Rate 4.8 % - DE Rate 5.7% - City of Dover Rate in July 2008	9.4% - U.S. Rate 8.2% - DE Rate 9.5% - City of Dover Rate in July 2009	<10% unemployment rate in July 2010

2. Monitor number of contacts with small businesses and with out of town companies interested in locating in Dover.

	2007-2008 Actual	2008-2009 Actual	2009-2010 Projected
Results	Economic Development Office not yet created.	10 contacts with potential small businesses 9 contacts with out-of-town companies interested in locating in Dover	20 contacts with potential small businesses 15 contacts with out-of-town companies interested in locating in Dover

STRATEGIC OBJECTIVES FOR FISCAL YEAR 2009-2010

1. Select an engineering firm and **complete a site development master plan for the Garrison tract**. Develop an overall marketing plan for this site and attract at least one serious prospect.

Target Completion date of 12/31/09.

2. **Promote city-wide economic development initiatives.**

Measures:

A. Improve working relationship with Kent Economic Partnership by providing quarterly updates to the Partnership and working with the Partnership's Economic Development Committee as a member. **Target Completion Date - Ongoing**

B. Rewrite MOU with county for Aero Park development so that the process is more streamlined. **Target Completion Date -10/31/09**

C. Attract one serious prospect to the Aero Park. **Target Completion date – 6/15/10**

D. Develop job growth report of City's twelve (12) largest employers and provide to City Council on a quarterly basis. * See attached employer list

E. Develop a table of vacant buildings of over 20,000 square feet and vacant properties of over 5 acres to track leasing and/or sales activity. * See attached property list

3. **Advance initiatives of the Downtown Dover Partnership.**

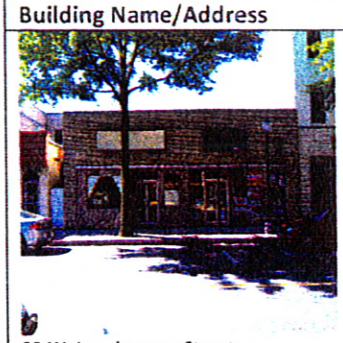
Measures:

A. Develop Facade Grant Program to improve the appearance of vacant buildings. **Target Completion Date – 9/30/09**

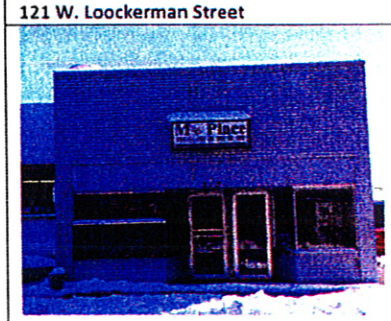
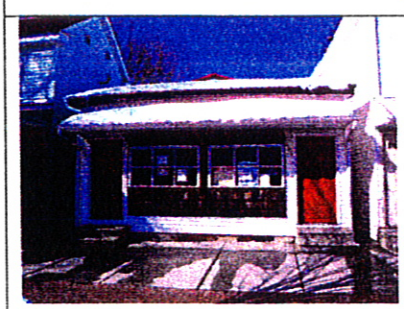
B. Develop a marketing plan to change vacant buildings downtown to occupied status. **Target Completion Date - 12/31/09**

C. Develop a site development master plan for the DDP's Governors and Bradford Street properties. **Target Completion date – 5/31/10**

D. Hire a recruitment consultant to develop a program to attract new business to downtown (Not another study). **Target Completion Date - 10/31/09**

Building Name/Address	Building History	Status as of 3/4/09	Current Status
 22 W. Loockerman Street	Owner: Ashraf Monain 248 W. Loockerman Street Dover Contact: Ashraf Monain (302) 736-0152 Update: Formerly Akil Jerk Cuisine Restaurant Status: • Space vacant for past three years. • 1800 sq. ft.	Vacant • Building is currently listed for sale with R& R Realty. • Space was renovated three years ago for restaurant usage. • Owner will accept leasing opportunities.	• Building is currently listed for sale with R& R Realty. • Foreclosure proceeding pending
 108 W. Loockerman Street	Owner: Hogan Lee 108 W. Loockerman Street Contact: Hogan Lee (302) 736-1655 Update: Formerly Bike Werx Status: • 1500 Sq. Ft of space	PENDING VACANCY • Space will be available for lease by March' 09. • Two small apartments are currently leased on second floor level.	• Space has just been leased to Fly 365 Retail Clothing Store
 132 W. Loockerman Street	Owner: Mark Letterman 132 W. Loockerman Street (302) 492-3935 Business: The Dirty Beggar Lounge Status: • Inactive Business	INACTIVE BUSINESS • Pending Buy-Out. • Space was completely renovated two years ago.	• Building was just purchased by Diana Welsh. • New Golden Fleece Tavern
 140 W. Loockerman Street	Owner: Ken Petersen 24 Shinnecock Road (302) 672-9290 Business: Formerly Ben's Clothing & Shoes Status: • Vacant	Vacant/Pending Renovation • Building owner is exploring the opportunity to convert building into a Restaurant.	• Property is currently listed for Sale by Owner.
 210 – 216 W. Loockerman	Property Owner: Mike Zimmerman Contact: Mike Zimmerman Status: • Building is currently vacant and pending redevelopment project	VACANT • Property Owner is currently working with the City in finalizing permits to demolish building as part of a redevelopment project.	• Property is pending purchase by Henry Mast

 210-212 S. Governors Ave	Owner: Del Mar Appliances 230 S. Governors Ave Dover Joe Nygard: 674-2414 Formerly : • Pig Out Restaurant Status: • Space being reviewed by potential small business.	VACANT • Owner has reported that the 210 space has been leased to house Pizza shop as of March' 09	• Space currently leased to Family Steaks & Hoagies.
 213 W. Loockerman Street	Property Owner: Vaughn Family Contact: Sherie Vaughn (302) 678-4402 Status: • Building has been vacant for the past four years. • Formerly Cell Phone Business	VACANT • Property owner has stated that she is interested in selling building	• Property is currently under contract for sale.
 217 W. Loockerman Street	Property Owner: Vaughn Family Contact: Sherie Vaughn (302) 678-4402 Status: • Building currently is occupied by Needful Things Consignment	VACANT • Property owner has stated that she is interested in selling building	• Property is currently listed for sale by owner.
 235 W. Loockerman Street	Property Owner: Vaughn Family Contact: Sherie Vaughn (302) 678-4402 Status: • Building currently is occupied by Needful Things Consignment Annex	VACANT • Property owner has stated that she is interested in selling building	• Property is currently listed for sale by owner.
 201 W. Loockerman Street	Property Owner: Leticia Moore/Jessica Moore New York, NY Status: • Building is pending final renovations phase. • Issues with current Contractors	VACANT/PENDING RENOVATIONS • New Property owners are presently resolving problems with contractors. • Space will be converted to Café'/Lounge Business	• Project is currently on hold due to conflicts with contractors.
 149 S. Governors Ave	Property Owner: Scott Slacum Dover, DE Contact#233-1977 Status: • Space formerly Fleischer's Bakery	VACANT • Property Owner has leased space to house a billiard Pool Hall	• Property owner is currently marketing space.

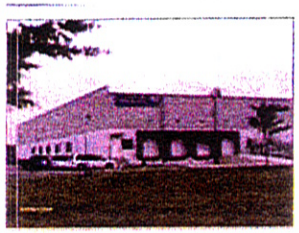
 125A W. Loockerman	Owner: Chris Raubacher 123 W. Loockerman Street (302) 678-0968 Status: • Formerly CA Fashions	VACANT • Owners are currently showing the space topotential investors	• Space was leased to the Partners in Design Group.
 131 W. Loockerman	Owners: D&S Investments Contact: Scott Slacum (302) 233-1971 Status: • Space was formerly the Flower Shop • Space vacant for past eight months	VACANT • Owners are currently showing the space to potential investors	• Property owners are currently discussing lease opportunities with established small business owner.
 121 W. Loockerman Street	Property Owner: John Tinsley (302) 698-1630 Status: • Space was formerly Superior Comic Book Store • Pending Renovations	VACANT/PENDING RENOVATIONS • Building owner is exploring the opportunity to convert building into a Center for Mental Wellness. • Conditional Use Permit Approval	• Renovation Project completed on this property.
 312 W. Loockerman Street	Owner: Edward Bolds 706 Ponderosa Drive Magnolia, DE 19962 (302) 697-0570 Status: • Inactive Business	INACTIVE BUISNESS/VACANT • Building is currently vacant	• Property owner has called our office to discuss technical assistance in selling/leasing property.
 317-319 W. Loockerman Street	Property Owner: Aleck Taylor 23 South Street Status: • Building is currently Vacant and owner will not return calls.	Vacant • Building is vacant and property owner will not return calls. • City to register Building in Vacant Building List.	• Property owner will not return calls.

Economic Development Office
14 The Plaza
Dover DE 19901

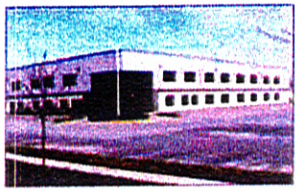
CITY OF DOVER TOP 12 EMPLOYERS

COMPANY	# EMPLOYEES BY DATE		
	6/30/2009	12/30/2009	6/30/2010
Bayhealth-Kent General & Milford 640 S. State St Dover DE 19901 (302) 674-4700 Mr. Dennis Klima	2915		
Dover Downs, Inc. 1131 N. DuPont Hwy Dover DE 19901 (302) 674-4600 Attn: HR Department	Hotel & Casino – 938 Speedway – 66 FT Contract - 270		
Delaware State University 1200 N. DuPont Hwy Dover DE 19901 (302) 857-7027 Mr. Lance Houston	FT - 727 PT - 156		
Playtex Products P.O. Box 7016 Dover DE 19903-7016 Ms. Donna Griffith	603		
Kraft Foods 1250 W. North St Dover DE 19903-0600 (302) 734-6100 Ms. Nadra McAuther	520		
Comcast Cable 5729 W. Denney's Rd Dover DE 19901 (302) 672-5963 Mr. Roy Wallace	439		
Delaware Technical & Community College 100 Campus Dr Dover DE 19901 (302) 678-2600	409		

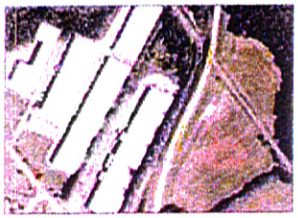
Proctor & Gamble P.O. Box 7010C Dover DE 19903 (302) 678-2600 Ms. Krista Littleton	395		
WalMart 1574 N. DuPont Hwy Dover DE 19901 (302) 674-2159 Ms. Tammy Reynolds	278		
Wesley College 120 N. State St Dover DE 19901 (302) 736-2336 Dr. William Johnston	250		
Sam's Club 1572 N. DuPont Hwy Dover DE 19901 (302) 678-4220 Mr. Steven Bromley	215		
Hirsh Industries 1525 McKee Rd Dover DE 19904 (302) 678-8030 Ms. Meg Shivone	200		

	Address Building Park/Name	SF Avail	Rent/SF/Yr Stories	RBA Land	Ceiling Height Drive Ins	Docks Levelators	Crane Sprinkler
	**655 S Bay Rd** Blue Hen Corporate Center Dover, DE 19901	80,000 SF	$18.00/nnn 1	426,451 SF 64 AC	- -	- -	- -
		Parking: Free Surface Spaces; Ratio of 7.60/1,000 SF **Expenses:** - **Utilities:** -			**Power:** - **Rail Line:** -		
	Landlord Rep: Pettinaro Construction Company / Joseph Giberson 302-999-0708x157 / Robert Stenta 302-999-0708x169 -- 80,000 SF (30,000-80,000 SF)						
	**35 Commerce Way** Enterprise Business Park Dover, DE 19904	160,000 SF	For Sale Only 2	250,000 SF 27 AC	- -	- -	- -
		Parking: - **Expenses:** - **Utilities:** -			**Power:** - **Rail Line:** -		
	Landlord Rep: R & R Commercial Realty / Charles Rodriguez 302-674-3400 -- 160,000 SF (160,000 SF)						
	**97 Commerce Way** Enterprise Business Park Dover, DE 19904	155,000 SF	$4.00/nnn 1	250,000 SF 27 AC	28'0" 1	18 ext 18 ext	None ESFR
		Parking: - **Expenses:** - **Utilities:** Gas - Natural, Heating - Gas, Sewer - City, Water - City			**Power:** 800a 3p **Rail Line:** None		
	Landlord Rep: Colliers L & A / Mark Chubb 302-425-4077 -- 155,000 SF (50,000-155,000 SF)						

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	Address Building Park/Name	SF Avail	Rent/SF/Yr Stories	RBA Land	Ceiling Height Drive Ins	Docks Levelators	Crane Sprinkler
	**97 Commerce Way** Bldg B Dover, DE 19904	46,000 SF	For Sale Only 2	54,000 SF -	- -	- -	- -
		Parking: 300 free Surface Spaces are available; Ratio of 5.56/1,000 SF **Expenses:** - **Utilities:** -			**Power:** - **Rail Line:** -		
	Landlord Rep: Colliers L & A / Mark Chubb 302-425-4077 -- 46,000 SF (3,000-30,000 SF)						
	**905 S Governor's Ave** Dover, DE 19901	16,700 SF	$16.00/nnn 2	16,700 SF 0.72 AC	- -	- -	- -
		Parking: - **Expenses:** - **Utilities:** -			**Power:** - **Rail Line:** -		
	Landlord Rep: McGinnis Commercial Real Estate / James D. McGinnis 302-736-1538 / Philip J. McGinnis 302-736-1538 -- 16,700 SF (8,350 SF)						

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	Address Building Park/Name	SF Avail	Rent/SF/Yr Stories	RBA Land	Ceiling Height Drive Ins	Docks Levelators	Crane Sprinkler
	**1565 McKee Rd** Central Delaware Ind Park Dover, DE 19904	210,000 SF / 400 ofc	Negotiable 1	210,000 SF 31 AC	21'0"-26'6" 1	11 ext 7 ext	- Wet
		Parking: - **Expenses:** - **Utilities:** Gas - Natural, Heating - Gas, Sewer - City, Water - City			**Power:** - **Rail Line:** -		
	Landlord Rep:	Colliers L & A / Mark Chubb 302-425-4077 -- 210,000 SF /400 ofc (210,000 SF)					
	**1567 McKee Rd** Central Delaware Ind Park Dover, DE 19904	35,000 SF	$3.95 1	100,000 SF 2.30 AC	21'0"-26'6" 1	12 ext 7 ext	- Wet
		Parking: - **Expenses:** - **Utilities:** Gas - Natural, Heating - Gas, Sewer - City, Water - City			**Power:** - **Rail Line:** -		
	Landlord Rep:	Colliers L & A / Mark Chubb 302-425-4077 -- 20,000 SF (20,000 SF)					
	Leasing Company:	R & R Commercial Realty / Charles Rodriguez 302-674-3400 -- 15,000 SF (15,000 SF)					
	**1567 McKee Rd** McKee Industrial PArk Dover, DE 19904	35,000 SF / 2,600 ofc	$2.95/nnn 1	100,000 SF -	20'0"-26'0" -	2 ext -	- -
		Parking: - **Expenses:** - **Utilities:** -			**Power:** Heavy **Rail Line:** -		
	Landlord Rep:	Coldwell Banker Commercial Amato Associates / Jody Amato 302-224-7710					
	Sublet Contact:	Coldwell Banker Commercial Amato Associates / Jody Amato 302-224-7710 -- 35,000 SF /2,600 ofc (35,000 SF)					

	Address Building Park/Name	SF Avail	Rent/SF/Yr Stories	RBA Land	Ceiling Height Drive Ins	Docks Levelators	Crane Sprinkler
	**1575 Mckee Rd** Central Delaware Ind Park Bldg 1 Dover, DE 19904	126,500 SF	$6.00 1	160,000 SF 17.20 AC	21'0"-26'6" 3	9 ext 7 ext	- Wet
		Parking: -			**Power:** -		
		Expenses: -			**Rail Line:** -		
		Utilities: Gas - Natural, Heating - Gas, Sewer - City, Water - City					
	Landlord Rep: Colliers L & A / Mark Chubb 302-425-4077 -- 116,500 SF (116,500 SF)						
	**0 New Burton Rd** Dover, DE 19904	20,000 SF	$15.00/nnn 1	20,000 SF 2.20 AC	- -	- -	- -
		Parking: 50 Surface Spaces are available; Ratio of 2.50/1,000 SF			**Power:** - **Rail Line:** -		
		Expenses: -					
		Utilities: -					
	Landlord Rep: Re/Max Horizons / Lynn Baker 302-697-8988 -- 20,000 SF (20,000 SF)						
	**Saulsbury Rd @ Zazletteville Road** NW corner of Saulsbury Rd & Hazletteville Rd Dover, DE 19904	18,200 SF	$16.50/nnn 2	19,200 SF -	- -	- -	- -
		Parking: -			**Power:** -		
		Expenses: -			**Rail Line:** -		
		Utilities: -					
	Landlord Rep: R & R Commercial Realty / Charles Rodriguez 302-674-3400 -- 18,200 SF (9,100 SF)						
	**60 Starlifter Ave** Kent County Aero Park Dover, DE 19901	242,400 SF / 15,000 ofc	$3.95/n 1	242,400 SF 43.26 AC	28'0"-32'0" 12'0"w x 14'0"h	18 ext Yes	- ESFR
		Parking: -			**Power:** 2000a/277-480v 3p/4w		
		Expenses: 2009 Tax @ $0.31/sf			**Rail Line:** -		
		Utilities: Gas - Natural, Heating - Gas, Lighting - Sodium, Sewer - City, Water - City					
	Landlord Rep: *Company information unavailable at this time*						

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MEMORANDUM

Economic Development Office
PO Box 475
Dover, DE 19903
Phone: 302.678.2940 Fax: 302.678.2132

DATE: September 2, 2009

TO: Parks, Recreation & Community Enhancement Committee

FROM: William G. Neaton, Economic Development Manager
Ann Marie Townshend, AICP, Planning & Community Development

SUBJECT: Statistics Regarding Jobs and Businesses Lost Since July 2008

The Parks, Recreation and Community Enhancement Committee has requested that the Economic Development Office report quarterly on the number of jobs and businesses gained and lost within the City of Dover. Currently, there is no repository for employment statistics at the City level, and the data we have access to do not give a complete picture. We have also included an item on this meeting's agenda to review the benchmarks set for the Economic Development Office. With these benchmarks, we will begin reporting monthly on the measures identified, which include a number of employment statistics.

In the absence of a full picture of employment gains and losses within the City between July 2008 and the present, we are sharing with you the employment numbers generated by the Kent Economic Partnership for the Kent County Major Employers within the City of Dover for 2008 and 2009. We have also provided employment and unemployment statistics from the Delaware Department of Labor going back to July 2008.

We will be available at the Parks, Recreation and Community Enhancement Committee meeting on September 14th to answer any questions you may have and discuss these statistics and the benchmarks set for the Economic Development Office. Out of this discussion and with the establishment of benchmarks, the Economic Development Office will begin providing you with regular reports of economic data for the City of Dover.

The following table was developed using information available through the Kent Economic Partnership for 2008 and 2009. The City of Dover Economic Development Office has recently begun tracking quarterly employment numbers from the 12 largest employers within the City of Dover. This information will be reported quarterly to the Parks, Recreation & Community Enhancement Committee and City Council. Because the City only began collecting the

quarterly employment numbers in June 2009, we are unable to use those numbers to compare to previous years.

Employer	**2008**	**2009**	**Net Gain/Loss**
Dover Air Force Base	Military – 5,715 Civilian – 1,090 Reserves – 1,790	Military – 3,357 Civilian – 1,040 Reserves – 1,940	Military – (2,358) Civilian – (50) Reserves - 150
Bayhealth (Kent General & Milford Memorial Hospitals combined)	2,915	2,915	-0-
Playtex Products	650	603	(47)
Kraft Foods	450	520	70
Delaware State University	650	FT- 727 PT- 156	FT – 77
Dover Downs, Inc	1,182	975	(207)
Department of Corrections	2,424	2,564	140
Aetna U.S. Healthcare	245	245	-0-
Silver Lake Center Genesis Eldercare	185	Not Reported	---
Proctor & Gamble	315	395	80
Hirsh Industries	220	200	(20)
Comcast Cable	439	Not Reported	---
Walmart	380	278	(102)
Boscov's Department Store	250	175	(75)
Sam's Club	228	215	(13)
J.C. Penney Co, Inc.	139	139	-0-
Sears, Roebuck & Co.	180	Not Reported	---
Westminster Village	189	190	1
Delaware Technical & Community College	459	409	(50)
Dover Post	160	138	(22)
Sheraton Dover Hotel	136	130	(6)
Wesley College	287	250	(37)
Kmart	70	Not Reported	---
Chesapeake Utilities	141	Not Reported	---
PPG Industries	91	95	4
Independent Newspapers	175	134	(41)
Target	150	Not Reported	---

Source: Kent Economic Partnership

The following statistics were obtained from the Delaware Department of Labor website and are not seasonally adjusted.

Year	Period	Labor Force	Employment Actual	Unemployment Actual	Unemployment Rate
2008	July	17,061	16,084	977	5.7
2008	August	17,041	15,908	1,133	6.6
2008	September	16,846	15,859	987	5.9
2008	October	17,121	16,021	1,100	6.4
2008	November	17,099	16,089	1,010	5.9
2008	December	16,969	15,904	1,065	6.3
2008	**Annual**	**17,051**	**16,127**	**924**	**5.4**
2009	January	16,759	15,482	1,277	7.6
2009	February	16,720	15386	1,334	8.0
2009	March	16,726	15,328	1,398	8.4
2009	April	16,831	15,481	1,350	8.0
2009	May	16,815	15,339	1,476	8.8
2009	June	17,064	15,370	1,694	9.9
2009	July	16,927	15,320	1,607	9.5

Source: Delaware Department of Labor

Parks, Recreation, and Community
Enhancement Committee
September 14, 2009

Updates

Planning and Funding for New Library

- As we near the midpoint of the Design/Development phase of the Library's planning process, we are working closely with the architects and EDiS, our construction management firm, to finalize a budget for the project. As you know, our original plans called for a 52,000 square foot building at a cost of $18.2 million. As we have worked through the planning process, we have been able to reduce the square footage to 46,000 without compromising the programming and collection space of the building. On the other hand, the needs of the building indicated that a budget of $23.5 million might be necessary. Extremely sensitive to the economic conditions and state of our area, we began the task of "value engineering" to decide what was necessary for function and longevity versus what was wanted. We call this deciding whether or not to drive a Cadillac, a Camry or a Corvair. Through "value engineering," we have been able to reduce costs while maintaining square footage, programming and collection space. The economy in this instance has worked to our advantage with reduced construction costs in today's climate. It is not anticipated that the window of reduced construction costs will be open long and any delay in the project will cause an increase in construction costs. The budget for the new library building project is now $22 million. This is the figure we will use as we move into our Capital Campaign.
- Donna Stone, Manager of the TD Bank, has agreed to serve as the Chair of the Library's Capital Campaign. This is a very important and big role for our project. We are grateful to Ms. Stone for her support of our project and her willingness to commit time, skills and energy to raise the funds necessary to build the Library. With Ms. Stone as our official Chair and Mrs. Markell as our Honorary Chair, our capital campaign is off to a very good start.
- The architects will visit again on September 30 and October 1. We will host a Green Summit for the public on the evening of the 30th to talk about the plans for alternative energy and sustainable design for the new building. We hope to schedule a Green Summit on the same day for the members of the Dover City Council to ensure that they are fully informed and all questions have been answered,

Skate Park

- We are continuing work to locate and evaluate potential temporary skatepark locations.
- We are working on community outreach for one of the possible temporary skatepark locations.
- We are seeking location ideas from the PR & CE committee. A temporary DIY, 'do it yourself', park needs to have a paved, concrete or similar hard surface in decent shape, existing parking and reasonable access for local youth. Site visibility, centrally located in Dover and area safety are additional criteria to consider.

Status of FY-08-09 CDBG Projects

Monthly statistics for the month of August.

Fiscal year 2008

Dover Interfaith Ministry to the Homeless

HUD has requested to review the lease agreement from the Downtown Dover Partnership before making a recommendation.

Homeowner Rehabilitation Program

Bids were opened on August 25th for three (3) housing repair projects scheduled to begin on September 14th.

Homeownership Assistance Program (Down payment Assistance)

One family is scheduled to close on September 8th.

Fiscal year 2009

Sub-recipient agreements will be signed on September 1st, and projects will be underway.

Neighborhood Stabilization Program (NSP)

Two families are mortgage ready and seeking to purchase 343 Mimosa Avenue and 121 Westover Drive.

Status of FY-08-09 Program Funds Spent - Fiscal Year 7/1/09-6/30/10

2009 Grant Projects	Project Details	Total Grant	Funds Encumbered	Funds Expended	Unencumbered Balance
Homeownership Assistance Program	Three familes are shopping for homes.	$30,000			$30,000
*Housing Rehabilitation Program	Three housing repair projects underway	$95,875			$95,875
217-219 Reed St. Rental Rehab	Contract signed September 1st	$6,956			$6,956
Elizabeth Murphey School	Contract signed September 1st	$50,483			$50,483
RC & D	Contract signed September 1st	$35,000			$35,000
Downtown Dover Partnership	underway	$42,000			$42,000
Dover Interfaith Ministry FY-08	Hud awaiting to review lease purchase agreement	$60,000			$60,000
Total		$320,314			$320,314

* rehab projects - please note that $35,875 has been rolled over to program year FY-09

49 S. Kirkwood Street

420 Court Street

720 Carol Street